

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 10/14/14

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC Room

REGULAR MEETING

Present: Camille Staczek, Chair
David Hoffmann, Vice-Chair
Candy McCullough, Commissioner
Rex Stratton, Commissioner
Ron Turner, Commissioner
Hank Lipe, Fire Chief
George Brown, Assistant Chief
Susan Wolf, Minute Taker

Guests: Barbara Huff of Island CPAs and Lt. Charlie Krimmert

Amendments to Agenda

None.

Approval of 9/24/14 Minutes

Motion by Commissioner Hoffmann:

“I move we approve the minutes of 9/24/14.”

APPROVED, 5-0

Voucher Approval

Motion by Commissioner Turner:

“I would move that we approve the referenced vouchers and transfers as detailed in Administrative Memorandum 10.14.14-1 and voucher 10-013-010 in the amount of \$6,456.27 work on the memorial.”

MOTION PASSES, 5-0

August Financial Report

Barbara Huff went over the August Financial Report.

- Revenues: She explained that the EMS/ALS and EMS/BLS funds under the General Operating account showed there was 50% remaining (uncollected) because we just billed in October for third quarter and haven't received it yet.
- Most tax revenues will arrive this month. If there is a negative figure in this area, it means we collected more than anticipated.

- 36 • Expenses: While most categories show 33-35% remaining in budget, the Legislative
37 category is high. The Training budget categories changed so that we could better track actual
38 expenses. The Facilities category is down 28% due to additional work on the Association
39 building that was not covered by the county. The bottom line is we have 33% remaining in
40 the budget which is a reflection that the Chief is doing a great job keeping expenses on track.

41 Motion by Commissioner Turner:

42 **“I move we accept the August Financial Report as submitted.”**

43 **MOTION PASSES, 5-0**

44 **Chiefs’ Reports**

45 *Chief Lipe:*

- 46 • He complimented the members who assisted at Open House last Saturday, said it was
47 “great.” Approximately 400-500 people came.
48 • He had a meeting with the volunteers last week. Lt. Charlie Krimmert led the meeting and
49 the Chief felt it was effective communications with great feedback. The volunteers’ input
50 was taken seriously. We are moving in a solid direction with the ALS transition and with
51 strategic developments for the next year.
52 • The 9/11 Memorial is 95% finished. The hose and helmet have to be mounted and the
53 landscaping installed. He’ll have more information in a few weeks.

54 *A/C Brown:*

- 55 • The Open House is held at the end of Fire Prevention Week. The organization of this event
56 was primarily the work of Nicole and Captain Smith. The duty crews visited the school all
57 week and we have the support of the administrative staff.
58 • We lose a captain if the medics transition; Randy Tonkin has been selected and will be the
59 new captain if that happens.
60 • We are waiting on parts for Engine 55 repairs.
61 • The annual Christmas party is being hosted this year by Brigette Schran-Brown, who has
62 offered her home as the venue.

63 **New Business**

64 2015 Budget

- 65 • Chief Lipe asked how the Board wants him to prepare the budget. It looks as if there
66 will be a six month delay on the ALS transition and this has a major impact on
67 revenues. He can prepare for the medics to be here all year and then run a barebones
68 budget all year, or we can post emergency budget for shortfall and revisit it in six
69 months. He wanted clarification on Board expectations as he is very used to an
70 “emergency spending only” budget.
71 • *Consensus* was that he budget as though we have ALS in house all year, but run a
72 barebones budget – and knock out frills.
73 • The Board pointed out we haven’t even negotiated with King County EMS yet on
74 how much is going to be given back for housing, etc.

75

76 Holiday Change for Business Services

77 District Secretary Wolf asked for Board approval to switch the Veteran's Day holiday
78 November 11 for December 26. There was Board *consensus* for the exchange.

79 **Old Business**

80 Medic One Proposal

81 No updates with respect to the Medic One proposal for this meeting.

82 Grant Update

- 83 • A/C Brown reported our grant writer did submit a grant application to Grannie's Attic for
84 a Gator at \$26,775. There will be a fee to pay grant writer.
- 85 • While the grant application for new SCBA equipment was not turned down, there were
86 no funds. A new application is being submitted by the deadline December 6, so we will
87 be submitting that for Board approval. By offering to contribute some funds for SCBAs,
88 it should improve our chances to receive \$14,902 in matching funds.
- 89 • We are still researching the boat costs.
- 90 • Commissioner Stratton asked if a presentation for the boat could be made to Rotary and
91 the answer was that at the last meeting the Board placed the boat at a lower priority and
92 needed more information about ongoing costs and training for a rescue boat.
- 93 • The more immediate need was for extrication equipment. Extrication equipment would
94 run about \$50,000. Right now the members are evaluating different brands and types of
95 equipment. Meanwhile, Commissioner Stratton will ask Rotary for a timeframe for a
96 presentation that the District could make to them for a donation toward the equipment.

97 **New Business**

- 98 • Commissioner McCullough was given time off of her job to attend the Washington Fire
99 Commissioner Conference on the 23rd and would like to go. There was *consensus* from
100 Board for her to attend.

101 **General Comments**

- 102 • There is a major meeting coming up with A/C Brown, Chair Staczek, Commissioner Stratton
103 and Fred Jarrett at South King. It has to do with the county considering a levy lid lift to fund
104 the 900 MHz system. If they do, it will require certain fire districts to proration and will
105 impede the ability of VIFR to raise a levy lid lift in the future. An alternative for the county
106 would be to issue a bond. Since this would greatly impact fire districts, we need to show the
107 fire service is opposed. The meeting is on October 30, at 6:30 p.m.
- 108 • Chief Lipe will be on vacation in October for two weeks.
- 109 • Commissioner McCullough was at the Open House Saturday and said the crews did a great
110 job. At Cider Fest, people were talking about how much fun their kids had and encouraging
111 others to come over.
- 112 • The meeting with volunteer officers was productive. It was eye opening to see the lack of
113 communication that we weren't aware was happening. We are committed to bringing us
114 together. It was a good thing for Lt. Krimmert to call the meeting.

115 **For the Good of the Order**

116 Dana Hulet's memorial is scheduled for October 19, 3-7 p.m. at the Eagles.

117

118 **Documents Signed**

119 At 7:02 p.m. the Chair closed the public session and opens EXECUTIVE SESSION at 7:03 p.m.

120 The Executive Session is being held pursuant to: Collective bargaining sessions with employee
121 organizations which are exempt from the Open Public Meetings Act.

122 At 7:13 p.m. Commissioner Turner announced an extension of 45 minutes.

123 At 7:56 p.m. the Chair closes the Executive Session and adjourned the meeting.

124 *The next Regular Meeting will be on 10/28/14 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

125 Approved this 28 day of Oct., 2014.

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129



Camille Staczek, Chair



Susan Wolf, Minute Taker