



Vashon Island Fire and Rescue
10019 SW Bank Road PO Box 1150
Vashon WA 98070 206.463.2405 206.463.2954 fax
www.vifr.org administration@vifr.org

BOARD MEETING MINUTES

Date: 26 August 2020

Time: 18:30

REGULAR MEETING

Present: Camille Staczek, Vice-Chair (Webinar)
Dave Hoffmann, Position 05 (Webinar)
Brigitte Schran-Brown, Position 03 (Webinar)
Andy Johnson, Position 01 (Webinar)
Charles Krimmert, Fire Chief (Webinar)
Robert Larsen, Assistant Chief of Operations (Webinar)
Rebecca Pollock, District Secretary (Webinar)
Raechel Ehlers, HR Administrator (Webinar)

Absent: Candy McCullough, Chair

Welcome

Amendments to Agenda

FF Brad John requested an Agenda item be added under New Business:

1. Two resolutions adopted to the State Council of Firefighters.

Approval of 07/29/2020 Minutes

Motion by Commissioner Schran-Brown:

"I will motion that the minutes from the 07/29/2020 meeting be accepted as written."

**MINUTES APPROVED, 3-0
COMMISSIONER JOHNSON ABSTAINED, 1-0**

Approval of 07/31/2020 Special Meeting Minutes

Motion by Commissioner Schran-Brown:

"I can go ahead and motion that the special meeting minutes from 07/31/2020 be approved."

MINUTES APPROVED, 4-0



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Voucher Approval

Motion by Commissioner Hoffmann:

"I move to approve referenced vouchers as detailed in Administrative Memorandum 08.26.2020-1."

MEMORANDUM APPROVED, 4-0

Assistant Chief Larsen Report:

- See Assistant Chief's Report
 - 1.a. Still operating under COVID restrictions and requirements.
 - 1.a. 14 positive island residents.
 - 1.b. and c. Still have EOC team activated minimally and MRC team activated doing testing at O Space.
 - Vashon Fire has transferred one individual who tested positive on a MVA response.
 - 2.a. Rescue Swimmer Program is advancing regarding both training and equipment.
 - 2.c. We should have 7 swimmers to go into the water by October 1st.
 - 2.d. Third Quarter Training tomorrow, August 27, 2020.
 - 2.e. Firefighter 2 class scheduled the last weekend of September through October.
 - 2.f. and g. EMT trainings continue for both on and off island residents.
 - 3.a. Service/Call volume is low; however, it is coming back up to expected amounts for this time of year.
 - Concurrent call volume is coming up as well.
 - 4.a. Installations and Modifications continue to move forward.

Chief Krimmert Report:

- See Chief's Report
 - 1.a. The second wave of the pandemic is dropping just not as quickly as the first.
 - 1.b. We have only seen one COVID patient during working hours on a MVA call.
 - 1.d. Administration recently completed a survey of the volunteer FF/EMTs, FFs, and EMTs to get input on the District and suggestions on improvements the District could make. Increased Communication being one.
 - 2.a. The District's newest Aid Car was damaged in a vandalism incident.
 - 3.e. We have an appointment scheduled with the County Code and Building officials to discuss the SAR shelter and prop.
 - 4.a. We are at 54% of forecasted revenues at this time.
 - 4.a. Expenses are at 51% of forecast at this time.
 - 4.d. Expenses related to the Rescue Swimmer program total \$9,495.01 so far.
 - 4.e. Beginning 2021 Budget discussions and considerations this month.
 - 7.d. DOVE will be presenting to and speaking with Administration to assist The District in better serving victims of domestic violence that need our care.
 - 8.a. The Administration has begun, in earnest, an overhaul of the current SOG/SOP manual and its policies and guidelines.

- 9.d. Chief Krimmert would like to compliment the volunteers at the EOC, CERT, MRC, VoV, and VBP for their 6 months of volunteer time to support the community.

Motion by Vice-Chair Staczek:

“I will make a motion that we approve the financial report of July 2020.”

FINANCIAL REPORT APPROVED, 4-0

New Business

- Incorporating the language of Chief Jim Walkowski's "Board of Fire Commissioners Rules and Operating Procedures" Appendix A into the District's new Policies and Guidelines Manual
 - District Secretary Pollock explained that the majority of the provisions in this Appendix are already being incorporated into the new Article titled "Board of Commissioner's Authorities and Responsibilities" for the new User's Manual being worked on by the Administration and suggested that the Board incorporate the language into that Article rather than adopting the Appendix as is.
 - Chief Krimmert suggested that we put out the draft Article with the incorporated language from the Appendix to the District for a two-week review to be voted into service by the Board at our next meeting in September.
 - Commissioners discussed the way to appropriately incorporate a provision regarding Robert's Rules of Order.
- Motion to increase communication with District members and one on one communication with Chief Krimmert
 - Vice-Chair Staczek discusses the benefits of each Commissioner dropping by to speak with Chief Krimmert one on one to be more transparent, share ideas, and work better together.
 - Chief Krimmert details that there is much to be done to improve communications in the District which would be welcomed by members, including, but not limited to, our volunteers.
 - Commissioner Schran-Brown brought up the suggestion that volunteers come to Regularly Scheduled Board meetings or send an email to be provided to the Board to report or update the Board on their activities.
 - Commissioner Johnson mentioned his recent visit into the Administration offices to be followed up by another soon. He agrees with increased communication from all corners of the District.
 - Commissioners Hoffmann and Schran-Brown discussed who we should ask to provide updates from which factions of the District.
- Rescue Swimmer Program Policy
 - Chief Krimmert suggested that we put out the draft Article of the Shore Based Rescue Program to the District for a two-week review to be voted into service by the Board at our next meeting in September.
 - Vice-Chair asked whether a grant or some type of grant funding could assist in covering the cost of the program to date.

- Two Resolutions Adopted by the State Council
 - Firefighter Brad John discusses the two resolutions:
 - 20-05 Hiring Diversity aims for the Local to work with the Administration to ensure that our hiring process is inclusive to women, people of color, and those unable to afford the testing fees for the National testing Network we utilize.
 - 20-06 Yearly Physicals aims to adopt the IAFF wellness fitness initiative that recommends yearly physicals regardless of age that are designed to detect and prevent diseases that Firefighters are at an increased risk for.
 - Commissioners and Chief discussed potentially attending the Local's next meeting to be an observer and witness what they have going on and whom to speak with to organize that attendance.

Old Business

General Comments

- Commissioner Hoffmann gave a shout out to a member of the public who paid for the Paramedic Vehicle's gas when their card was not working.

For the Good of the Order

- Vice-Chair Staczek mentioned that she appreciates everything she read in the Volunteer Survey, Results, and Action items put out by the Administration in regard to positive changes being made.
- Chief Mike Kirk asked whether copies of thank you's from the community are still being sent to the Commissioners when they come in.
- Chief Mike Kirk suggested reimplementing the "thank you grams" program.
- Chief Mike Kirk asked whether notice was given to Seattle or the Press regarding the vandalism incident with the damaged Aid Car.
- Assistant Chief Larsen stated that Vashon Fire has been in contact with the Washington State Patrol, the media, and the surrounding zones and agencies regarding the incident.
- In response to the incident, the Administration has sent out a Safety Survey to the members to get their feelings and concerns. And has also considered the possibility and impact of no longer transporting to Harborview. Options are being discussed.

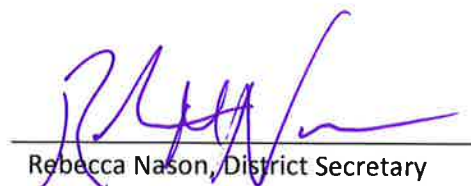
Documents Signed

Adjourned at 17:27

The next Regular Meeting will be on Wednesday 30 September 2020, at 18:30

Approved this 30th day of September 2020


Candy McCullough, Chair


Rebecca Nason, District Secretary