

1 **VASHON ISLAND FIRE & RESCUE**
2 **BOARD OF FIRE COMMISSIONERS**

3 Minutes

4 **Date:** 04/29/14

5 **Time:** 6:30 p.m.

6 **Place:** 10020 SW Bank Rd., Vashon, EOC Room

7 **REGULAR MEETING**

8 **Present:** Camille Staczek, Chair
9 David Hoffmann, Vice-Chair
10 Candy McCullough, Commissioner
11 Rex Stratton, Commissioner
12 Ron Turner, Commissioner
13 Hank Lipe, Fire Chief
14 George Brown, Assistant Chief
15 Susan Wolf, Minute Taker

16 **Amendments to Agenda**

17 None.

18 **Approval of 4/08/14 Minutes**

19 Motion by Commissioner Hoffmann:

20 **“I move we approve the minutes of 4/08/14.”**

21 We should remove the facetious motion about weed.

22 **APPROVED, 4-1**

23 **Voucher Approval**

24 Motion by Commissioner Turner:

25 **“I move we approve the referenced vouchers and transfers as detailed in**
26 **Administrative Memorandum 4.29.14-1.”**

27 **MOTION PASSES, 5-0**

28 **Financial Report**

29 Motion by Commissioner Turner:

30 **“I move we accept the financial report as written.”**

31 **MOTION PASSES, 5-0**

- 32 • There is 72% left of budget at first quarter.

33 **Chiefs' Reports**

34 *Chief Lipe:*

35 Purchasing Pharmaceuticals:

- 36 • He and Mark Brownell, Battalion Chief of EMS attended an emergency meeting with county
37 officials due to a change that EMS agencies can no longer buy pharmaceuticals from hospital
38 pharmacies. Mike Lopez, Washington State Department of Health, has rendered this change
39 of legal opinion. All EMS agencies in the state have 15 days to come into compliance.
40 • The Chief's decision was to join Minnesota Multistate Contracting Alliance for Pharmacy
41 (MMCAP), which is a free voluntary group purchasing organization. Seattle/King County
42 Public Health uses them and we will save money due to volume purchasing. MMCAP's
43 wholesaler for Washington, Oregon and the Northwest is Cardinal Health, who has a huge
44 warehouse in Auburn. They have a return service on expired drugs, which we never had
45 before.

46 Records Management Strategic Plan:

- 47 • Chief Lipe has been attending meetings with King County EMS who is working toward a
48 new records management strategic plan. They are attempting to develop a plan in the next
49 five years to collect data from local agencies, which will give us all access to better statistics.

50 *A/C Brown:*

51 Thank You to Commissioner Hoffmann:

- 52 • Chief Brown thanked Commissioner Hoffmann for his work on the weekend in the aftermath
53 of a fatality accident. He put out road blocks for a big detour in response to Chief Brown's
54 call which was of great help.
55 • As a consequence of the complaints he received from citizens regarding the detour during the
56 traffic accident investigation by the King County Sheriff's Office, he is meeting with Major
57 Wills and Jim Didricksen to figure out a better system in the future.

58 Franciscan Healthcare System:

- 59 • There have been rumors and discussions about Franciscan Hospitals since they have taken
60 over Highline and Vashon Health Center. Chief Brown met with Franciscan officials and
61 asked if they were bringing an ambulance to the island for transports. While they did
62 consider it, their analysis showed there is insufficient demand to make it viable.
63 • They are also not moving the clinic; however there has been difficulty in getting doctors to
64 come to the island.
65 • They've opened up a new clinic in West Seattle which is open extended hours seven days per
66 week. While they could take some transports, Mark Brownell and he discussed that it would
67 be too cumbersome to decide which facility to take people to. There is no ER, but it is
68 "another arrow in the quiver." The West Seattle clinic hired a former ER doctor from
69 Harborview so maybe the Franciscan group will develop something. Mark Brownell will
70 create a policy of what injuries/illness we can and can't transfer at the dock to reduce our
71 out-of-service time.

72 Miscellaneous:

- 73 • Nicole brought in the two people who helped design our FireRMS (formerly SunPro) system
74 to clean up our data, make new reports, etc. They are not charging us for this service.
75 • He sent four people to a situational thinking for operations class; three career and one
76 volunteer officer.

- 77 • Recruit Academy is going well and 3-4 new volunteers are undergoing EMT academy.
- 78 • Ross Copland and Jojo Weller are revising our resident program.
- 79 • At the Zone 3 Ops meeting mutual aid was discussed and protocols debated. Originally they
- 80 were going to send an engine and an aid car with a Battalion Chief. Now they've offered to
- 81 provide a modified Engine Strike Team: three engines, a medic car and Battalion Chief.
- 82 Now he needs to contact the ferry system to see if there is a way to allow Zone 3 apparatus to
- 83 board the ferry when responding as mutual aid and bill us later.
- 84 • July is the target date for getting the Mobile Data Units up and running.
- 85 • Chief Brown reported on two recent fires and today there were four calls within one hour and
- 86 19 minutes. The calls involved a fire and three medical calls that resulted in three transports,
- 87 however, they were all handled.

88 **Old Business**

89 SOP 9002 Digital Imagery – TABLED

90

91 Strategic Planning Initiative

- 92 • Chief Lipe asked the Board for their consideration of Praxis, run by James Cottrell
- 93 and his wife Eve. He asked if the Board liked them and wanted to develop a local
- 94 process for assessing what the community wants before developing a strategic plan to
- 95 support their wishes.
- 96 • Chief Lipe had a brief meeting with Jim Fogarty regarding Medic One service on
- 97 Vashon. They are developing a conceptual plan and at some point in the near future
- 98 Jim will present their findings to all of us. Right now they are analyzing how they
- 99 can accomplish it for the same money that they are paying us. Both unions have been
- 100 talking and have pledged their full support. But VIFR Board and chiefs will need to
- 101 represent the community before deciding if we endorse the plan or not.
- 102 • This is a significant plan, possibly with major changes, so we need a preparation
- 103 phase to become better educated about the process. Commissioner Stratton stated he
- 104 has gone through it with other entities and the more energy we put into the
- 105 preparation/education phase, the better. It will allow us to better define our agency
- 106 for sustainability. He recommended we use Praxis to start the education part even if
- 107 we don't use them for developing the actual plan.
- 108 • The chief brought out their estimate for various services to the Board and asserted
- 109 Praxis has made it very reasonable for the District.

110 Motion by Commissioner Turner:

111 **“I move that we engage Praxis.”**

- 112 • When we attempt to define the culture of the community the worst trap is to hire a
- 113 facilitator, who knows nothing about the community, to build the plan. If the
- 114 facilitator doesn't know how to survey the community, the end product won't fit.
- 115 That's not effective. It's vital to have a full understanding of the community and
- 116 what services they want to buy. They own it. If the strategic plan is publicly vetted
- 117 and not tainted, it will have the public's support because it will be the plan they want.

118

MOTION PASSES, 5-0

