



Vashon Island Fire and Rescue  
10019 SW Bank Road PO Box 1150  
Vashon WA 98070 206.463.2405 206.463.2954 fax  
www.vifr.org administration@vifr.org

# BOARD MEETING MINUTES

**Date:** 25 November 2020

**Time:** 18:30

## REGULAR MEETING

**Present:** Candy McCullough, Chair (Webinar)  
Camille Staczek, Vice-Chair (Webinar)  
Dave Hoffmann, Position 05 (Webinar)  
Brigitte Schran-Brown, Position 03 (Webinar)  
Andy Johnson, Position 01 (Webinar)  
Charles Krimmert, Fire Chief (Webinar)  
Rebecca Pollock, District Secretary (Webinar)  
Carin Bruce, Administrative Assistant (Webinar)

**Absent:** Robert Larsen, Assistant Chief of Operations (Webinar)

## Welcome

## Amendments to Agenda

Chair McCullough requested that an Agenda item be added under New Business:

1. Parks District Concern Discussion

## Approval of 10/28/2020 Minutes

Motion by Commissioner Johnson:

**"I make a motion that we approve the minutes from the 10/28/2020 meeting."**

**MINUTES APPROVED, 5-0**

## Voucher Approval

Motion by Chair McCullough:

**"I move we approve the referenced vouchers as detailed in Administrative Memorandum 11.25.2020-1."**

**MEMORANDUM APPROVED, 5-0**

## New Business

- Given the importance and urgency of the budget approval process and another District meeting occurring at this time, the Parks District Concerns and Budget Discussions will occur at this time.



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### **Budget Discussion/Presentation & related Parks District Concerns:**

- Chief Krimmert identifies one math error currently included in the final draft of the 2021 Budget under Volunteer Insurance & Pension: correct entry should be \$7,500.00.
- This budget is only 1.8% larger than 2020's budget and the presentation this evening is even more lean than prior presentations of the 2021 Budget from our previous public hearings.
- This budget only reflects a \$215,000 contingency compared to 2021 property tax income.
- Only three of the nine categories tracked by the 2021 budget are increasing from the 2020 budget.
- Commissioner Schran-Brown asked what the anticipated cost will be for the Aid Car purchase in 2021.
- Chief Krimmert outlines a \$250,000 capital allotment planned to come from Reserves to cover both the Aid Car purchase as well as approximately \$17,000 for a new gurney.
- Chair McCullough asked about the new funding structure for the BLS Quarterly Training & Run Review program.
- Chief Krimmert discusses that the District usually receives an allowance from the County for this program that we use to pay our trainer/reviewer, but in lieu of us receiving that allowance in 2021, the County will turn it over to the Consortium and they will run that program for us. This change in funding is reflected in the Consortium and BLS income line items in the 2021 budget.
- Chair McCullough talks about how all districts are being hit this coming year and losing money due to multiple factors, including, but not limited to, decreasing property values and COVID response costs.
- Commissioner Johnson talks about the Hospital district's last-minute increase in its taxing authority request and its effects, but that the Fire District even requesting our maximum allowable levy is still going to be suffering a decrease in funding from 2020.
- Commissioner Staczek discusses the Fire District's mission to provide services to the island and that our equipment wears out and we have a long way to go to replace all the equipment, rigs, and building issues that the District has not been able to fix while we were getting our financials in order. A new engine costs approximately \$400,000 to \$425,000 dollars. Commissioner thinks we should stick with Chief Krimmert's budget recommendation as it stands now.
- Commissioner Schran-Brown states that it is suggested that Fire Districts should have two-years-expenses in reserves. That is necessary to buy legally required equipment as well as replace engines and cars that wear out or break down. Currently the District only has approximately .75 of one year's worth of expenses in reserves.
- Ron Smothermon states that the island needs a strong Fire District to protect the people and property on this island. He states that Chief Krimmert has done an outstanding job and he believes it is imperative that the \$1.50 stands because the Fire Department is more like a mini clinic given the walk-in treatment the District provides.
- Hans Van Dusen expresses that "with your action you will be reducing the budget of and hurting the Parks District." The Parks District's request is that "the Fire District does not hurt the Parks District." Parks will forego all capital maintenance for the next year given the decrease in their maximum available levy. Hans requests that "the Fire District does not take \$66,000 from the Parks district for our maintenance in 2021."
- Elaine Ott-Rocheford reiterates that "the 2-cent raise" represents approximately \$67,000 to the Fire District which is a substantial amount of money to the Parks District. Parks will be reflecting \$28,000 down in their budget just due to decrease in property value and then in addition, the action by the Hospital District, totals their budget coming down \$165,000 which is 11% of total levy dollars. Elaine asks that the Board reconsider the "2 cent increase."



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- Commissioner Johnson asks if the 2 cents resulting in a loss of \$67,000 is the same for both the Parks and Fire Districts.
- Chief Krimmert says due to the difference in the districts' tax rates they are likely different in function. Chief Krimmert reiterates that Hospital District changed their rate from what they had promised the island and that now Parks is asking the Fire District to reassess when we are still in rebuilding mode.
- Chief Krimmert says that Parks is working with a deficit budget next year but does have half a million dollars in reserve funding.
- Elaine Ott-Rocheford says that the Parks District, if both the Fire District and Hospital District stay at their current proposed budget numbers, will be facing approximately 2013 levy numbers in 2021 and as of 2024 just living on their reserves would result in their reserves reducing down to \$200,000 dollars.
- Hans Vans Dusen states that 2% of the assessed property value on the island is approximately \$67,000 for all districts.
- Abby Antonelis asks if putting off "the 2-cent raise" for one year would significantly impact the Fire District.
- Chief Krimmert states that the Board of Fire Commissioners may choose to reduce the currently proposed budget by approximately \$67,000, but Chief Krimmert still stands by his request for the \$1.50.
- Doug requests that we recognize that the Fire District is taking this money from the Parks District.
- Chief Krimmert says that the Fire District is not putting the Parks District in this situation. The Hospital District's request for more than they promised the island is what has caused this situation.
- Jennifer Bonaventura asked the Chief why he did not reach out this year to partner.
- Chief Krimmert explains that before the most recent Hospital District meeting, we, meaning the whole island, understood the situation to be that the Hospital would not impact the junior taxing districts.
- Commissioner Schran-Brown explains that the legal hierarchal structure of the levies is what has put us into this situation. The Fire District is not budgeting for things that are a luxury. The District is looking at what is needed in case one of our engines breaks down.
- Chief Krimmert appreciates the request for teamwork, but that "we were not invited onto the team until tonight." and no concern was voiced until the Hospital District's last-minute decision.
- Commissioner Staczek asks if anyone knows what is happening at the Hospital District meeting this evening? Or if the Fire District is expected to make up the difference?
- Chair McCullough thanks everyone who attended to speak on this Budget issue.
- Commissioner Hoffman expresses his deep concern about this issue and how the Parks are a huge asset to the island.
- Commissioner Schran-Brown volunteers her services to help the Parks District in any way that she can.

Motion by Chair McCullough:

**"I recommend that we approve the proposed 2021 budget as presented by the Chief."**

**2021 BUDGET APPROVED, 4-0  
COMMISSIONER HOFFMANN ABSTAINED, 1-0**

**Assistant Chief Larsen Report:**

- *See Assistant Chief's Report*



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### Chief Krimmert Report:

- *See Chief's Report*

### Approval of Resolution 20-406 Submitting a Regular Property Tax Levy in Accordance with King County Ordinance 2152

Motion by Chair McCullough:

**"I move we approve Resolution 20-406 Submitting a Regular Property Tax Levy in Accordance with King County Ordinance 2152."**

**RESOLUTION APPROVED, 4-0  
COMMISSIONER HOFFMANN ABSTAINED, 1-0**

### Approval of October financial report

Motion by Chair McCullough:

**"I move we approve the October financial report as presented."**

**FINANCIAL REPORT APPROVED, 5-0**

### Approval of Resolution 20-407 Surplusing Equipment: Lifting Bags and associated parts

- Resolution 20-407 Surplusing Equipment: Lifting Bags and associated parts
  - District Secretary Pollock will edit the Resolution to remove reference to equipment possibly being "sold."

Motion by Chair McCullough:

**"I will make the motion that we approve Resolution 20-407 Surplusing Equipment: Lifting Bags and associated parts for disposal only."**

**RESOLUTION APPROVED, 5-0**

- Chiefs' Evaluations Procedures Discussion
  - Chief Krimmert's contract will be negotiated/drafted by the Board
  - Assistant Chief Larsen will be evaluated by Chief Krimmert
    - Will be presented to the Board at Executive Session
      - Board will then use Chief's presentation, recommendations, and evaluation(s) to determine contract provisions for AC Larsen



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- The Bamboo evaluation process will provide Chief Krimmert additional performance reviews from other members
  - This feedback will be anonymized and provided to the Board
- Chief Krimmert will be evaluated by the Board
  - The Board will receive performance evaluations from members of the District
    - Members will be randomly selected for these evaluations
      - One from each job category: Admin, Career, Part Time, etc.
  - Chief will provide a self-evaluation form
  - Each Commissioner will fill out supervisor evaluation forms
  - Executive session to be scheduled in December 2020 prior to December Regularly Scheduled Board Meeting
- The Board will complete this year's evaluation of Chief Krimmert using the old forms.
  - Small edits will be made to the old forms to clean them up and ensure the definitions are congruent
  - District Secretary Pollock also added a few measurables pursuant to the Walkowski report objectives
- The Board will begin the quarterly review process for Chief Krimmert with Bamboo beginning in April 2021.
  - Two evaluators every quarter, over time, to make the year long evaluation period more consistent with everyone else's.
- District Secretary will summarize process, edit forms, and send out email to all Commissioners & all performance evaluators selected

### General Comments

- Chair McCullough thanks all Commissioners for completing Enduris training.

### For the Good of the Order

- Commissioner Johnson and Chair McCullough thank Commissioner Schran-Brown for offering her grant writing skills to the Parks District.
- Commissioner Johnson interprets call volumes being down as being a result of the County wide trend that there is an increase in the total volume of out of hospital cardiac arrest and responses where BLS crew arrives and cancels incoming Medic Unit because there is no chance of resuscitation.
- Commissioner Schran-Brown laments the current structure of the \$1.50 cap and wishes things could be different. She also requests that Commissioner email addresses be added to the VIFR website.
- Commissioner Staczek thanks Chief Krimmert for his comments during the Parks District conversation.
- Chair McCullough thanks District Secretary Pollock and Chief Krimmert for administering this budget meeting.

### Documents Signed



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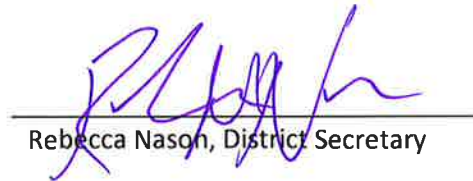
# BOARD MEETING MINUTES

**Adjourned at 20:26**

*The next Regular Meeting will be on Wednesday, 30 December 2020, at 18:30*

Approved this 30<sup>th</sup> day of December 2020

  
Candy McCullough, Chair

  
Rebecca Nason, District Secretary