

# VASHON ISLAND FIRE & RESCUE BOARD OF FIRE COMMISSIONERS

## Minutes

**Date:** 07/25/2018

**Time:** 18:30 p.m.

**Place:** 10019 SW Bank Rd, Penny Farcy Training Center Large Classroom

### REGULAR MEETING

**Present:** Candy McCullough, Vice-Chair  
David Hoffman, Commissioner (6:34 p.m. arrival time)  
Camille Staczek, Commissioner  
Andy Johnson, Commissioner  
Charles Krimmert, Fire Chief  
Jojo Weller, District Secretary  
Carin Bruce, Minute Taker

Ron Smothermon, John Simonds, Captain Tonkin, Captain Dueweke, FF McCann and EMT Olsen

**Absent:** Robert Larsen, Assistant Chief and Brigitte Schran-Brown, Chair

#### Amendments to Agenda

- New Business- Request to move Commissioners meeting from Aug 22<sup>nd</sup> to Aug 29<sup>th</sup>.
- New Business-NAEFO conference in September.

#### New Business

#### Old Business

#### Approval of 07/11/18 Minutes

Motion by Commissioner Johnson:

**“I make a motion to approve the 07/11/18 minutes.”**

**MINUTES APPROVED, 3-0**

#### Voucher Approval

Motion by Commissioner Staczek:

**“I move that we approve the referenced vouchers as detailed in Administrative Memorandum 07.25.2018-1.”**

**VOUCHER APPROVAL MOTION PASSES, 3-0**

#### Fire Chief's Report

- See Chief's report
- Apologize for Chief Larsen's absence due to wedding anniversary; Chief Krimmert report includes his operations report.
- Water District 19 discussions have been positive.
- Chief Greg Smith (Mt View District 44) deals with the tribes regularly, he is advising and is doing liaison work for us. Discussions started cold with Muckleshoot tribe with a tax base number and as an advantage to the district we are now looking at reduction in number and having access to their land for forest training.
- Re: Festival thank you included Medic One for over staffing.
- Chair Schran-Brown dedicates herself to making festival happen however this year we did it without her.

Motion by Commissioner Staczek:

**“I make a motion to approve the budget presentation through June.”**

**JUNE BUDGET APPROVED, 4-0**

### **New Business**

- Jojo asked to move Aug 22<sup>nd</sup> Commissioner’s meeting to Aug 29<sup>th</sup> in order to process payroll and accounts payable.
- New date was agreed on and Jojo thanked everyone.
- Co-Chair McCullough request to attend NAEFO Sept 17<sup>th</sup> and 18<sup>th</sup> in Los Vegas. \$150 registration, room \$75/night. She offered to share all information obtained from the conference. Commissioner Hoffman motioned to “send Candy away”. All commissioners were in agreement she should attend.

### **Old Business**

#### a. SOP 8005 Transport Fees

- Chief Krimmert: only change is to take the “YourCall” language out of the SOP.
- John Simonds appreciated the opportunity to present written comments concerning transport fees. (He saw the actual SOP, not the appendix) His concerns were for those with high insurance deductibles, seniors getting fees or those with no insurance paying for BLS, as well as concerns for VIFR reputation as stewards of the levy, but instead use \$850,000 in reserves to cover BLS costs. The need to increase FF personnel for the new fire station(s), and the voters weren’t given the chance to vote on BLS billing.
- Vice-Chair McCullough- It’s a hot issue for years, voted and approved by many boards, this plan allowed ability to provide for part-timers.
- Chief Krimmert is composing a letter to share with the public and will digest the concerns prior to comment and making plans to contact The Insurance Commissioner to try and retool the program. It is fiscally responsible to look for ways to generate funds and not solely rely on taxes. This is one way that is a user based fee. Reserves do not account for years of fleet replacement as we are in need of two apparatus immediately.
- Commissioner Johnson emphasized that we have nothing to hide from the public. Like the rest of the county we are working to make the numbers work to provide all the services.

#### b. Parks Department Contract

- Ron Smothermon offered support of the contract with the Park’s department for charging higher per call fees.
- Parks department being tax exempt are required by law to enter into a contract for our services.
- Parks Department upset at initial proposed flat fee and their staff wasn’t interested in service in lieu of fee. The fee for service charges we offered was based on the State’s Fire Chief’s Association for staff and apparatus which was less than the first bid.
- Parks is most interested in a flat fee but waiting to see what happens with King County’s negotiations.
- There are two positions: One, Property tax payers may be happy to cover that burden and two, not every tax payer wants to pay for that service provided to Parks, likened to not wanting to pay for sewer service (a government agency).

Motion by Hoffman:

**“I make a motion to adopt SOP 8005 Transport Fees”**

**SOP 8005 APPROVED, 4-0**

c. SOP 2206 Alcohol and Drug Use (TABLED)

- Chair Schran-Brown is working on it. After 1 month the Board should consider removing this.

**General Comments**

- Festival weekend Saturday was a mellow day for Commissioner Johnson’s Medic shift.

**For the Good of the Order**

**Documents Signed**

**Executive Session**

The meeting is being held pursuant to:

RCW 42.30.140 Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or . . . that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or medication proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The public meeting moved into executive session at 19:10. At 19:25 the session was extended for 5 minutes by Vice-Chair McCullough. At 19:30 the Executive Session ended.

At 19:33 the meeting was adjourned; a decision was made during the Executive Session.

Motion by Vice-Chair McCullough:

**“I move to approve Chief Krimmert to forward the proposed CBA as presented to the local union for a vote.”**

**CBA AS PRESENTED APPROVED, 4-0**

*The next Regular Meeting will be on Wednesday 29 August 2018, at 18:30 at 10019 SW Bank Rd, Vashon, Penny Farcy Training Center Large Classroom*

Approved this 29 day of August 2018

  
Candy McCullough, Vice-Chair

  
Carin Bruce, Minute Taker



**Chief's Report**  
for the  
**Fire Commissioners' Meeting**  
of  
**25 July 2018**

As a brief overview of the District, focusing on new noteworthy topics since the board's last regularly scheduled meeting, please accept the following information:

**1. Operational:**

- a. The Part Time Corps remains at nine strong with a tenth coming on board; I suggested in August at our last meeting but it is looking more like September now. Ideally we would like to keep this group at 12 or 13 and we are continuing to review applicants...
- b. We currently have no apparatus or personnel operation outside the District on mobilizations...

**2. Training:**

- a. Academy Class 18-02 is in week four of training with eight recruits, four from Central Kitsap, one self sponsored and three of them future island volunteers. Graduation is scheduled for November 17<sup>th</sup> at 10:00 at the Vashon Theater...
- b. Two of this year's Fire Support Academy recruits are now operational with another likely to follow shortly...
- c. Today we met with senior staff from the South King County Fire Training Consortium (SKCFTC) regarding water/marine rescue training as well as training for the third and fourth quarters of this year and the first of 2019...

**3. Service/Call Volume:**

- a. As of shift change this morning (07:30) we have responded to 927 dispatches. This pace suggests a year-end total of 1,650 calls. Last year at this time we had responded to 848 calls, 79 less than this year...
- b. Of our 927 calls 14.67%, or 136, have been simultaneous/multiple call events...
- c. Over the two days of Strawberry Festival we responded to 15 dispatches...

**4. Staff/Personnel:**

- a. It is my aspiration the in tonight's executive session the Board will find the current draft Collective Bargaining Agreements to its liking and acceptable to advance and finalized...

**5. Fleet:**

- a. Everything is operational at this time, however, E56 was damaged Monday; a vertical grab bar was forcibly removed from the truck in a backing accident...

**6. Facilities:**

- a. Welcome to the soon to be completed, renovated Penny Farcy Memorial Training Center. Additional work and further renovations are being planned for later in this year, and following years, however we hope to be fully operational as an Emergency Operation Center next month. The largest remaining open/unresolved issue for the renovation is the selection and purchase of new chairs and tables...
- b. The Emergency Operations Team is schedule to meet in here on August 1<sup>st</sup> to consider and review the facility's new attributes, familiarize themselves with the building as their new EOC and offer any additional ideas or requests that can or should be considered...
- c. Regarding the Board's resolution to sell property, at this time all activities regarding the Tahlequah Station's disposition are being held/minimized pending my meeting with the South End Community Club on October 20<sup>th</sup>...
- d. We are continuing to await pricing for necessary roof repairs to Station 55...

**7. Strategic Planning:**

- a. I have no specific strategic planning topics to report on, however, I would like to advise the Board of a foundational goal that has been frequently discussed this year. It has been past Administrations' belief, and it is ours, that the District should work toward having just three strategical placed fire stations. Conceptually they would be the main station across the street, a new station west of Burton with favorable access to the southern portion of Vashon Island and a new station more centrally located on Maury Island to facilitate better access to the whole of Maury Island and quick(er) access to Vashon Island...

**8. Finance Report:**

- a. You were all provided a financial summary representing the District's income and expenses through the end of June; representing half the year and I would be happy to answer any questions you may have. Being such a milestone we were provided with the full detail in lieu of just a summary. Overall:
  - i. Income is slightly behind the 50% benchmark at 49.468%.
  - ii. Overall expenses are 4.656% below the 50% the end of June represents.
  - iii. Of the nine budget categories two are exceeding the 50% benchmark. The others are sufficiently under budget to allow the overall 45.344% noted. The two over target are:
    - 1. Training is at 65.091%, and,
    - 2. Equipment is at 202.548%. This category is substantial over budget as a result of the new self lifting/loading gurneys. We are investigating the re-distribution of some of these costs; as much of the equipment is directly attached to the aid cars we are thinking those costs should be associated with the Fleet. Cost of course will not change but Equipment will be substantially less over budget and Fleet which is at 39.177% of budget will increase to something more aligned with its overall benchmark goal...
- b. Half way through the year, with several large unplanned expenses in place these overall numbers are very promising of the whole year remaining on track. However, for accounting practices that better address capital purchases and the likelihood of our holding off the sale of property anticipated in 2018, Ms. Weller and I are planning to request a budget amendment. As we get closer to the delivery of the new aid car and more accurate figures we will present the amendment for your consideration and hopefully approval...

- c. Regarding the District's compliance with unexecuted interlocal agreement for services we continue to be in various levels of completion:
  - i. We have not heard back yet from the Cemetery District as to their Board's approval of the draft...
  - ii. We are still in discussions with Vashon Parks and are still unable to forecast an execution date...
  - iii. We are still addressing King County agreement(s) and unable to forecast an execution date(s)...
  - iv. We are still in active discussions with Water District #19 in an effort to better document several details...
- d. Regarding elective agreements we continue to:
  - i. Via our consultant, negotiate a new contract with Spirit, and,
  - ii. With the help of Mountain View District 44 we are anticipating being contacted by the Muckleshoot Indian Tribe to discuss their island properties...

**9. Community Engagement:**

- a. Our traditional Strawberry Festival booth was well staffed this past weekend, providing water, addressing bumps and scratches and answering questions or providing information to all who engaged with us. My personal thanks to all who took the time and energy to make the booth happen this year...
- b. Also related to the Strawberry Festival, as is our tradition, we allowed the Chamber to borrow our smaller generator; we look at this as a form of annual testing and we are pleased to report it again operated flawlessly...
- c. The 2017 Annual Community Report has been completed and sent to the printer. The 2017 annual report is a much shorter document than 2016's and will be mailed to the whole of the island shortly after their return from the printer...

**10. Miscellaneous & Noteworthy Topic(s):**

- a. Regarding additional noteworthy topics I have nothing more to specifically report on at this time...

Conclusion of Report



Charles H. Krimmert, Fire Chief  
**Vashon Island Fire & Rescue**  
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