

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**
Minutes

Date: 12/27/2018

Time: 18:30

Place: 10019 SW Bank Rd, Penny Farcy Memorial Fire Training Center, Large Classroom

REGULAR MEETING

Present: Brigitte Schran-Brown, Chair
Candy McCullough, Vice-Chair
David Hoffman, Commissioner
Camille Staczek, Commissioner
Andy Johnson, Commissioner
Charles Krimmert, Fire Chief
Jojo Weller, District Secretary

Absent: Assistant Chief Robert Larsen

Pledge of Allegiance

Amendments to Agenda

Approval of 11/28/18 Minutes

Motion by Commissioner Staczek:

“I make a motion to approve the 11/28/18 minutes.”

MINUTES APPROVED, 4-1

ABSTAINED 1

Due to late packet delivery Commissioner McCullough did not get a chance to read minutes.

Voucher Approval

- Commissioner Hoffman questions if there was a bid process placed for the new hydrant. Chief confirms that AC Larsen did put a bid out for the job.
- Commissioner Hoffman also questions the towing bill. Per Chief, the training department had 11 cars donated to them for their extrication training and it cost about \$220 per car to tow off the island.

Motion by Commissioner Hoffman:

“I move that we approve the referenced vouchers as detailed in Administrative Memorandum 12.27.2018-1.”

**MOTION PASSES, 4-1
ABSTAINED 1**

Due to late packet delivery Commissioner McCullough did not get a chance to go over vouchers.

Chief Krimmert's Report:

- see Chief's addendum
- AC Larsen sends his holiday wishes
- ref 10a Chief's report; Vice-Chair will be going and encourages Chief to also go as the Chief position has a strong presence; Carin has started contact with our legislators to schedule appointments.

Motion by Commissioner Johnson:

"I make a motion to approve the November budget as presented."

NOVEMBER BUDGET APPROVED, 5-0

New Business

- 2019 COLA

Motion by Vice-Chair McCullough

"I make a motion to approve Appendix B of the Collective Bargaining Agreement (CBA) for both the FFs and Mechanics and Maintenance CBA."

2019 CBA COLA APPROVED, 5-0

- SOP 2025.2 Compensation Schedule: Administrative Assistants

Motion by Vice-Chair McCullough:

"I make a motion to approve SOP 2025.2 Compensation Schedule: Administrative Assistants."

SOP 2025.2 APPROVED, 5-0

- 2019 WFC and WFC A Legislative Day, January 24, 2019
 - Chief Krimmert and Vice-Chair McCullough will attend

Old Business

General Comments

- Commissioner Hoffman offers the Chief his service any time to help with storm events to free up the duty crew for other calls. He noticed that the crew spent a good amount of time at a downed powerline call. He was able to go to the site and put barriers up which allowed the crew to respond to other calls.
- 2019 evaluations, the Board will work on the Chief and Assistant Chief's performance evaluations and administration will also start the process. The goal for completing District evaluations will be end of January.
- Probationary FF Brad John and Probationary FF Matt McCann will be off probation on 02 January. The Board congratulates them.

- Per Commissioner Staczek, her son who is a recruit in the current Fire Academy praised Chief's speech from orientation and said it was very inspirational.
- Chief recommends the Board issue a resolution to former Commissioner Ron Turner and recent retiree Lieutenant Mark Larsen.

For the Good of the Order

- The District's Awards Banquet is on February 2nd, on Groundhog Day
- King County Chiefs and King County Commissioner Association are holding an informal banquet on January 16th, at Museum of Flight. Commissioner Staczek and Vice-Chair McCullough will attend.

Documents Signed

EXECUTIVE SESSION

The Executive Session was held pursuant to RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The public meeting was closed and the Executive Session opened at 19:09. The session was extended at 19:19 for 5 more minutes by Chair Schran-Brown. The Executive Session was closed and the public meeting opened at 19:24. A decision was made for which recipient will receive the 2019 Commissioner's Award.

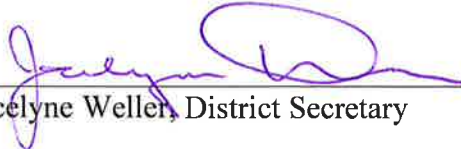
Adjourned at 19:26

The next Regular Meeting will be on Wednesday 30 January 2019, at 18:30 at 10019 SW Bank Rd, Vashon, Penny Farcy Memorial Fire Training Center, Large Classroom

Approved this 30 day of January 2019



 Brigitte Schran-Brown, Board Chair



 Jocelyne Weller, District Secretary



Chief's Report
for the
Fire Commissioners' Meeting
of
27 December 2018

As a brief overview of the District, focusing on noteworthy topics since the Board's last regularly scheduled meeting, please accept the following information:

1. Operational:

We have no specific operational topics to report on at this time...

2. Training:

- a. Academy Class 19-01 had their orientation meeting on the 20th and will be starting next month with six recruits, our small class size. If I recall correctly this class includes one of our PTP EMT's securing his fire certificate and three future island volunteer firefighters...

3. Service/Call Volume:

- a. As of shift change this morning (07:30) we have responded to 1,718 dispatches, this is 207 over last year's total with some five days remaining in the year.
- b. To date, for 2018 we have addressed 248 concurrent dispatches, 66 more than last year. This month alone we had three times when three calls were running simultaneously and twice when all four aid cars were engaged...
- c. Twice this month and I believe four time this year, we were required to self-dispatch 'stacked' storm related responses.

4. Staff/Personnel:

- a. I wish to remind and advise the Board that in accordance with the current CBA, and traditional practice, a COLA will be offered to the District's, union and non-union members alike. For 2019 the COLA shall be 3.42%. This is a portion (95%) of the actual overall CPI-W for the Seattle-Tacoma-Bellevue COLA of 3.6%...
- b. Further for the State's increase to minimum wage criteria we are increasing the Part Time Paid personnel's compensate to keep them in excess of this minimum; for it they all will be receiving raises in excess of this year's COLA...

5. Fleet:

- a. We are having a problem with the foam tank in T55 (T-04). Though the truck is still in service it is not carrying foam nor is its foam system operational...

- b. We are continuing to make progress with the design of the new fire engine (E-07) and continue to anticipate an April delivery. ...

6. Facilities:

- a. We have no specific building or grounds issues to report upon at this time...
- b. We are continuing to investigate/consider options regarding the South End Community Club & Station 57...

7. Strategic Planning:

- a. We have no specific strategic planning topics to report on at this time...

8. Finance Report:

- a. The state's audit team has completed its assessment of our 2017 accounting practices. I am pleased to note that we believe the official report to be presented next month will only note two oversights:
 - i. In the course of securing the self-lifting gurney adaptation and equipment I did not advised the Board that this was a sole provider purchase...
 - ii. We allowed our regularly required advertising for the District's Venders' Lists and Small Projects Venders' List to laps. We are immediately addressing this omission...
- b. Please find in front of you a simple summary overview of our financials through the end of November for your approval. The benchmark for the budget at the end of November is of course 91.666%. In broad overview:
 - i. Overall income is ahead of benchmark at 94.289%...
 - ii. At 90.047% overall expenses are under benchmark but only by 1.619%...
- c. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
 - i. *Cemetery District:*
 - 1. A contract is being prepared for your approval, collective signatures and execution...
 - ii. *Water District (#19):*
 - 1. A contract is being prepared for your approval, collective signatures and execution...
 - iii. *Vashon Parks District:*
 - 1. All progress is at a complete standstill. May I ask the status of the joint Boards Meeting I understand you are planning with the Vashon Parks Board?
 - iv. *King County:*
 - 1. We continue to be in communications with our legal counsel and them with King County:
 - a. It is my understanding that a new draft of an agreement was forwarded to Mr. Quinn's offices last week...
 - b. I spoke with Mr. Casey Sixkiller and Ms. Michelle Alyson of King County on the 20th regarding both the ongoing ILA discussions and Metro's desire to place a comfort station on the Station 58, Dockton, property...
 - 2. We are still unable to forecast an execution date...

9. Community Engagement:

- a. Friday November 30th I met with Ms. Wendy Noble to organize a meeting on Advance Directives. We are planning such for some time the next two months...
- b. Friday the 7th I again participated in the monthly 'First Friday' strolls of the downtown core. It was cold and I was a bit early and I was not specifically engaged by anyone I met during my stroll...
- c. Monday December 10th Commissioner Johnson and I were on the *VoiceofVashon* to discuss the 2019 budget with host Eric Pryne...

- d. Wednesday December 12th two Commissioners, a former Chief and I represented the District at a Washington State Ferries public meeting in Fauntleroy. Shortly thereafter I issued my second letter to the Ferry System regarding our position on the new schedule...
- e. I have been asked to be on the **Voice of Vashon's Wednesday Morning Scramble** show on January 2nd...
- f. We have a meeting planned with the County's new head of Local Service on the 4th in our offices....

10. Miscellaneous & Noteworthy Topic(s):

- a. I would like to remind and advise the Board that the annual Legislative Day for the fire service/industry is scheduled at the State Capital in Olympia for January 24th and I would strongly recommend our Commissioner have a presents at the event...

Conclusion of Report



Charles H. Krimmett, Fire Chief
Vashon Island Fire & Rescue
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