

**VASHON ISLAND FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

Minutes

**Date:** 08/15/2017

**Time:** 6:30 p.m.

**Place:** 10020 SW Bank Rd, EOC Room

**REGULAR MEETING**

1 **Present:** Camille Staczek, Chair  
2 Brigitte Schran-Brown, Vice-Chair  
3 David Hoffmann, Commissioner  
4 Candy McCullough, Commissioner  
5 Ron Turner, Commissioner  
6 Charles H. Krimmert, Fire Chief  
7 Robert Larsen, Assistant Chief  
8 Jojo Weller, Minute Taker

9 **Amendments to Agenda**

10 Commissioner McCullough adds NAAFO to New Business.

11 **Approval of 7/28/17 Special Meeting Minutes**

12 Motion by Commissioner David Hoffman:

13 **“I move we approve the 7/28/17 Special Meeting minutes with amendments to add two**  
14 **missing words, add the pie graph for Vashon that is missing and on page 3 change to Ron**  
15 **Smothermon instead of John.”**

16 **MINUTES APPROVED, 5-0**

17 **Voucher Approval**

18 Motion by Commissioner David Hoffman:

19 **“I move that we approve the referenced vouchers and transfers as detailed in**  
20 **Administrative Memorandum 08.15.2017-1.”**

21 **MOTION PASSES, 5-0**

22 **Chiefs' Report**

23 *A/C Larsen:*

24 *Operational:* There was a residential fire during the last commissioners' meeting and the day  
25 after on Pillsbury Rd. The fire the day after was quickly extinguished by the neighbors who put it out  
26 with their hose. They had actually drilled with the stand pipes and navy nozzles two weeks prior  
27 during their residents' meeting, so good for them. If they had not acted, it would have been far more  
28 extensive. We had a great turn out for that fire; all tenders arrived and there was a good turn out  
29 from volunteers and career staff. On July 28, we had a power outage that knocked out power to both  
30 ferry docks and no boats were able to land. During that time there was a BLS call that was oxygen  
31 dependent so the patient was flown out. At that particular moment, there was a medic on the ferry

32 boat coming back. I was in contact with Medic One and Washington State Ferries (WSF) to see how  
33 we can get the medic back on island. WSF lowered the slip low enough so he can walk off and our  
34 aid car met him. Nothing was lost; we just couldn't go on or off. It took about 20 minutes for the  
35 ferries to be back up and running. The call went well.

36 *Training:* Fire Academy is in week three. We have 10 Students, eight from Vashon, two from  
37 South Kitsap County. Everyone is passing all their tests and doing well.

38 *Call volume:* As of shift change this morning, we had 950 runs this year. Last year at this  
39 time we had 1022, so we are down 72 calls from last year.

#### 40 **Chief Krimmert:**

41 *Staff and Personnel:* We actively started looking at a pilot program for the part-time paid.  
42 We have advertisements out. It's moving along slowly. For that effort we are ending the Resident  
43 Program at the end of this month. I believe all the island residents at this time are interested in the  
44 paid part time position.

45 *Fleet:* Over the weekend, Engine 55 was out of service for hydraulic leaks. One turned out  
46 to be inconsequential and the other was serviceable. Engine 58 also developed a hydraulic leak; it's  
47 on the rack right now and should be back in service tomorrow. Tender 551 is showing a leak and we  
48 are investigating but the truck is still in service.

49 A/C Larsen and Chief Krimmert would like to surplus Engine 59 and keep Engine 57, the  
50 second oldest engine in service, and look at ways to re-task it. We would like to re-equip it as more  
51 of a wildland fire/brush fire truck for the island and not for mobilization. Due to its small wheel  
52 base, it would be able to do deep penetration in some of the more rural areas. It would also serve as a  
53 secondary engine if we have problems with any of the other three.

54 *Facilities:* The chief and A/C Larsen recommend decommissioning the Tahlequah Station. It  
55 has not been in response for about 10 years and Engine 57 is the engine we would like to keep in  
56 service. If we decommission that station, we will have to do some logistics with where to keep the  
57 engine.

58 *Financials:* As we all know the Board is moving forward with the levy lid lift. We thank the  
59 Board for that support and decision. We won't know until November the results of that so we are  
60 preparing two budgets, one with the levy lid lift and one without. The budget without the increase is  
61 the one we will focus on the most because that will be the most critical.

62 We have done a series of reports over the last several months. We are finalizing reports with  
63 a summary of the "State of the District." We will take a condensed version of that report and create  
64 a community annual report to mail out to the community. We feel it's important to do so this year.  
65 We are redesigning the layout.

66 We are continuing to investigate requirements for interlocal agreements. This was brought on  
67 with one interlocal agreement for which we haven't been paid for a couple of years because we had  
68 not invoiced them. They were happy for the invoice and are paying.

#### 69 **New Business**

70 National Association of Elected Fire Officials

71 Commissioner Candy McCullough, as president of the NAEFO Board, would like approval to go to  
72 the Annual Educational Conference in Las Vegas on September 18 and 19. Some speakers and  
73 topics are: Bill Webb, Executive Director of the Congressional Fire Institute; a couple of lawyers  
74 speaking on workplace investigations and grievances, limits and arbitration processes, best practices

75 for effective contract administration and Chief Tom Williams, who was the IC of the natural gas  
76 explosion. She can create a summary of the conference and email out to the Board.

77 Motion by Commissioner Brigitte Schran-Brown, Vice-Chair:

78 **“I move we approve Commissioner McCullough to attend the meeting September 18<sup>th</sup>**  
79 **& 19<sup>th</sup>.”**

80 **MOTION PASSES, 5-0**

81 **Old Business**

82 None.

83 **General Comments**

- 84 • Jan Milligan commented that in the last couple of hours, the King County Sheriff wanted  
85 CERT to help search for a lost dog on Maury Island. Michael and Katherine Cochrane went  
86 to scope it out to see if it was within CERT’s capability. They have the knowledge of what  
87 CERT can and can’t do and with Michael’s military background, he knows the terrain well  
88 enough to decide if CERT can take it on. In the meantime they activated the team to show up  
89 and a handful of people showed up almost immediately. The dog was found and doing fine.  
90 The lesson learned was that King County Search and Rescue, A/C Larsen and she were not  
91 clear on the administrative process for when CERT works for another agency other than  
92 VIFR. It was unclear as to who activates CERT; the King County Sheriff was not sure either.  
93 It was CERT’s first chance to use the centralized call out system through simultaneous texts,  
94 emails and phone calls.
- 95 • Gary English commented that he was curious who gets to launch CERT until the decision is  
96 made. In the interim, if there is a Vashon activity he suggested that Vashon Fire should be  
97 the one to mobilize, as the local authority. Also, looking online, there are agendas and videos  
98 posted but there are no minutes.
- 99 • Jan Milligan stated that currently CERT is setup with King County Sheriff and VIFR.
- 100 • Commissioner Schran-Brown will be absent for the August 29 meeting.
- 101 • Commissioner Hoffman will be absent for the September 12 meeting.
- 102 • Chief Krimmert will be absent for the September 26 meeting.

103  
104 **For the Good of the Order**

105  
106 **Documents Signed**

107  
108 Having no further business, the Chair moved the meeting into Executive Session at 6:52 p.m.

109  
110 **EXECUTIVE SESSION**

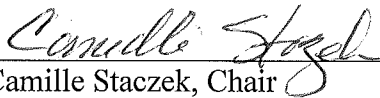
111 The Executive Session falls outside the scope of the *Open Public Meetings Act, RCW 42.30.140*  
112 in that it has to do with collective bargaining contract negotiations or adopting the strategy or  
113 position to be taken by the governing body during the course of any collective bargaining.

114 The Executive session opened at 6:52 p.m. The Executive Session closed at 7:04 p.m. and the  
115 public meeting was adjourned at 7:05 p.m. No decision was made.

116  
117

*The next Regular Meeting will be on Tuesday, 08/29/17 at 6:30 p.m.  
at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 29<sup>th</sup> day of August, 2017.

  
\_\_\_\_\_  
Camille Staczek, Chair

  
\_\_\_\_\_  
JoJo Weller, Minute Taker



**Chief's Report**  
for the  
**Fire Commissioners' Meeting**  
of  
**15 August 2017**

As a brief overview of the District, focusing on highlights since the board's last regularly scheduled meeting, please accept the following information:

**1. Overarching Operational Topics:**

- a. 28 July 2017 shortly before 14:00 a power surge/outage shut down both ferry docks and stopped all ferry traffic with the island. At the time we had an aid car with a medic off the island and another call in progress. Without boats a patient was airlifted. No forecasted down time was provided or secured however service was restored shortly after 14:00...
- b. As you know we had a residential fire on July 25 (that postponed this meeting) and another on July 26 in the afternoon that was quickly extinguished by neighbors. It created some deck and exterior wall damage with response by duty crew and volunteers...

**2. Overarching Training Topics:**

- a. Recruit Academy is in Week 3 and progressing with 10 students, eight from Vashon and two from South Kitsap...

**3. Service/Call Volumes:**

- a. As of 07:30, shift change today, the District has responded to 950 calls...
  - i. Based on the averaging of last year's calls we should statistically be around 1,006 and this number is 14 calls fewer that last year at this time...

**4. Staff/Personnel:**

- a. We have actively started addressing/engaging the transition of District volunteers who wish to become part time employees in the new PTP pilot program....

- b. For the above we are planning to end the District's resident program at the end of the month. It appears all of our residents are transitioning to part time paid staff...

**5. Fleet:**

- a. Engine 55 was out of service this weekend for hydraulic leaks however repairs were made and it is back in service. Engine 58 has a hydraulic leak in the ladder storage device and will require service however it is remaining in services at this time...
- b. Tender 551 has shown a leak and it is being investigated. The truck is remaining in services at this time...
- c. At this time AC Larsen and I would like to inform the Board that we have been investigating the matter and wish to advise the Board that we intend to surplus E59 and remove it from service...
- d. At this time AC Larsen and I are investigating and considering the idea of E58 being repositioned and equipped/refitted to fight wildland and brush fires on the island, not for state mobilizations. Additionally it would support the engines for/in difficult access locations...

**6. Facilities:**

- a. At this time AC Larsen and I would like to recommend the District consider decommission and sell the south end's Tahlequah Station (Station 57)...


**7. Financials:**

- a. Now with a clear understanding of the Board's tax levy resolution the Administrations is starting to develop two budgets based on possible outcomes...
- b. Additionally, for, and with, all of the information gathered over the last several months we are preparing a 'State of the District' report and island mailer. Both publications are in drafts and we hope to issues both shortly...
- c. We are continuing to investigate District's interlocal requirements and agreements...

**8. Miscellaneous/Noteworthy Topic(s):**

- a. At this time I have nothing specific to discuss or note...

Conclusion of Report



Charles H. Krimm, Fire Chief  
**Vashon Island Fire & Rescue**  
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1 206 300 0952 (Mobile)