

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**
Minutes

Date: 09/26/2018

Time: 18:30

Place: 10019 SW Bank Rd, Penny Farcy Training Center, Large Classroom

REGULAR MEETING

Present: Brigitte Schran-Brown, Chair
Candy McCullough, Vice-Chair
David Hoffman, Commissioner
Camille Staczek, Commissioner
Andy Johnson, Commissioner (arrived 18:12)
Robert Larsen, Assistant Fire Chief
Jojo Weller, District Secretary

John Staczek, Susan Reimer

Absent: Chief Charles Krimmert

Pledge of Allegiance

Amendments to Agenda

New Business

- WFCM Conference
- Firefighters' Ball

Old Business

Approval of 08/29/18 Minutes

Motion by Vice-Chair McCullough:

"I make a motion to approve the 08/29/18 minutes."

MINUTES APPROVED, 4-0

ABSTAINED, 1-0 DUE TO ABSENCE

Voucher Approval

Motion by Commissioner Hoffman:

"I move that we approve the referenced vouchers as detailed in Administrative Memorandum 09.26.2018-1."

MOTION PASSES, 5-0

A/C Larsen Report:

- See addendum Assistant Chief's Report
- (ref #1a) Part-time that left will stay as a Volunteer
- (ref #2a) Both A/C Larsen and Vice-Chair McCullough agreed that BC Coll does a great job organizing the Fire Academy graduations and encourages the other commissioners to attend the next one on 17 November at 10:00

- (ref 3a) Vice-Chair McCullough states that from attending the conference she learned that concurrent calls are happening nationally. It's a trend that most everyone is experiencing.
- (ref #5) the new aid car has a placard noting it's length which is under 22'
- (ref #6a) Open House is on 06 October at 10:00-14:00
- (ref #6c) roof repairs will be done on the second week of October
- Vice-Chair McCullough notes that all of our spending has been due to emergencies.
- Susan Reimer- At Neighbor Care meetings two out of three; the last meeting did not recall talk about the underserved, discussed what the island wants, not the needs. Did talk about the hospital district. John Jenko, one of the organizers, said he is in favor of a hospital district and it is for the community to decide. Two parks board members there did say that the junior taxing will be affected, it's a big deal and they would need to go to the county or state for funds.
- Susan Reimer- ferries. Questioned if the ferries why they made plans without asking anyone, and if they had called the Chiefs. Chief Larsen responded, "No". They plan to release their draft schedule the week before the October 24th meeting, so people have time to respond.
- The superintendent said the school board may draft a resolution about what they need for ferry service.

Motion by Vice-Chair McCullough:

"I make a motion to approve the budget as presented."

AUGUST BUDGET APPROVED, 5-0

New Business

- WFCA conference McCullough and Staczek request to attend on October 25th, legal preconference on the 24th, excuse from Board meeting and encouraged other commissioners to attend these conferences.
- Board meeting on 24 October, moved to Wednesday, 31 October
- Board-Chair Schran-Brown - Firefighters' Ball purpose 1: raise awareness, be served by FF, engage the community, like raffle off a diner at the firehouse. #2 A fundraiser, silent auction, charge per plate, a minimum donation all could bring in \$10,000 for rigs. Rick Wallace didn't see a problem doing this fundraiser, will check with the auditor and if needed, with Joe Quinn. Serving alcohol would have to be approved. VashonBePrepared will represent with their 501c3 for donation. Date for second Saturday in Oct, 2019: that is when Elvis is available and Camp Burton to cater, because they will give us the best price.

Old Business

General Comments

For the Good of the Order

- Commissioner Hoffman thanks the department for fighting the fire on Westside Hwy.
- Vice-Chair McCullough gives sympathies to Commissioner Hoffman for his lossing county

Documents Signed

The public meeting moved to the new aid car tour in parking lot at 19:12

Executive Session

The meeting is being held pursuant to:

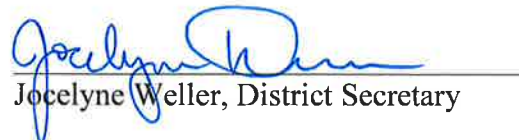
RCW 42.30.110(1)(g) **To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.** However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur at a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The public meeting moved into executive meeting at 19:32. At 19:42 the Executive Session ended. At 19:42 the meeting was adjourned; no decision was made during the Executive Session.

The next Regular Meeting will be on Wednesday 31 October 2018, at 18:30 at 10019 SW Bank Rd, Vashon, Penny Farcy Training Center, Large Classroom

Approved this 31 day of October, 2018


Candy McCullough, Vice-Chair


Jocelyne Weller, District Secretary



Chief's Report
for the
Fire Commissioners' Meeting
of
26 September 2018

As a brief overview of the District, focusing on new noteworthy topics since the board's last regularly scheduled meeting, please accept the following information:

1. Operational:

- a. The Part Time Corps is currently at 8 with the recent resignation of one and will have a ninth starting next week. We conducted interviews today for a total of 13 applicants, 3 PTP, 2 Support, 1 EMS on Island Volunteer, 4 off Island FF/EMT all with EMT certs and 1 with FF, and 3 on Island Volunteers for class 19-01.
- b. On 9-11 there was a residential fire that consumed two houses on Sunset Rd. The call was at shortly after 0200 and was initially reported from Kitsap without a definite location. When our crews arrived both houses were fully involved and extinguished with the assistance of Tacoma Fire boat. We had a total of 1 engine, 3 tenders, 1 rescue, two aid cars, and 14 personnel. This was a defensive attack from arrival. Fire investigated by KCSO FIU. One house was occupied at the time and year around with the one occupant home at the time evacuating safely, the second was a seasonal residence and unoccupied at the time.

2. Training:

- a. Academy Class 18-02 is in week thirteen of training with seven recruits, four from Central Kitsap, and three of them future island volunteers. The class is taking the FF1 written test tomorrow and will take the practical portion this weekend. Graduation is scheduled for November 17th at 10:00 at the Vashon Theater...
- b. Two of this year's Fire Support Academy recruits are now operational with another likely to follow shortly...
- c. On September 13 & 17 we had boat operator training with instructors from the Consortium, and on September 24 we had low and medium angle (hillside rescue) training with Consortium instructors, this training was for all Career staff and interested Part Time and Volunteers.

3. Service/Call Volume:

- a. As of shift change this morning (07:30) we have responded to 1262 dispatches. This pace suggests a year-end total of 1,712 calls. Last year at this time we had responded to 1125 calls, 79 less than this year...
- b. Of our 1262 calls 14.81%, or 187, have been simultaneous/multiple call event. The total number of simultaneous calls for all of 2017 was 182.

4. Staff/Personnel:

- a. There are no specific personnel issues to present at this time...

5. Fleet:

- a. Our newest aid car, first due A55 (A-05), arrived on September 13th and has been fully operational and in service as of this morning. You are of course welcomed, and encouraged, to stop by and see it, as it is a departure from the previous designs and no longer carries the MEDIC ONE logo on it. It of course will be on display to the community at the Open House of October 6th...
- b. It appears a previously repaired leak, or a new one, in E-02's (Currently placarded as E56) water tank has returned/developed. A course of action to facilitate the repairs is being established...
- c. Aid Car A-04 requires some repair work to the rear end/rear axle. Plans are being made to remove it from service for this work...
- d. With regards to progress on the design and production of the new fire engine, our design directions shall be presented to the manufacturer next month...

6. Facilities:

- a. In ten days (06 Oct 18) we will hold our annual Fire Prevention Week Open House here at Station 55. You all of course are welcome and encouraged to attend...
- b. The primary renovation of the Penny Farcy Memorial Training Center continues to wind down. Additional renovation work is planned for later this year, and following years, however we believe the Training Center shall be a fully operational Emergency Operation Center by October 31st...
 - i. The largest remaining open/unresolved issue for the renovation continues to be the selection and purchase of new chairs and tables...
- c. We have made a commitment to have necessary roof repairs to Station 55 done. These repairs will cost approximately \$10,000...

7. Strategic Planning:

- a. We have no specific strategic planning topics to report on at this time...

8. Finance Report:

- a. Please find in front of you a summary of our financials through the end of August for your approval. The benchmark for the budget at the end of August is 66.666%. In broad overview:
 - i. Income is slightly behind the benchmark at 53.714%. This is to be expected as our second tax payments are due next month.
 - ii. Overall expenses are below the benchmark at 63.568%.
 - iii. Of the nine budget categories three are exceeding the benchmark. The others are sufficiently under budget to allow us to be 3.098% under budget targets. The three over target are:
 1. Training is at 98.746%.
 2. Equipment is at 101.087%. This is reduced from the previous month's 202.548% for the reallocation of a portion of the new self lifting/loading gurneys to the Fleet category. Cost of course did not change but the fees are not more actually represented.
 3. Fleet which was at 39.177% of budget has increased 173.908% for the transfer of over \$90,000, the cost of the vehicle attached lifting /loading mechanisms in the Aid Cars.
- b. Regarding the District's on-going efforts to establish its compliance with its RCW required interlocal agreement for services we:
 - i. Are in agreement with the Cemetery District and a contract is being prepared for your collective signatures and execution.
 - ii. Are in agreement with Water District #19 and a contract is being prepared for your collective signatures and execution.

- iii. Have not made any progress with Vashon Parks. They have in public meeting approved an annual payment of \$5,877 without discussion with us. Further, based on their August 28th meeting it was the Chief's understanding that we were collectively looking at a sum closer to \$8,600. The Chief is considering an appropriate rebuttal.
- iv. In concert with other districts and authorities in the region our attorney has further engaged the County on coming to agreement. At this time we understand the next meeting to be on October 8th to define general agreements before district or agency specific requirements are discussed and/or agreed upon. We are still unable to forecast an execution date.
- c. There is no substantial progress to report upon in our current negotiations with Sprint...
- d. There is no substantial progress to report upon in our current negotiations with the Muckleshoot Indian Tribe...

9. Community Engagement:

- a. Friday the 7th Chief planned to participate in the monthly First Friday stroll but did not for the sudden downpour...
- b. Wednesday the 12th the Chief attended a Washington State Ferries open house at the high school regarding their on-going long range planning efforts...
- c. Wednesday September 19th the Chief attended a second community meeting regarding the future of the NeighborCare clinic. The first was generally on current conditions this one was on what the community wants or expects and began to reflect on some of the cost issues. The next meeting is planned for October 24th, unfortunately the same evening as our next board meeting...

10. Miscellaneous & Noteworthy Topic(s):

- a. Chief again sends his apologies for missing tonight's meeting he finished up at the FIERO Symposium today and is spending the rest of the week with family in New Jersey before returning to work Monday...

Conclusion of Report



Robert Larsen, Assistant Fire Chief, Operations
Vashon Island Fire & Rescue
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