

1 **Vashon Island Fire & Rescue**
2 **BOARD OF COMMISSIONERS**
3 **Penny Farcy Training Center**
4 October 2, 2007

5
6 Commissioner Turner called the meeting to order at 7:30 PM. Commissioners present
7 were Jennings, Sommers, Nielsen, Hoffmann, and Turner.

8
9 Welcoming Remarks

10
11 All who wished stood and recited the Pledge of Allegiance.

12
13 October Disaster Drill – VashonBePrepared

14
15 Rick Wallace of VashonBePrepared gave a synopsis on the 2nd annual Disaster Drill
16 taking place October 13, 2007.

17
18 Minutes

19
20 Commissioner Nielsen moved to approve the minutes for September 18, 2007 correcting
21 the spelling of Tom Stewart. Commissioner Sommers seconded the motion.
22 Commissioners voting in favor were Sommers, Jennings, Nielsen and Turner;
23 Commissioner Jennings abstained.

24
25 Vouchers

26
27 Commissioner Sommers moved to approve the vouchers below. Commissioner Jennings
28 seconded the motion.

29
30 Commissioner Hoffmann reported that he had several questions on the vouchers this time
31 when reviewing them and feels that some of the vouchers may not be justifiable.

32
33 Commissioner Turner suggested having a two person integrity system and suggested
34 putting the District Secretary under the Board.

35
36 Commissioner Sommers said that she looks over the invoices before they are paid and did
37 not find any she had problems with.

38
39 Commissioner Nielsen said that the Commissioners know next to nothing about
40 firefighting and feels that it is not the Boards place to intervene.

41
42 Commissioner Jennings said if Commissioners get involved individually that's wrong but
43 if the process is done by the Board as a whole that would be reasonable.

44
45 Commissioner Turner said that he is not comfortable with some of the vouchers. For
46 example an individual bought \$81 worth of junk food when he went out on a State

1 Mobilization. Commissioner Turner said he will not vote to approve vouchers until there
2 was a system in place.

3
4 Brett Kranjceovich said that he was the one who spent the money. In the past he has
5 always been allowed a one day stipend for each person who goes on a state mobilization.
6 When he goes to a state mobilization he never knows when the food will show up.

7
8 Commissioner Jennings does not want to create an atmosphere where people feel that
9 they are being investigated. He does believe that the Commissioners have to police
10 expenses all year long.

11
12 Commissioners voting to approve the vouchers were Sommers, Nielsen, Jennings and
13 Hoffmann. Commissioner Turner voted no.

14
15 Vouchers audited and certified by the auditing officer required by RCW42.24.080 and
16 those expense reimbursement claims certified as required by RCW 42.24.090, have been
17 recorded on the listing which has been made available to the Board. As of this date,
18 October 2, 2007, the Board does approve for payment those vouchers included below and
19 payroll expenses for \$145,191.90.

20
21 Vouchers 900089 – 900110 for the amount of \$14,496.37

22 Vouchers 900111 – 900120 for the amount of \$12,851.15

23 Vouchers 100000 – 100013 for the amount \$8,050.04

24
25 Amendments to agenda

26
27 Commissioner Turner added Resolution 07-288 under old business.

28
29 Correspondence

30
31 In the Commissioner's packet there was a letter to WGEP written by the District
32 Secretary on behalf of the Board congratulating them on their Achievement for
33 Excellence in Financial Reporting, an email from the Board of Volunteer Firefighters
34 increasing entry-level physical reimbursement to \$100, and a list of donations in memory
35 of Lenna Fisk. Correspondence handed out at the meeting included were statistics from
36 King County EMS on ALS and BLS calls in 2006, and a letter from Grants County Fire
37 District #12 thanking Brett Kranjceovich and Randy Tonkin for their help on a state
38 mobilization.

39
40 Volunteer Representative Comments

41
42 Charlie Krimmert had no comment.

43
44 Paid Staff Representative Comments

1 Assistant Chief Kirk reported on the annual District Mass Casualty Incident (MCI) drill.
2 This year's scenario was a commuter airplane crash. The District used the Vashon
3 Airport facility for the drill.

4
5 To prepare for the island-wide drill on October 13, the medical emergency clinic at the
6 Penny Farcy Training Center was set up by Kathy Bonner and MaryEllen Walker.

7
8 Battalion Chief Coll reported 14 volunteers had gone on ten or more EMS responses
9 during the third quarter, this information was reported to Dr Warren the District's
10 Medical supervisor.

11 Chief's Report

12
13
14 See attached.

15
16 Commissioner Turner asked about the new Battalion vehicle, and asked if the District
17 needed to hire someone to put the vehicle in service.

18
19 Maintenance Supervisor Brett Kranjcivich said that he has a lot of vehicles to repair on a
20 daily basis and this vehicle is not a high priority.

21
22 Commissioner Nielsen asked to have this discussion in private with the Fire Chief.

23
24 Commissioner Sommers asked the Chief to include the 65th anniversary of the Fire
25 District highlighted at the Open House. She asked if he would like Board members to
26 take a shift. Chief Yamane said that he would like the Commissioners to come to the
27 open house and talk to the public.

28 29 Old Business

30 Wilson Overpayment Update

31
32
33 Chief Yamane reported on the recent correspondence between Jim Wilson and the
34 District's Attorney, Joe Quinn.

35
36 Commissioner Jennings asked the Chief if the Commissioners needed to make a motion
37 to let the District's Attorney, Joe Quinn, take legal action to collect the overpayment.
38 Chief Yamane responded that no motion was necessary because Joe Quinn was working
39 on the issue.

40
41 Commissioner Hoffmann asked if the District could add interest to the balance due.

42
43 Alice Larson said that she does not have confidence in the District's attorney to take
44 sufficient action on this issue to collect the money.

45

1 Chief Yamane responded said that Jim Wilson’s severance did not end until September
2 11, 2007 and that was when the District could calculate the final overpaid.

3
4 This matter will be included on the next meeting’s agenda.
5
6
7

8 Land Update
9

10 Chief Yamane presented a draft letter to Tom Stewart asking him to donate land.
11

12 SOG 1007
13

14 Commissioner Turner moved to rescind both SOG 1007 and Resolution 07-288.
15 Commissioner Hoffmann seconded the motion.
16

17 Chief Yamane said the reason the Duty Shift stipend was proposed was because
18 volunteers were coming from off-island and not getting a stipend if there were no calls.
19

20 The SOG states that all units are \$10 per unit and the resolution states that instructor units
21 are \$40.00.
22

23 Commissioner Jennings suggested deleting section 2.2 and leaving section 2.3 which
24 spells out in detail the volunteer unit system in the SOG.
25

26 Commissioner Turner said that the State says that volunteers can be paid 20% of what
27 you pay an employee.
28

29 Commissioner Hoffmann said he had one volunteer talk to him about the new SOG and
30 they didn’t like it.
31

32 Alice Larson said that the content of SOG 1007 came out of the Volunteer Committee so
33 there should not be a problem from the volunteers on this.
34

35 Commissioner Turner withdrew his motion and Commissioner Hoffmann withdrew his
36 second.
37

38 Commissioner Turner motioned to amend resolution 07-288 to read \$10 for an instructor
39 unit. Commissioner Nielsen seconded the motion. All commissioners voted in favor.
40

41 **New Business**
42

43 Harborview Training Affiliation
44

45 Chief Yamane presented a contract between Harborview Medical Center and the District
46 to establish a Training Affiliation for the District’s paramedics. Commissioner Sommers

1 moved to approve the training affiliation contract with Harborview Medical Center.
2 Commissioner Nielsen seconded the motion. All Commissioners voted in favor.

3
4 Attorney Contract 2008

5
6 Chief Yamane wanted the Commissioners to start thinking about what they wanted to
7 about contracting with an attorney for 2008.

8
9 Alice Larson referred to a letter she wrote to the Commissioners last year discouraging
10 the Commissioners from using Joe Quinn as the District's attorney.

11
12 Commissioner Turner would like options for different attorneys.

13
14 Commissioner Jennings stated that there are not many attorneys that represent Fire
15 Districts.

16
17 Budget Review

18
19 a. Suppression

20 Commissioners discussed the Contingency Fund budget item and asked if the entire
21 amount should be budgeted under Administration or in each cost center. Commissioner
22 Sommers asked for a monthly detail report that details what was spent out of the
23 contingency expense fund.

24 b. Fire Prevention & Public Education

25 c. Training

26
27 General Comments

28
29 Alice Larson had a question on the suppression payroll budget amounts and asked about
30 the comment that Commissioner Nielsen made about Vashon being a dumping ground for
31 marine vehicles. She thanked Commissioner Turner for discussing the issue of the new
32 vehicle that is not in service.

33
34 For the Good of the Order

35
36 Commissioner Sommers announced the Open House this Saturday

37
38 Commissioner Nielsen moved to adjourn to executive session pursuant to RCW
39 42.30.110 (f) to receive and evaluate complaints or charges brought against a public
40 officer or employee and (g) to review the performance of a public employee. The
41 executive session will last 10 minutes and no decision will be made. Commissioner
42 Sommers seconded the motion. All voted in favor.

43
44 The executive session started at 9:40 PM.

45

1 Commissioner Sommers announced at 9:50 PM that the executive session was extended
2 five minutes.

3

4 The regular meeting was called back to order at 9:55 PM.

5

6 Commissioner Sommers moved to adjourn. Commissioner Nielsen seconded the motion.

7 All Commissioners voted in favor. The meeting ended at 9:57 PM.