

1 **Vashon Island Fire & Rescue**
2 **BOARD OF COMMISSIONERS**
3 **Penny Farcy Training Center**
4 November 21, 2006

5
6 Commissioner Turner called the meeting to order at 7: 30 PM Commissioners present
7 were Commissioner Nielsen, Jennings, Hoffmann, Turner, and Sommers.

8
9 Welcoming Remarks

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11 All who wished stood and recited the Pledge of Allegiance.

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13 Minutes

14
15 Commissioner Hoffmann moved to approve the minutes for November 8, 14, and 15,
16 2006. Commissioner Sommers seconded the motion. Commissioners voting in favor
17 were Turner, Hoffmann, Nielsen, and Sommers; Commissioner Jennings abstained
18 because he was either absent or arrived late to several of the meetings.

19
20 Vouchers

21 Commissioner Hoffmann moved to approve the vouchers as presented below.
22 Commissioner Jennings seconded the motion. All Commissioners voted in favor.

23 Vouchers audited and certified by the auditing officer required by RCW 42.24.080 and
24 those expenses reimbursement claims certified as required by RCW 42.24.090, have been
25 recorded on the listing which has been made available to the Board as of this date,
26 November 21, 2006.

27 Vouchers 1100138 – 100164 for the amount of \$17,762.92
28 Vouchers 1100090 – 1100137 for the amount of \$6,730.00
29 Vouchers 1100165 – 1100180 for the amount of \$40,653.70

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31 Chief Yamane added Dr. Warren’s contract as medical director to new business.
32 Commissioner Sommers removed the discussion on the Strategic plan.

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34 Correspondence

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36 Volunteer Representative Comments

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38 Charles Krimmert had no comment

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40 Paid Staff Representative Comments

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42 No paid staff was present.

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Chief's Report

Chief Yamane handed out his weekly report. He announced that that there would be a holiday party for all members of the District on December 1, 2006. Chief Yamane also announced that paramedic Stan Horan has officially retired and a retirement party will be planned for January, 2007.

Finance Report

District Secretary, Maridee BonaDea, gave the October, 2006 financial report.

Old Business

Review of Unfinished Business

Commissioner Nielsen reported that there was no update on the Crowley Tug invoice.

Chief Yamane reported that the quality assurance committee would be organized in January, 2007. There will be an announced in the District's newsletter to seek member participation and in the Beachcomber soliciting public participation. Chief Yamane announced that Lanora Hackett, Lee Kimzey, Mike Kirk and Chief Yamane are on the communications committee.

Chief Yamane was going to contact Julie King and our insurance company to follow up on the car fire incident.

Charging for BLS transport was referred to committee.

Chief Yamane will have more information on Vashon Island Fire & Rescue reporting as volunteer verses career fire district at the next meeting.

Commissioner Turner's proposed new meeting format was dropped because commissioners found that the current format allows more flexibility.

Reserve Fund – Ladder Truck

The District Secretary, Maridee BonaDea, gave an update on the Ladder Truck funding. The Commissioners asked that this be on the next meeting and have a report from the Finance Director, Matt Sullivan.

Board Member Assignments

Commissioner Turner wanted the Commissioners to take on areas of responsibility including station assignments. Commissioner Nielsen said that in the past Commissioners had assignments by budget line items.

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2 Commissioners' assignments will be discussed again in January, 2007.

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4 **New Business**

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6 Resolution 06-284 - 2007 Levy

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8 Matt Sullivan, the Finance Director, was asked by King County to submit another levy
9 resolution for 2007. Commissioner Jennings moved to adopt resolution 06-284 for the
10 2007 levy. Commissioner Sommers seconded the motion. All Commissioners voted in
11 favor.

12
13 Re-Key of Station 55 – Reserve Transfer

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15 Chief Yamane asked the Commissioners to transfer funds from the reserve to pay for the
16 re-keying of Station 55. Commissioner Sommers moved to authorize the staff to transfer
17 funds from unallocated reserve to the expense fund for re-keying Station 55.
18 Commissioner Jennings seconded the motion. All Commissioners voted in favor.

19
20 Fire District's Disaster Preparedness Plan

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22 Commissioner Turner asked Chief Yamane to start a Disaster Preparedness Plan for the
23 Fire District. Chief Yamane said the he and Chief Kirk will be working on the plan.

24
25 Commissioner Jennings asked if the plan was going to take into consideration the VDPC
26 plan.

27
28 Commissioner Turner asked for a completion date for the Disaster Preparedness Plan.
29 Chief Yamane said he would have it completed in the first quarter of 2007.

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31 December Meeting Schedule

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33 Commissioner Nielsen moved to cancel the December 19, 2006 Commissioner meeting.
34 Commissioner Turner seconded the motion. All Commissioners voted in favor.

35
36 Doctor Warren

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38 Chief Yamane has been working on a contract with the future Medical Director, Dr.
39 Warren, through the District's attorney Joe Quinn. Commissioner Jennings moved to
40 authorize Chief Yamane to sign the contract for the Medical Director on behalf of
41 Vashon Island Fire & Rescue. Commissioner Nielsen seconded the motion. All
42 Commissioners voted in favor.

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44 General Comments

1 Assistant Chief Kirk said that Dr. Warren, the future Medical Director, met with career
2 staff and volunteers when he was out visiting Vashon Island Fire & Rescue last week.

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4 Commissioner Sommers announced that the Fire Chief's job has been offered to Keith
5 Yamane and they are in contract negotiations.

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7 For the Good of the Order

8
9 Commissioner Jennings moved to adjourn to executive session pursuant to RCW
10 42.30.110 (f) to receive and evaluate complaints or charges brought against a public
11 officer or employee and RCW 42.30.110 (G) to evaluate the qualifications of an applicant
12 for public employment or to review the performance of a public employee. The
13 executive session will last 30 minutes and a decision may be made. Commissioner
14 Sommers seconded the motion. All Commissioners voted in favor.

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16 At 9:00 PM the Commissioners extended the executive session fifteen minutes.

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18 Commissioner Turner called the open session back to order at 9:15 PM.

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20 No decisions were made.

21
22 Commissioner Nielsen moved to adjourn the meeting. Commissioner Sommers seconded
23 the motion. All Commissioners voted in favor.

24
25 The meeting ended at 9:20 PM.

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28 Maridee BonaDea
29 District Secretary

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