

VASHON ISLAND FIRE & RESCUE BOARD OF FIRE COMMISSIONERS

Minutes

Date: 09/12/2017

Time: 6:30 p.m.

Place: 10020 SW Bank Rd, EOC Room

REGULAR MEETING

1 **Present:** Camille Staczek, Chair
2 Brigitte Schran-Brown, Vice-Chair
3 Candy McCullough, Commissioner
4 Ron Turner, Commissioner
5 Charles H. Krimmert, Fire Chief
6 Robert Larsen, Assistant Chief
7 Susan Wolf, Minute Taker

8 **Absent:** David Hoffmann, Commissioner (excused)

9 **Guests:** Ben Davidson, Matt McCann, Randy Tonkin, Larissa Nakatsu, Brad McMullen

10 **Amendments to Agenda**

11 None.

12 **Approval of 08/29/17 Regular Meeting Minutes**

13 Motion by Commissioner McCullough:

14 **“I move we approve the Regular Meeting minutes of 8/29/17 with Susan’s revisions.”**

15 (Corrected Wes Paulsen’s academy name and Calla Westcott’s fire department.)

16 **MINUTES APPROVED, 3-1 abstention.**

17 **Voucher Approval**

18 Motion by Commissioner McCullough:

19 **“I move that we approve the referenced vouchers and transfers as detailed in**

20 **Administrative Memorandum 09.12.2017-1.”**

21 **MOTION PASSES, 4-0**

22 **Chiefs’ Report**

23 *A/C Larsen:*

24 A/C Larsen provided a written report to the Board (attached).

25 • Chief Spencer’s service went very well. There are pictures on District’s historical drive.

26 • During a Search & Rescue drill our recruits were highly complimented by the ^{State} consortium instructor. *See*

27
28 • Graduation for fire academy is scheduled for December 9th at the Vashon Theatre.

- 29 • We have responded to 1,063 calls so far this year; last year at this time we were at 1,138. At
30 one point today we had three aid cars were all off island at same time, using all paid and
31 chief officers and volunteers.
- 32 • The District has a brush truck and two firefighters at the Jolly Mountain Fire. They should
33 be back by Saturday.

34

35 *Chief Krimmert:*

36 The chief provided a written copy of his report to the Board (attached).

- 37 • He complimented the staff for giving former Chief Spencer an outstanding “send-off.”
- 38 • Wesley started at training consortium’s fire academy.
- 39 • We are growing the part-time staff slowly, but have received 17 additional applications.
- 40 • Regarding the fleet, the crews cleaned up Engine 57 and made it look like new for the
41 funeral. However, when they parked the engine back in Station 57, they slightly damaged the
42 station door, which is now fixed.
- 43 • Zone 3 may be changing their call signs. If it happens, they will add a three in front our
44 station and apparatus call signs. Reserve vehicles may change from numbers to letters.
- 45 • For financials, our third party billing company has started issuing invoices for transports, we
46 have not received funds, but will be monitoring that closely.
- 47 • The chief is preparing two budget – one for a successful levy and one for the failure of the
48 levy. It will have the most impact if it fails.
- 49 • The Board approved the collective bargaining agreement and the chief asked the Board to
50 sign the copies he presented. He will proof it before it goes to the union for their signatures.
- 51 • The chief will be attending a firehouse design symposium and taking some vacation
52 September 15-27th.
- 53 • The Annual Open House is October 7, from 10 a.m. - 2 p.m.
- 54 • The Board asked a question about transports of those without insurance. The answer was
55 that they will get a bill from the billing company and if not paid, the chief will consider on a
56 case-by-case basis whether to pursue collections.

57 **New Business**

58 None.

59 **Old Business**

60 None. formalizing signing contract now.

61 **General Comments**

- 62 • Question from Ben Davidson: In regard to the part-time paid employees, is it still the
63 District’s intention to hire firefighters? The chief answered that it is but we are still
64 considering EMT “onlys” also. His goal is to hire 24 part-time, but maybe change it to give
65 greater hours, maybe with benefits.

66 **For the Good of the Order**

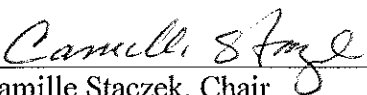
- 67 • Mike Bredice, a former temporary mechanic and facilities employee, has gone with his
68 company, Asplundh, to Florida to assist with the relief efforts there.
- 69 • Commissioner Turner asked if the evaluation policy has been completed. The answer was
70 that it has been pushed back, but when the forms are finalized, they will be shared with the
71 Board. It was noted that the chief is due for his six month evaluation.

72 **Documents Signed**

73 The Chair adjourned the meeting at 6:48 p.m.

74 *The next Regular Meeting will be on Tuesday, 09/26/17 at 6:30 p.m.*
75 *at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 26 day of Sept., 2017.



Camille Staczek, Chair



Susan Wolf, Minute Taker



**Assistant Chief's Report
for the
Fire Commissioners' Meeting
of
12 September 2017**

As a brief overview of the District, focusing on highlights since the board's last regularly scheduled meeting, please accept the following information:

1. Overarching Operational Topics:

- a. The service for Chief Spencer went well with participation from all divisions of the District. Pictures can be seen on the historical pictures drive of the network

2. Overarching Training Topics:

- a. Recruit Academy continues currently in week 8 with 9 recruits at this time. The class had a successful Search & Rescue drill at North Bend last weekend. Graduation scheduled for December 9 at the theatre.

3. Service/Call Volumes:

- a. As of 07:30, shift change today, the District has responded to 1063 calls...
 - i. Based on the averaging of last year's calls we should statistically be around 1125, 62 calls higher and in fact on this date last year we were at 1138.
- b. At one point today we had three aid cars off the Island utilizing Career, Part Time, and Chief Officers.
- c. We have one brush Truck and two Firefighters on a State Mob since last Saturday 9/2 on the Jolly Mountain fire with a return projected to be no later than Saturday.

4. Miscellaneous/Noteworthy Topic(s):

- a. At this time I have nothing specific to discuss or note...

Conclusion of Report

Robert Larsen, Assistant Chief of Operations
Vashon Island Fire & Rescue
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**Chief's Report
for the
Fire Commissioners' Meeting
of
12 September 2017**

As a brief overview of the District, focusing on highlights since the board's last regularly scheduled meeting, please accept the following information:

1. Staff/Personnel:

- a. Saturday, September second, we with honor and respect supported the family in laying Chief Spencer to rest. The District, particularly career staff, fully engaged and all participants did an outstanding job...
- b. FF/EMT Wesley Paulsen has started his current training at the consortium's fire academy...
- c. Tuesday the first of our part time staff starts work. This is very much a pilot program and is starting slow, not all shifts are staffed and we will grow it slowly.
 - i. At this time three of our former volunteer staff have applied and have starting to pull shifts...
 - ii. Equally we are preparing to schedule interviews for additional applicants...

2. Fleet:

- a. Engine 57 was slightly damaged last week. In returning E57 to the bay of Station 57 it was forgotten that it does not fit under the bay door if the deck monitor is not removed. The damage was isolated to the forward wall of the pre-connect cross-lay hose bed...
- b. For the board's information the larger conglomerate of agencies of which we belong, Zone 3, is planning to implement new designation requirements that would add a '3' (For Zone 3) in front of all of our station and apparatus numbers. For example E 55 out of Station 55 will become E355 out of Station 355...

3. Facilities:

- a. Station 57 was also slightly damaged last week per the above referenced incident. The damage was isolated to the garage door and has been repaired...

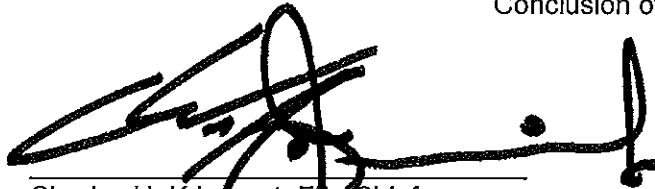
4. Financials:

- a. The first invoices against the fee for transport program are in place. We have not received our initial payment nor generated any cash flow yet and will be monitoring this first year very closely...
- b. I have no specific financial topics to bring up or discuss further at this time. We have a lot going on financially as we have started assembling our 2018 budgets...
- c. I believe one of the documents being presented to you this evening for signature is the 2017 Collective Bargaining Agreement with Local 4189. With the full execution of this agreement, as you are aware, COLA's will be calculated and implemented, probably being distributed with 15 October's payroll...

5. Miscellaneous/Noteworthy Topic(s):

- a. As a reminder I will be travelling the 15th through the 27th and will miss the next Commissioners' Meeting...

Conclusion of Report



Charles H. Krimmert, Fire Chief
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