

1 **Vashon Island Fire & Rescue**
2 **BOARD OF COMMISSIONERS**
3 **Penny Farcy Training Center**
4 November 8, 2006

5
6 Commissioner Turner called the meeting to order at 7:30 PM. Commissioners present
7 were Hoffmann, Turner, Nielsen, and Sommers.

8
9 Welcoming Remarks

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11 All who wished stood and recited the Pledge of Allegiance.

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13 Minutes

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15 Commissioner Sommers moved to approve the minutes for October 17, 24, and 26, 2006.
16 Commissioner Nielsen seconded the motion. All Commissioners present voted in favor.

17
18 Voucher Approval

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20 Commissioner Hoffmann moved to approve the vouchers. Commissioner Sommers
21 seconded motion. All Commissioners present voted in favor.

22 Vouchers audited and certified by the auditing officer required by RCW 42.24.080 and
23 those expenses reimbursement claims certified as required by RCW 42.24.090, have been
24 recorded on the listing which has been made available to the Board. As of this date,
25 November 8, 2006, the Board does approve for payment those vouchers included below
26 including \$ 147,689.91 for payroll.

27 Vouchers 1000071 – 1000075 for the amount of \$26,057.44
28 Vouchers 1000076 – 1000086 for the amount of \$19,741.19
29 Vouchers 1100001 – 1100061 for the amount of \$47,632.21
30 Vouchers 1100063 – 1100089 for the amount of \$56,720.82
31 Voucher 1100062 for the amount of \$2,735.01

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33 There were no amendments to agenda

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35 Correspondence

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37 The District Secretary handed out a letter from Joe Ulatoski.

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39 Volunteer Representative Comments

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41 Not present

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43 Paid Staff Representative Comments

1 Not present

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3 Chief's Report

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5 Chief Yamane handed out his weekly Chief's report and went over the highlights.

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7 **Old Business**

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9 2007 Budget Adoption

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11 Finance Director, Matt Sullivan, went over some changes that were reflected in the
12 budget report presented at this meeting. He asked the Commissioners to approve the
13 budget as presented. Commissioner Sommers requested that all expenses for the disaster
14 preparedness be tracked for 2007 and be budgeted in 2008. Bobby Lewis had questions
15 on the 14% salary increases.

16
17 Commissioner Sommers moved to approve the budget for 2007 as presented.
18 Commissioner Nielsen seconded the motion. Commissioners voting in favor were
19 Nielsen, Sommers, Turner, and Hoffmann. No one opposed.

20
21 Resolution 06-283 - Levy

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23 Commissioner Sommers moved to approve resolution 06-283 for the 2007 Tax Levy.
24 Commissioner Nielsen seconded the motion. Commissioners voting in favor were
25 Sommers, Nielsen, Turner, and Hoffmann. No one opposed.

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27 **New Business**

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29 General Comments

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31 Julie King raised her concerns about an automobile accident that occurred on her
32 property. She had filed a claim with the District and the District's insurance company
33 denied the claim. She wanted an explanation.

34
35 Fire Chief – Job Description

36
37 Commissioner Jennings arrived at 8:00 PM.

38
39 Commissioner Jennings asked for the Fire Chief's job description to be on the agenda at
40 the request of the Disaster Preparedness Committee. He believes that Vashon Island Fire
41 & Rescue has a healthy relationship with the Disaster Preparedness Committee.
42 Commissioner Jennings was concerned about getting too specific in a job description. He
43 believes that it would be a great idea for the Disaster Preparedness group to be
44 autonomous.

1 Joe Ulatoski read prepared comments clarifying his request to add disaster preparedness
2 to the Fire Chief's job description. Joe Ulatoski wanted to share his frustrations with
3 VIFR Commissioners in executive session at some future date.

4
5 Commissioner Turner used the metaphor, "the tail has been wagging the dog when the
6 dog should be wagging the tail," to describe the frustration between the Fire District and
7 the Disaster Preparedness Committee.

8
9 Catherine Cochrane addressed her frustrations running the CERT program.

10
11 Commissioner Nielsen pointed out several places in the Chief's Job description that
12 address his responsibilities during a community disaster.

13
14 Commissioner Sommers stated that the Disaster Preparedness Committee has grown and
15 that the Fire District needs to have a plan on how to work with disasters in terms of
16 staffing with volunteer resources. There needs to be a thoughtful discussion between the
17 Fire District and the community before we leap into this.

18
19 Commissioner Jennings wanted to address the frustration of the Disaster Preparedness
20 Committee. He said that if the Disaster Preparedness Committee feels that changing the
21 Fire Chief's job description would fix the frustration, then let's do it. He wanted to make
22 this work and has always looked to the Disaster Preparedness Committee for leadership.

23
24 May Gerstle said that a job description is a vital tool when hiring a Chief. In looking at
25 the job description it appears you're missing one of the District's top priorities in the job
26 description, which are to train and retain volunteers. The District needs to put in the job
27 description their core values.

28
29 Commissioner Jennings asked Matt Sullivan if changing the Fire Chief's job description
30 would disrupt the hiring process. Matt Sullivan responded, no, but the changes in the
31 SOG job description would not take effect for four weeks.

32
33 Commissioner Jennings moved that the Board and the Fire District as a policy accept that
34 its personnel, members, and volunteers maintain a high state of readiness to respond to
35 natural disasters and other catastrophic events. After some discussion Commissioner
36 Jennings withdrew his motion. This was tabled until next Commissioner meeting.

37
38 For the Good of the Order

39
40 Commissioner Nielsen moved to adjourn to executive session pursuant to RCW
41 42.30.110 (f) to receive and evaluate complaints or charges brought against a public
42 officer or employee and RCW 42.30.110 (g) to evaluate the qualifications of an applicant
43 for public employment or to review the performance of a public employee. The
44 executive session will last 30 minutes and a decision may be made after the executive
45 session concludes. Commissioner Sommers seconded the motion. All Commissioners
46 voted in favor.

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The executive session started at 8:40 PM.

Commissioner Turner called the open meeting back to order at 9:20 PM.

Commissioner Jennings announced that no decisions were made in the executive session.

Commissioner Jennings moved to authorize Chief Yamane to retain Assistant Chief Kirk as a contracted employee. Commissioner Hoffmann seconded the motion. All Commissioners voted in favor.

Commissioner Nielsen moved to adjourn the meeting. Commissioner Hoffmann seconded the motion. All Commissioners voted in favor. The meeting adjourned at 9:30 PM.