



Vashon Island Fire and Rescue
10019 SW Bank Road PO Box 1150
Vashon WA 98070 206.463.2405 206.463.2954 fax
www.vifr.org administration@vifr.org

BOARD MEETING MINUTES

Date: 27 January 2021

Time: 18:30

REGULAR MEETING

Present: Candy McCullough, Chair (Webinar)
Camille Staczek, Vice-Chair (Webinar)
Dave Hoffmann, Position 05 (Webinar)
Brigitte Schran-Brown, Position 03 (Webinar)
Andy Johnson, Position 01 (Webinar)
Charles Krimmert, Fire Chief (Webinar)
Rebecca Pollock, District Secretary (Webinar)

Absent: Robert Larsen, Assistant Chief of Operations (Webinar)

Welcome

Amendments to Agenda

Chair McCullough requested that the following Agenda items be added under New Business:

1. Executive Session pursuant to RCW 42.30.110(1)(g)
2. Upcoming NAEFO webinars
3. Congressional Fire Service Institute AFG Safer Grant webinar recording available

Approval of 12/30/2020 Regular Meeting Minutes

Commissioner Schran-Brown requested a correction to correct the percentage in the following sentence:
"Currently the District only has approximately .75 of one year's worth of expenses in reserves."

Motion by Commissioner Staczek:

"I make a motion to approve the minutes of 12/30/20 as corrected."

MINUTES APPROVED, 5-0

Approval of 12/28/2020 Special Meeting Minutes

Motion by Commissioner Johnson:

"I make a motion that we accept the minutes of the Special meeting on 12/28/2020."

MINUTES APPROVED, 5-0



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Voucher Approval

Motion by Chair McCullough:

"I move we approve the referenced vouchers as detailed in Administrative Memorandum 01.27.2021-1."

MEMORANDUM APPROVED, 5-0

Voucher Approval

Motion by Chair McCullough:

"I move we approve the revised vouchers as detailed in Administrative Memorandum 12.30.2020-1."

MEMORANDUM APPROVED, 5-0

Chief Krimmert Report:

- Year to Date Call Volume and Dispatch: 107 calls – a good bit above 2020
- Pacing for 1446 calls
- *See Chief's Report*
- Call from a Firefighter whose wife tested positive for COVID-19, he will be quarantined, the District is proceeding with appropriate procedures to determine if we have any additional exposures here at the station. We have advised Dr. Rea of the situation.
- Commissioner Schran-Brown asked whether election charges as detailed on the budget are correct.
- Chief confirmed that they are correct and that election charges are paid for the year after incurring them.
- Commissioner Schran-Brown asked whether the CERT/MRC Budget line item(s) is enough given the increased work in response to the COVID-19 pandemic.
- Chief confirmed that the CERT work is mainly volunteer time and any financial burden is offset and recuperated by CARES and/or FEMA funds.
- Commissioner Schran-Brown asked about the COVID leave contractual efforts and whether the current MOU covers Part-Time, Administration, Training, or Volunteer staff.
- Chief confirmed that the Memorandum of Understanding applies to represented members of the local.
- Commissioner Schran-Brown asked about the funding delineated in the current budget for a new Aid Car.
- Chief Krimmert states that \$250,000.00 have been set aside as a part of the 2021 Year Budget for a new Aid Car.

Approval of December financial report

Motion by Chair McCullough:

"I will make a motion that we approve the year-end December 2020 financial report."

FINANCIAL REPORT APPROVED, 5-0



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New Business

Ratification of Memorandum of Understanding (MOU) regarding COVID 19 Financials

Motion by Chair McCullough:

"I'll make a motion that we officially adopt that MOU that was generated."

MOU RATIFIED, 5-0

Chiefs' Contracts Discussion and Approval

- Tabled for further research on process & procedure.

Quinn & Quinn Expenses

- Relative to the Executive Session that was had prior to the Grievance Hearing in December, both Commissioners Johnson and Schran-Brown contacted Joe Quinn.
- Discussion was had as to the policy violation and the invoice's line items detailing the calls.

Election of 2021 Board Chair, Vice-Chair, and Voucher Auditor

- Chair McCullough nominates Commissioner Andy Johnson.
- Commissioner Johnson accepts the nomination.

"All in favor of Andy being our chair for 2021."

APPROVED, 4-0

- Commissioner Hoffmann nominates Chair McCullough to be Vice-Chair.
- Commissioners Staczek and Johnson concur.
- Chair McCullough accepts the nomination.

"All in favor of Candy being our Vice-Chair for 2021."

APPROVED, 4-0

- Commissioner Staczek stated her interest in being the Voucher Auditor for 2021 in order to better understand the budget and learn more about it.



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NAEFO (National Association of Emergency & Fire Officials) Upcoming Webinars

- NAEFO hosted Financial Mismanagement Webinar on Saturday January 30, 2021 at 8:30am.
- NAEFO hosted When the Dust Settles in DC on Saturday February 13, 2021 at 8:30am.

AFG Safer Grant Webinar Recording

- Pre-recorded webinar is available for anyone interested. Let Vice-Chair McCullough know if you'd like the link.

Public Meeting moved into Executive Session at 19:14 for 20 minutes pursuant to RCW 42.30.110(1)(g).

Extended at 19:35 for 10 minutes by Chair McCullough

Executive Session ended at 19:48

Decision

- No Decision was made.

General Comments

- Chief Krimmert will be on vacation from January 29th through February 7th, 2021 and returning for February 8th
- February 8th is the All-Hands Meeting, Chief Krimmert asked if any Commissioners would be interested in speaking at the meeting.
- Commissioner Schran-Brown thanks Todd and Ina and the whole group that put the Vaccination Site together.
- Ron Smothermon asked what Districts would be attending the All-Districts Meeting being held in February or March.
- Chief Krimmert states that Parks, Healthcare, Cemetery, Schools, and Fire have been invited, and the last communication requested that one staff or representative of the District and one Board member attend.
- Chair McCullough thanks the Chief for his dedication and hard work.

For the Good of the Order

Documents Signed

Adjourned at 19:49

The next Regular Meeting will be on Wednesday, 24 February 2021, at 18:30



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Approved this 24th day of February 2021



Andy Johnson, Chair



Rebecca Nason, District Secretary