

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 11/29/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

- 1 **Present:** Candy McCullough, Chair
2 Brigitte Schran-Brown, Vice-Chair
3 David Hoffmann, Commissioner
4 Camille Staczek, Commissioner
5 Robert Larsen, Assistant Chief
6 Susan Wolf, Minute Taker
- 7 **Absent:** Ron Turner, Commissioner (excused) [Commissioner Turner was present before the
8 meeting and signed several documents, but then was taken ill.]
- 9 **Guests:** Paul Schuster, Charlie Krimmert, Susan Reimer, Tony Puz and Andy Johnson.

10 **Amendments to Agenda**

11 None.

12 **Approval of 11/08/16 Minutes**

13 Motion by Commissioner Hoffmann:

14 "I make a motion to approve the 11/08/16 minutes."

15 **MINUTES APPROVED, 4-0**

16 **Voucher Approval**

17 Motion by Commissioner Hoffmann:

18 "I move that we approve the referenced vouchers as detailed in Administrative
19 Memorandum 11.29.2016-1."

20 **MOTION PASSES, 4-0**

21 **October Financial Report**

- 22 • Chief Larsen remarked that we are 83% through year with 82.5% revenue received with
23 82.5% of expenditures made.

24 Motion by Commissioner Hoffmann:

25 "I move we accept the October Financial Report."

26 **MOTION PASSES, 4-0**

27

28 **Chief's Report**

29 *Chief Larsen:*

- 30 • Unlike previous years when the State Auditor has come in the fall, this year our audit will
31 start January 3. Auditors will be here 7-10 days.
- 32 • Regarding the Medic One transition, South King medics have worked for two shifts and will
33 again tomorrow. Tuesday was quiet, but Wednesday they transported and conducted a CPR
34 save on the ferry dock in the afternoon. Ferry workers started CPR and person is now getting
35 surgery. It was commented by Commissioner Schran-Brown who was on the call (as an
36 EMT) that it was seamless working with their medics and our staff.
- 37 • We're at 117 calls this month with 91 of those aid and 26 others. That makes us 1,484 for
38 the year and at this pace we'll reach 1,517 calls by year's end.

39 **New Business**

40 Contract for Joe Quinn, District's Attorney

41 Motion by Commissioner Hoffmann:

42 **"Make a motion to approve the new contract for Joe Quinn."**

43 **MOTION PASSES, 4-0**

44 Job Description – Assistant Chief of Operations

45 Job Description – Fire Chief

- 46 • Both job descriptions are open for comment. Respond to Susan with your thoughts.
47 They both need to be compared because one says a degree is preferred not required
48 degree and the other does not. After the comment period, they will be finalized at the
49 next meeting.

50 **Old Business**

51 2017 Budget Final Approval

52 Motion by Commissioner Staczek:

53 **"I move we approve the 2017 budget as presented.**

54 **MOTION PASSES, 4-0**

55 Resolution 16-356 Tax Levy and Form 2152

- 56 • The resolution was read and explained by the Chair.

57 Motion by Commissioner McCullough:

58 **"I move we approve tax levy Resolution 16-356."**

59 **MOTION PASSES, 4-0**

60 Resolution 16-357 Substantial Need Resolution

- 61 • The resolution was read and explained by the Chair.

62 Motion by Commissioner McCullough:

63 **"I move we approve Resolution 16-357."**

64 **MOTION PASSES, 4-0**

65 Q/A Committee (TABLED)

66 Strategic Plan Update (TABLED)

67 **General Comments**

- 68 • The Awards Ceremony is this Saturday at 5:30 p.m. at Camp Burton.

69 **For the Good of the Order**

- 70 • The Board received a "Thank You" card from Charlie Krimmert, which was read
71 aloud by the Chair. Two other chief candidates also communicated their thanks.
72 • The Washington Fire Commissioners has made David Hoffmann and Ron Turner
73 lifetime members.

74 **Documents Signed**

75 **EXECUTIVE SESSION**

76 The public meeting moved into Executive Session at 6:53 p.m. The reason for the Executive Session
77 is twofold:

78 **RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public**
79 **employment or to review the performance of a public employee.**

80 And: The session is outside the scope of the Open Public Meeting Act in that it has to do
81 with collective bargaining sessions and contract negotiations.

82 At 7:13 p.m., Commissioner Schran-Brown extended the meeting one minute

83 The Executive Session closed and the meeting was opened to the public at 7:14 p.m.

- 84 • The Chair read aloud a Conditional Offer of Hire letter for Charles Krimmert for the Fire
85 Chief position.

86 Motion by Commissioner McCullough:

87 **"I move we make a conditional offer of hire for the Fire Chief position to Charlie**
88 **Krimmert."**


89 After passing a psychological and credit check, we can then negotiate a contract.

90 **MOTION PASSES, 4-0**

91 The meeting was adjourned at 7:21 p.m.

92 *The next Regular Meeting will be on 12/13/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 13th day of Dec., 2016.


Candy McCullough, Chair


Susan Wolf, Minute Taker