



Vashon Island Fire and Rescue
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Board of Fire Commissioners'

Meeting of
30 June 2021

Please accept the following brief overview of the District. Its focus is to complement Chief Larsen's report as well as point out noteworthy topics since the Board's last regularly scheduled meeting.

1. Staff/Personnel:

- a. On June 8th Ms. Ehlers and I met with representatives of the Volunteer Corps to discuss their various aspirations and goals of and for the organization and the volunteer corps...
- b. There are no reports of COVID-19 within the agency, nor are any possible exposures under investigation. Moving forward, we will no longer specifically focus on COVID-19 and the agency's status regarding such unless there is a specific exposure...
- c. Equally for the State's direction many of the various rules and restrictions that we have been following are being ended...

2. Finance Reporting:

- a. Please accept the following overview/summary of the attached spreadsheet representing the first five months of our 2021 fiscal year. The information within the yellow column of the spreadsheet represents the District as of the end of May, the 41.666% benchmark of the whole of the annual budget...
 - i. As of the end of May the balance within our operational account was \$2,556,556.46...
 - ii. Our 2021 revenues as of the end of last month were \$2,854,332.53 or 51.059% of the year's overall forecast...
 - iii. Our 2021 expenses were \$1,750,515.63 or 36.893% of the year's allowance, this represents an under-budget performance of 4.773% below our annual forecast...
- b. Only one budgetary category is over budget; the Disaster Preparation funds end the month at 104.709% or 63.043%, over double, the current 41.666% milestone...
- c. The total operational budget expenditure as of the end of May were distributed over the nine budgetary categories as follows:

i. Administration-Business Support:	\$146,026.62	or	32.859% of budget...
ii. Personnel Costs-Wages & Benefits:	\$1,439,507.42	or	39.258% of budget...
iii. Training Costs:	\$6,924.72	or	5.332% of budget...
iv. Equipment Costs:	\$31,015.38	or	27.569% of budget...
v. Supply Costs:	\$9,976.10	or	34.505% of budget...
vi. Uniforms & Personal Protection Equipment:	\$4,584.60	or	9.807% of budget...
vii. Vehicle & Fleet Costs:	\$17,393.06	or	36.324% of budget...
viii. Building & Grounds Costs:	\$61,580.99	or	26.123% of budget...
ix. Disaster Preparation:	\$33,506.74	or	104.709% of budget...

3. Contractual Efforts:

- a. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
 - i. *King County Housing Authority*: We continue to struggle with progress on this matter. Our efforts to resolve this matter are on-going...
- b. The Washington State Ferries have been in touch and are considering our questions of them...

4. Business Operations:

- a. We are fast approaching issuing our first responses to the County regarding permitting the Search & Rescue Prop. Individual copies will be provided to the Commissioners when the package is issued...
- b. It is our intent to again open the stations and the business offices to the public effective July 6th...
- c. On the 7th we met with architectural and engineer team members regarding a possible renovation and expansion to Duty Quarters of Station 55. Prove of concept as well as a conceptual cost estimate are in place and we believe the project is still worthy of further investigation...
- d. On the 4th of the month, we executed a listing and sales contract with Windermere for the Robert Benndesen Residence. It has been prepared for sale and as of late last week has been listed for showing. Having seen over a dozen interested parties since being opened, tomorrow we will be reviewing the assembled offers; should the Administration find any of interest we will return to the Board with our recommendations...

5. Community Engagements:

- a. Yesterday I attended a Community Meeting to discuss the recently released Vashon-Maury Island Behavioral Health Needs Assessment of May 27, 2021, as commissioned by the Vashon Youth & Family Services. I have offered/committed to additional time in support of the improvement/evolution of behavioral health on the island...
- b. Tuesday the 22nd I attended the first virtual meeting of the Washington State Ferries Technical Advisory Group (TAG) for the planned Fauntleroy Ferry Dock/Terminal Renovation Project...
- c. The 2020 Annual Community Report has been sent to the printer (22 Jun 21) and will be distributed to the Island shortly. A digital version was posted to our website earlier today...
- d. The afternoon of the 21st I participated in the first of many planned meetings for, and in preparation of, the Cascadia Rising 2022 (CR22) regional earthquake/disaster drill being planned for June 13-16 of next year...
- e. On the evening of the 15th the District participated in the Island's second All Taxing Districts Meeting. The next one is being planned for in October. Several noteworthy points were:
 - i. The Vashon Parks District has been removed, via legislation, from the \$5.90 Aggregated Limit prorationing calculations for five years, 2022-2026, returning to the calculations in 2027 if the legislation is not renewed...
 - ii. Sea Mar has been granted funding for a new facility by/from the State (Rolled over from funding established for NeighborCare) provided they can secure property or a 15-year, minimum, lease to property. The level of their investigation of this matter currently is unclear to me...
 - iii. King County Roads is considering putting a levy lid lift on the ballot later this year...
 - iv. King County Libraries is considering putting a levy lid lift on the ballot later this year...
- f. Attended *VashonBePrepared* Board Meeting of the 15th...

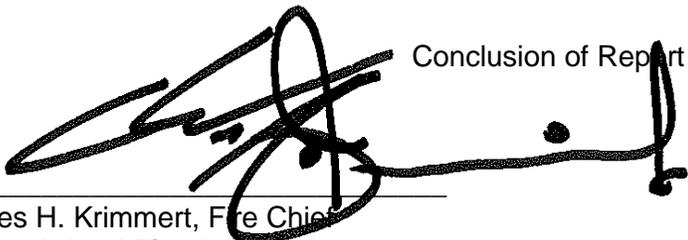
- g. Participated in Sea Mar Relations Committee Meeting with Health Care District and other community representatives on Thursday the 10th...
- h. Attended VARSA Board Meeting, via Zoom, Monday evening the 7th...

6. Strategic Planning:

- a. As a prelude to the more encompassing new long range strategic plan for the District being started, the Administration is preparing to issue a more shorter term / immediate action District Improvement Plan (DIP) with the goal of fostering and supporting a series of 'course corrections' believe to advantageous to our agency's growth and overall improvement...
- b. For the Board's information the Administration is actively working towards the complete revision of the District's "User Manual" the document containing all the policies, standards and guideline directing and guiding the organization...

7. Miscellaneous & Noteworthy Topic(s):

- a. As of yesterday (29 Jun 21) the count of COVID-19 positive patients on the island totals 121. To better understand the island's 'active cases' of the above number, 0 being identified over the last two weeks (14 days) and 0 over the last week (7 days). The Island continues to hold steady at four COVID-19 related hospitalization, and, unfortunately, three related deaths...
- b. As we see great progress, and the end of the COVID-19 pandemic our sister organizations under *VashonBePrepared* are looking at various modifications and changes to the standard efforts of the previous months. Specifically:
 - i. As of the 25th the MRC has closed the COVID-19 testing site on the Island.
 - ii. Support of the pharmacy team at the vaccination site shall be winding down.
 - iii. Though 'contact tracking' will remain in place the bulk of the MRC, CERT, and EOC teams' efforts will start to focus on winding down pandemic related endeavors and turning towards, reviewing lessons learnt, after action reviews, readying for 'the next activation,' and preparing for the upcoming Cascadia Rising 2022 exercise...
 - iv. The issuing of Situation Report on the Island's status have ended...
- c. Having for over a year acknowledged my recognition, appreciation, and thanks, to the dozens of volunteers actively engaged in the service and protection of the Island during this pandemic I am pleased to advise the Board that we have generally stood down, moving from active service to a monitoring position. As appropriate various corps will de-activation until again needed...
- d. Parallel to efforts to close down pandemic related emergency operations *VashonBePrepared* and its sister organizations are now very actively preparing to the Cascadia Rising 2022 exercise which is just under one year out (13 – 17 June 2022). The Fire District with *VashonBePrepared* will be fully participating in this exercise...

 Conclusion of Report

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