



Vashon Island Fire and Rescue  
10020 SW Bank Road PO Box 1150  
Vashon WA 98070 206.463.2405 206.463.2954 fax  
www.vifr.org administration@vifr.org

**CHIEF'S  
REPORT**

**Board of Fire Commissioners'**  
Meeting of  
**28 October 2020**

Please accept the following brief overview of the District. Its focus is to complement Chief Larsen's report as well as point out noteworthy topics since the Board's last regularly scheduled meeting.

**1. Staff/Personnel:**

- a. I am pleased to advise the Board that we are unaware of any COVID patients or COVID related exposures since the last event mid-September. We currently have no responders in quarantine or isolation...
- b. Unrelated to the pandemic, a firefighter was injured Monday, October 19<sup>th</sup>, while performing station duties at Station 55. He is home recovering but unfortunately it is estimated he will miss six to eight weeks of work...

**2. Fleet Status:**

- a. Over the weekend there was an accident with the quint; while exiting the bay a compartment door was left open and it was seriously damaged. Though the apparatus remains in service its bay door is not operational for the damage done to the western track...
- b. For chronic complaints about the headsets in E07 and A05 I have asked that new vendors/products be explored for their possible replacement as well as incorporation into future vehicle purchases...
- c. As a reminder, though I am sure you are aware, it is our intent/goal to replace our oldest Aid Car (A01 which is 19 years old next year.) with a new car similar in design to A05 secured three years ago...

**3. Buildings & Grounds Status:**

- a. As noted above the bay door to the quint was damaged over the weekend and is out of service until repairs can be completed...
- b. A water leak in the 'Clean Room' off the Bays of Station 55 has been discovered and is being investigated...
- c. New rubberized sheet flooring has been installed in the SAR prop...
- d. Advancing upon our September meeting with County Code Enforcement we are continuing to research and prepare our responses to their various questions and requests...

#### 4. Finance Reporting:

- a. Please accept the following overview/summary of the attached spreadsheet representing our 2020 budget. The information within the yellow column represents the District as of the end of September (30 September 20) or 75% of the year's working total...
- i. Our Year-To-Date revenues at the end of September were \$3,235,562.31 or 57.758% of forecasted...
  - ii. Expenses closed at 67.539% of the year's allowance, this represents an under-budget performance of 7.461% below target, however, one category is over target...
    1. As a result of unforeseen spending for the pandemic the *Disaster Preparation* category is over its projected budget by 2.488% or \$497.60 as of the end of September...
- b. This following nine category summaries are based on the supporting spreadsheet provided. In correspondence with the percentage of expenses our end of September costs total was \$3,147,872.46.
- |  |                |                         |
|--|----------------|-------------------------|
| i. <i>Administration-Business Support:</i>               | \$318,067.96   | or 67.927% of budget... |
| ii. <i>Personnel Costs-Wages &amp; Benefits:</i>         | \$2,453,335.97 | or 71.006% of budget... |
| iii. <i>Training Costs:</i>                              | \$71,518.40    | or 43.424% of budget... |
| iv. <i>Equipment Costs:</i>                              | \$44,307.64    | or 27.086% of budget... |
| v. <i>Supply Costs:</i>                                  | \$22,036.05    | or 45.438% of budget... |
| vi. <i>Uniforms &amp; Personal Protection Equipment:</i> | \$31,122.76    | or 60.180% of budget... |
| vii. <i>Vehicle &amp; Fleet Costs:</i>                   | \$25,805.65    | or 45.913% of budget... |
| viii. <i>Building &amp; Grounds Costs:</i>               | \$166,180.39   | or 71.398% of budget... |
| ix. <i>Disaster Preparation:</i>                         | \$15,497.64    | or 77.488% of budget... |
- c. We are still planning to move funds totaling \$150,000, to the Facilities Reserve Fund and \$250,000 to the Fleet Reserve Fund before the year's end assuming our revenues and financial performance in the upcoming months allow such...
- d. Does the Board have any requests or requirements for the 2021 budget? The current forecasted 2021 budget, included within the attached financial spreadsheets, does incorporate the Administration's goals and thoughts for our discussions across the breath of the last two months.
- i. The Board's consideration of the Chiefs' contracts are necessary (Chief Larsen's & Krimmert's Agreements expire at the end of the year.) to ensure their wages are appropriately incorporated in the 2021 Budget...
  - ii. The Administration has asked various District leaders for input on next year's budget and has incorporated those requests, that proved advantageous to the District, into the forecasts and numbers for 2021...
- e. In support of 'best practices' it is again the Administration's counsel that the Board anticipate presenting preliminary 2021 Budget numbers to the community during public hearing tonight and at its Board Meeting of November 25<sup>th</sup>. Based on your review and consideration of the public's input the Board can approve and adoption a 2021 Operational Budget at the end of the November Board Meeting allowing the levy and budget requests to be formally filed with King County by the November 30<sup>th</sup> deadline...
- f. There have been no modifications or changes to the *Working Apparatus Replacement Schedule* previously presented, however, to insure you have a copy for your considerations it was again attached to this report for your information and consideration...

#### 5. Contractual Efforts:

- a. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
- i. *King County Housing Authority:* My last communications with the Housing Authority was yesterday. Having not received a response to the District's attorneys we have

again written them so as to push the matter of a contract forward so as to find resolution to the matter...

- ii. *King County*: We have nothing to report on this agreement and pending a significant topic or issue it is our intent to let it fall off the report next month...
- b. The Administration is continuing contract negotiations with the Local with the goal of establishing a new Collective Bargaining Agreement before the year's end...
  - i. Both the Local and the District have represented various topics of interest and we are starting on basic language modifications and clarifications. Our last meeting was October 15<sup>th</sup> and the next has yet to be scheduled...

#### **6. Business Operations:**

- a. It is my understanding that in you shall be presented in tonight's package(s) paperwork regarding a contract amendment to our agreement with Valley Communication our dispatch provider. The amendment is to extend the cost per dispatch without cost increase from this year's cost (\$44.33 each) to December 31, 2021. It is my recommendation that the Board approve and authorize this amendment...
- b. On October 7<sup>th</sup>, October 13<sup>th</sup>, and October 20<sup>th</sup> we had very productive meetings with the County's Office of Emergency Management and believe progress is being made to clarify the District's and *VashonBePrepared's* authority, on behalf of the County, in a crisis. We are collectively working to both defining and documenting our mutual understandings...
- c. On October 6<sup>th</sup>, the State Auditor's Office reversed their previously stated position and will not be scheduling our 2018/2019 audits until next year. Funds are included in the 2021 Budget in address of this change in plans...
- d. We have heard nothing back from the Washington Department of Revenue regarding the timeliness of securing critical levy information in support of more accurate forecasting for the adoption of our 2021 Budget...

#### **7. Community Engagements:**

- a. Yesterday I have a pleasant visit with Bong StoDomingo of King County's Local Services discussing various island related topics and issues and our collaborative efforts to service the community...
- b. On Friday October 23<sup>rd</sup> I meet a member of the public with Commissioners Schran-Brown & Staczek regarding a personnel matter. The situation is now within my charge and is being addressed by the Administration...
- c. At the request of Local Services Director John Taylor, I participated in and provided a brief statement for the County's Town Hall Meeting of Thursday October 22<sup>nd</sup>...

#### **8. Strategic Planning:**

- a. As noted above under Business Operations, on the 7<sup>th</sup> we had a Skype meeting with the County's Local Services & Office of Emergency Management regarding establishing a more robust working relationship with clear lines of responsibility and authority for our collective organizations. We hope this meeting to be the first in a series of collaborative efforts...

#### **9. Miscellaneous & Noteworthy Topic(s):**

- a. At this time there have been only 29 COVID positive patients confirmed/documented who live on the island. The only hospitalization was in April and we are very fortunate to have not had any COVID related deaths...

- b. Situation Report on the Island's status continue to be issues by the Emergency Operations Center (EOC) Team however their frequency has been reduced to twice a week, Tuesdays & Fridays...
- c. I would like to again offer a note of recognition and appreciation, as well as our sincerest thanks, to the dozens of volunteers, many approaching eight months (12 November 20) of active engagement in the service and protection of the Island during this pandemic...

Conclusion of Report

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Charles H. Krimmert, Fire Chief  
**Vashon Island Fire & Rescue**  
1 206 463 2405 (Office) Extension 301  
1 206 300 0952 (Mobile)