



Vashon Island Fire and Rescue
10020 SW Bank Road PO Box 1150
Vashon WA 98070 206.463.2405 206.463.2954 fax
www.vifr.org administration@vifr.org

**CHIEF'S
REPORT**

Board of Fire Commissioners'

Meeting of

29 September 2021

Please accept the following brief overview of the District. Its focus is to complement Chief Larsen's report as well as point out noteworthy topics since the Board's last regularly scheduled meeting.

1. Staff/Personnel:

- a. The Governor's Proclamation 21-14 continues to require the Administration's time and energy...
 - i. Four exemption requests were presented to the Administration for consideration...
 - ii. The Administration has considered the exemptions, and is considering reasonable accommodations, in accordance with the requirements of the proclamation, the high standards expected by the Board, impacts to the District, and the specifics of each individual exemption...
- b. Sunday the 29th of August an off-duty responder began showing symptoms of a possible off duty exposure and did test positive for COVID-19. Within the 48-hour window prior to him showing symptoms, he was on duty with other District responders. Appropriate PPE and distancing rules were observed, and we believe the likelihood of an exposure very low. In compliance with our regional protocols the other District members tested daily while on duty, there has been no additional ramifications resulting from this off-duty exposure...

2. Finance Reporting:

- a. Please be advised that while the approximate net income of the sale of the Robert Bennedsen Residence is being represented in the financial spreadsheet (\$781,236.70) the gross sale number was \$850,000 and the various costs to sell the property are still being categorized. The overall cost and net sale numbers should be reflected in September's reconciliation...
- b. For a series of unusual and unanticipated personnel matters legal engagement, and their resulting costs, continue to grow at a greater rate than budgeted or foreseen for 2021. Items include, in no particular order:
 - i. Various extensive pass personnel records requests as well as other public records requests requiring legal review, assistance, and input...
 - ii. Multiple restraining orders felt necessary for threats of harm, behavioral health issues, and concerns for staff safety...
 - iii. The impacts, requirements, and various District actions and responses to the Governor's Proclamation 21-14...
 - iv. Legal engagement on several personnel topics/matters...

- v. Legal engagement with the Board of Commissioners on various topics of discussion...
- c. The following overview is a summary of the monthly financial spreadsheet. The information represents the Fire District as of the end of August, or 66.667% of the 2021 annual budget...
 - i. As of the end of last month our operational account balance was \$2,357,472.85...
 - ii. As of the end of last month our 2021 revenues were \$3,943,353.07 or 70.539% of the year's overall forecast...
 - iii. As of the end of last month our 2021 expenses were \$2,813,619.78 or 59.299% of the year's allowance. This represents an under-budget performance of 7.368% below the annual forecast...
- d. The total operational budget expenditure as of the end of last month were distributed over our budgetary categories as follows:

i. <i>Administration-Business Support:</i>	\$236,828.91	or	53.292% of budget...
ii. <i>Personnel Costs-Wages & Benefits:</i>	\$2,276,119.75	or	62.074% of budget...
iii. <i>Training Costs:</i>	\$51,559.48	or	39.703% of budget...
iv. <i>Equipment Costs:</i>	\$44,916.72	or	39.925% of budget...
v. <i>Supply Costs:</i>	\$18,962.86	or	65.587% of budget...
vi. <i>Uniforms & Personal Protection Equipment:</i>	\$6,143.80	or	13.143% of budget...
vii. <i>Vehicle & Fleet Costs:</i>	\$28,654.49	or	59.843% of budget...
viii. <i>Building & Grounds Costs:</i>	\$115,757.41	or	49.106% of budget...
ix. <i>Disaster Preparation:</i>	\$34,676.36	or	108.346% of budget...

3. Contractual Efforts:

- a. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
 - i. *King County Housing Authority:* No progress has been made with this agency...
- b. *Washington State Ferries:* Our last communications were on the 23rd, no progress has been made regarding the renewal of our two agreements for fire protection with the State...

4. Business Operations:

- a. In advance of, and support of, the upcoming renewal of a business partnership, the District is investigating modifications to the radio and dispatch equipment maintained on Maury Island. No decisions have been made at this time...

5. Community Engagements:

- a. I was interviewed by the Beachcomber on Friday (24 Sep 21) to discuss the current vaccination controversy surrounding me. I assume it will be in tomorrow's edition ...
- b. I was also interviewed on the Voice of Vashon Monday morning (27 Sep 21). My inoculations status was discussed...
- c. Community engagement with regards to my position, my skills, or lack thereof, and the vaccination have been feverish but has 'dropped off.' I believe the Board has been copied on nearly all the written communications. I have provided additional information on my position(s) to the whole of the District as well as the Beachcomber (23 Sep 21)...
- d. I participated in a meeting (14 Sep 21) with representatives from across the island's communities to discuss behavioral health care...

6. Strategic Planning:

- a. To keep the Board informed as to the Fire District's on-going efforts to completely update and/or revise the District's "User Manual" (SOP/SOG Manual: the document containing all the rules and regulations directing and guiding the organization) please accept the attached "In The Works" Document representing the status of various Articles...

7. Miscellaneous & Noteworthy Topic(s):

- a. I currently have nothing additional to present, represent, or discuss with the Board...

Conclusion of Report

A handwritten signature in black ink, appearing to read 'Charles H. Kimmert', is written over a horizontal line. The signature is stylized and somewhat cursive.

Charles H. Kimmert, Fire Chief
Vashon Island Fire & Rescue
1 206 463 2405 (Office) Extension 301
1 206 300 0952 (Mobile)