



Vashon Island Fire and Rescue
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**CHIEF'S
REPORT**

Board of Fire Commissioners'
Meeting of
27 January 2021

Please accept the following brief overview of the District. Its focus is to complement Chief Larsen's report as well as point out noteworthy topics since the Board's last regularly scheduled meeting.

1. Staff/Personnel:

- a. I am pleased to advise the Board that we have not been made aware of any direct contact with COVID-19 positive patients since we last met. Near the end of November, we responded to and treated our first COVID positive patient since July. Earlier this month we responded to our third. I am pleased to advise the Board that via Public Health reviews of the calls they reporting they was handled appropriately and for the correct and proper use of all required PPE no possible exposures were foreseen...
- b. Earlier this month a Fire Support member of the District self-quarantined for COVID-19 like symptoms. They did so without contact with, or impact on, other District personnel. I am please to advise the Board they tested negative...
- c. I am pleased to advise the Board that we are not aware of any current cases of, or exposures to, COVID-19 and we do not have any responders in quarantine or isolation...

2. Fleet Status:

- a. There are no new noteworthy or significant issues regarding our rolling stock for presentation tonight...
- b. We have formally begun the necessary investigations/processes to purchase a new Aid Car (A06) this year. It will foundationally be based on our last Aid Car's (A05) design and specifications...

3. Buildings & Grounds Status:

- a. There are no new noteworthy or significant issues regarding our facilities for presentation tonight...
- b. Regarding our search and rescue prop discussions with the County we are finalizing our response to their questions, requests, and concerns. We hope to present them with our position on various topics and the matter next month...

4. Finance Reporting:

- a. Please accept the following overview/summary of the attached spreadsheet representing the conclusion of our 2020 fiscal year. The information within the yellow column represents the District as of the end of December (31 Dec 20). This is the final 'snapshot' of our 2020 fiscal year...
 - i. Our 2020 revenues ended at \$5,464,149.55 or 97.541% of forecasted. This was 2.459% below our goal for the year...
 - ii. Expenses closed at 93.374% of the year's allowance, this represents an under-budget performance of 6.626% below our annual forecast...
- b. The following nine category summaries are based on the supporting budget spreadsheet provided. In correspondence with the percentage of expenses our end of 2020 costs totaled \$4,352,008.95.

i. <i>Administration-Business Support:</i>	\$400,708.23	or	85.576% of budget...
ii. <i>Personnel Costs-Wages & Benefits:</i>	\$3,440,678.22	or	99.582% of budget...
iii. <i>Training Costs:</i>	\$113,198.68	or	68.731% of budget...
iv. <i>Equipment Costs:</i>	\$54,458.39	or	33.292% of budget...
v. <i>Supply Costs:</i>	\$29,918.82	or	61.692% of budget...
vi. <i>Uniforms & Personal Protection Equipment:</i>	\$37,504.96	or	72.520% of budget...
vii. <i>Vehicle & Fleet Costs:</i>	\$46,723.85	or	83.131% of budget...
viii. <i>Building & Grounds Costs:</i>	\$209,326.36	or	89.935% of budget...
ix. <i>Disaster Preparation:</i>	\$19,491.44	or	97.457% of budget...

5. Contractual Efforts:

- a. Regarding the District's on-going efforts to establish its compliance with the RCW requiring interlocal agreements for services:
 - i. *King County Housing Authority:* At this time, our attorneys (Joe & Eric Quinn) are exchanging letters and points of view, and law, with the housing authority's attorneys in an effort to advance the matter to conclusion and contract; in comply with State Law...
- b. As directed by the Board a Memorandum of Understanding has been agreed upon between the District and IAFF Local 4189 regarding the use of "Infectious Disease Supplement Leave" in lieu of accrual benefits for COVID-19 related illness and/or quarantine & isolation. It is my understanding that you have, as a Board, approved the memorandum and it when into effect on the 15th of the month...
- c. The Administration met with representative of the Union yesterday to continue contract negotiations for a 2021 Collective Bargaining Agreement. The next scheduled meetings are for February 12th and February 26th...

6. Business Operations:

- a. On January 12th and 26th Rick Wallace and I continued to meet digitally with the County's Office of Emergency Management to define the District's, *VashonBePrepared's*, and King County's roles and responsibilities/authority in a crisis. We are continuing to work towards defining and documenting our mutual understandings...

7. Community Engagements:

- a. We have begun assembling the 2020 Annual Community Report for distribution to the Island as timely as possible, however no specific target date has been established yet...
- b. In support of the Vashon Pharmacy's COVID-19 vaccination program, various components of VashonBePrepared are assisting in the organized distribution and we have been, as available, providing volunteer EMT's, and an Aid Car on stand-by, should anything go wrong during the post vaccination observation period...

- c. The Health Care District has invited me to represent the District on a newly forming Sea Mar Clinic Relations Committee, I have accepted the invitation...
- d. On the 20th of the month, I was interviewed and represented the District on the Voice of Vashon...
- e. At the request of the Vashon Health Care District's Commissioner Pryne I have agreed to participate in an upcoming meeting of several of the Island's taxing districts to discuss various topics, and perhaps more collective and collaborative strategies moving forward...

8. Strategic Planning:

- a. We currently do not have anything to report on this topic...

9. Miscellaneous & Noteworthy Topic(s):

- a. As of yesterday (26 Jan 21) there have been 95 COVID-19 positive patients confirmed and/or documented (past and present) living on the island. To better understand the island's 'active cases' of the above number, 2 were identified over the last two weeks (14 days) and 1 over the last week (7 days).
- b. The Island continues to hold steady at three COVID-19 related hospitalization and unfortunately two disease related deaths...
- c. Situation Report on the Island's status continue to be issues by the Emergency Operations Center (EOC) Team on Tuesdays & Fridays. We are up to Report #149...
- d. I would like to again offer a note of recognition and appreciation, as well as our sincerest thanks, to the dozens of volunteers, many approaching eleven months (12 Feb 21) of active engagement in the service and protection of the Island during this pandemic...

Conclusion of Report



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