

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 01/26/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC

REGULAR MEETING

- 1 **Present:** Hank Lipe, Chief
2 George Brown, Assistant Chief
3 Candy McCullough, Chair
4 Brigitte Schran-Brown, Vice-Chair
5 David Hoffmann, Commissioner
6 Camille Staczek, Commissioner
7 Ron Turner, Commissioner
8 Avi Rana, Minute Taker
9 **Absent:** N/A
10 **Guests:** Josh Munger, C. Huffman

11 **Amendments to Agenda**

12 None.

13 **Approval of 01/12/16 Minutes**

14 Motion by Commissioner Hoffmann:

15 “I make a motion to approve 01/12^{11/16} minutes.”

MINUTES APPROVED, 5-0

17 **Voucher Approval**

18 Motion by Commissioner Turner:

19 “I move that we approve the referenced vouchers and transfers as detailed in
20 Administrative Memorandum 01.26.16-1.”

MOTION PASSES, 5-0

22 **Chiefs’ Reports**

23 *Chief Lipe:*

- 24 • Chief met with the ALS working group and started the reimbursement process for paramedic
25 overtime for 2015. We should be approved in March as long as our accounting is accurate.

- 26 • Final meeting for the Bridges and Roads Task Force took place last week. There is going to
27 be an article about the condition of the roads and the Task Force in The Beachcomber. Chief
28 will put a copy of the article in the Commissioners' mailbox.
- 29 • Attended King County Fire Commissioners and Fire Chiefs Installation dinner. There was a
30 special presentation dedicated to Rex Stratton for his years of service, as well as an induction
31 and swearing-in of Commissioner Staczek as a newest member and Treasurer of the
32 Executive Board.
- 33 • Chief Lipe met with the new Sr. Local Government Affairs representative of Puget Sound
34 Energy, Katherine Taylor, and the Efficiency Outreach Coordinator, Karen Brubeck. They
35 will be our contacts for the power outages.
- 36 • Last night was the All Hands Volunteer meeting. Thank you Commissioner McCullough for
37 speaking on behalf of the organization, Fire Chiefs and Fire Commissioners.
- 38 • Legislative Day is Thursday.

39 *Assistant Chief (A/C) Brown:*

- 40 • There was a red shirt graduation last week. We have four new EMTs coming in; two of them
41 are support members.
- 42 • Had multiple meetings with BIAS Software Company, we are working through all the
43 transitions with Peter Lake and Barb Huff.
- 44 • A/C Brown's evaluation was completed yesterday.
- 45 • Conducted twenty interviews for new group of redshirts coming in; ten of them will be
46 moving on to the physical practical, then to psychological evaluation and then a medical
47 evaluation.
- 48 • All four redshirts that came in as EMTs in April will start Fire Academy in North Bend.
- 49 • Attended a meeting with the Capt. Huffman, King County Sheriff's Office and School
50 District regarding the 'Sober Graduation' reenactment. The community has some concerns
51 about parties leading up to the prom and would like to be proactive. The last reenactment was
52 done in 2009. A/C Brown has assured our participation if they want to move forward with it,
53 however VIFR will not be the lead organizing agent on this. We will assist and make sure our
54 part comes off in a positive manner.
- 55 • One of the new EMT, Josh Lawson, would like to become a resident and live in the
56 Bennedsen House.
- 57 • All Hands meeting last night had a great turn out. A/C Brown has a copy of his presentation
58 on membership statistics for those who are interested. We ended 2014 with 27 active
59 volunteers that are responders, at the end of 2015 we had 34, and now starting 2016 with 31
60 responders. Out of 39 active responders that we currently have, 19 of them are island
61 volunteers, and 20 of them are off island volunteers. 11 of those Island Volunteers can
62 respond both as EMT and FF. One of the concerns from the meeting was regarding
63 scheduling. Some shifts have up to six volunteers scheduled now that the volunteers schedule
64 themselves. It was discussed in the meeting that the goal is to get everyone spread out and
65 points are only received if you respond to the calls. There has been a positive feedback from
66 the group.

67 **New Business**

68 South King County Fire Training Consortium ILA:

- 69 • Standard Interlocal Agreement, revised price for the year of \$69,540 (eight medics for six
70 months) instead of the original \$88,580 for a year. Due to the uncertainty of medic transition,
71 the agreement was reduced to half a year at a time.

72 Motion by Commissioner Turner

73 **“I move we approve the South King County Fire Training Consortium and fund it for**
74 **\$69,540.”**

75 **MOTION APPROVES, 5-0**

76 Request to Purchase Extrication Equipment:

- 77 • We received a grant for \$20,000 for the Extrication Equipment. However, we still need
78 \$35,000 to complete the purchase. Since the replacement of the equipment wasn't budgeted,
79 the funds will have to come out from the reserves. A/C Brown has all the quotes and updated
80 prices, and will discuss the details with the committee before he can present the Board with
81 the exact numbers.

82 Motion by Commissioner Turner

83 **“I move that we transfer \$35,000 from the ALS Equipment Reserve to cover the**
84 **expenses for the purchase of Extrication Equipment.”**

85 **MOTION APPROVED, 5-0**

86 **Old Business**

87 Q/A Committee:

- 88 • Commissioner Turner would like to reopen the Q/A Committee and propose a three person
89 team with A/C Brown and two Board Members. This committee will set up the process,
90 criteria, and format for the evaluation. Commissioner Staczek and Commissioner Schran-
91 Brown would like to be part of the committee. Commissioner Schran-Brown recommends
92 adding a Career and/or Volunteer to this team.

93 Motion by Commissioner Turner

94 **“Three person Q/A Committee with two Board Members and A/C Brown”**

95 **MOTION PASSES, 3-2**

96 Chief Evaluations:

- 97 • Evaluations have been completed.

98 Medic One Proposal Update:

- 99 • Chief Herbert reported last week that the meeting between labor and management went well.
100 The attorney that is overseeing the negotiation will be transmitting a letter to us with
101 questions, and according to him, the response will dictate the direction of this proposal. Chief
102 Lipe will share the letter with the Board once he receives it.

103

104 Strategic Plan Update:
105 • Chief Lipe has a meeting scheduled with the Public Information Support Team for
106 Wednesday Feb, 3rd. We have a new person, Avi Rana, who will be drafting the framework
107 for the plan. Chief and A/C Brown also met with consultants, James and Yve to talk about
108 their reduced scope of duties due to budgetary reasons.

109 SOP 1007 Volunteer Reimbursement (Motion Needed):

110 • A/C Brown spoke about this during last meeting, supporting documents are presented in the
111 packet.

112 Motion by Commissioner Turner:

113 "I move that we approve policy 1007 dated 01/26/16."

MOTION PASSES, 5-0

114 **General Comments**

115 None.

116 **For the Good of the Order**

117 Chief Lipe and Commissioner McCullough will be heading down to Olympia on Thursday morning
118 for Legislative Day. All Commissioners are encouraged to attend.

119 **Documents Signed**

120 **EXECUTIVE SESSION**


121 At 7:08 p.m. the meeting moved into Executive Session pursuant to a provision of
122 RCW 42.30.110(1)(g).

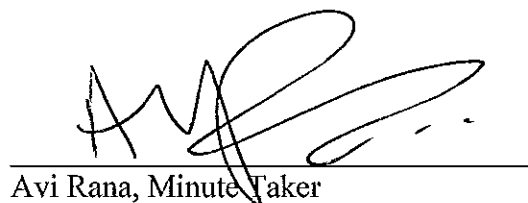
123 At 7:14 p.m. The Executive Session closed and the public meeting was reopened.

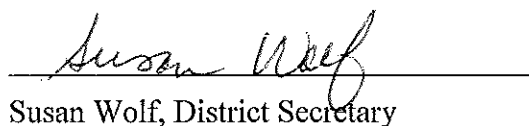
124 At 7:15 p.m. The regular meeting was adjourned. No decision was made.

The next Regular Meeting will be on 02/09/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room

Approved this 9th day of Feb, 2016.


Candy McCullough, Chair


Avi Rana, Minute Taker


Susan Wolf, District Secretary