

1 **Vashon Island Fire & Rescue**
2 **BOARD OF COMMISSIONERS**
3 **Penny Farcy Training Center**
4 April 15, 2008

5
6 *(Minutes taken by Barbara Cooper, in the District Secretary's absence)*
7

8 Call Meeting to Order - Commissioner Hoffmann

9 Commissioner Hoffmann called the meeting to order at 7:30 pm. Commissioners present were
10 Philip, Turner, Sommers, Nielsen and Hoffmann.
11

12 Welcoming Remark

13 Commissioner Hoffmann welcomed the attendees.
14

15 Pledge of Allegiance

16
17 The Pledge of Allegiance was recited.
18

19 Minutes

20 Commissioner Sommers noted April 1st minutes page 2 line 30 should read \$15 per mile.
21

22 Commissioner Sommers moved to approve the minutes for April 1, 2008; four Commissioners
23 voted in favor, Commissioner Nielsen abstained, he was not at that meeting.
24

25 April 8, 2008, minutes Commissioner Sommers' corrections not in packet; Chief Kirk made
26 copies of corrected minutes and handed them out.
27

28 Commissioner Turner moved to discuss April 8th minutes.
29

30 Commissioner Philip had a question about the April 8th minutes; second page, line 47; Steve
31 Palmer responded that a change in job title would be directly negotiable. He thought the
32 problem Palmer had was with the job title not the job description. He asked for a clarification.
33 Steve Palmer responded that both job description and title would be negotiable, as the minutes
34 reflected.
35

36 Commissioner Nielsen questioned if this was the right time to be discussing the contracts,
37 shouldn't we discuss during an Executive session? Per Steve Palmer, Union representative, it is
38 not the right time. The Union is currently in negotiations.
39

40 Commissioner Sommers asked to strike the following from the April 8th minutes; page 1, 15th
41 line, *She also said that . . .* ; and page 2, 27th line, *at that time there will be . . . should not.*
42

43 Commissioner Sommers moved to approve the April 8th minutes with the changes discussed. All
44 Commissioners voted in favor, Commissioner Nielsen abstained because he was not at that
45 meeting.
46
47

48 Voucher Approval

49 Commissioner Sommers noted voucher 040000-0400003 for the amount of \$1,475.08 previously
50 approved at April 1, 2008, meeting.

51 Commissioner Sommers moved to approve vouchers 040010 through 040058. All
52 Commissioners voted in favor.

53

54 Vouchers audited and certified by the auditing officer required by RCW42.24.080 and those
55 expense reimbursement claims certified as required by RCW 42.24.090; have been recorded on
56 the listing which has been made available to the Board as of this date, April 15, 2008. The Board
57 does approve for payment those vouchers included below; expenses for \$21,976.32.

58

59 Vouchers 040000 – 040003 for the amount of \$ 1,475.08 (Approved at April 1, 2008 Meeting)

60 Vouchers 040010 – 040054 for the amount of \$ 3,100.00

61 Vouchers 040055 – 040058 for the amount of \$18,876.32

62

63 Amendments to Agenda

64 Commissioner Sommers made a brief comment about the Business Manager position;
65 Commissioner Turner suggested adding at the end of the meeting under General Comments;
66 Commissioner Sommers agreed.

67

68 Correspondence

69 No correspondence presented.

70

71 Volunteer Representative Comments

72 Charlie Krimmert did not have any comments.

73

74 Paid Staff Representative Comments

75 Chief Coll reported on the conference she attended; classes taken were Training, Leadership,
76 Firefighter Safety, Volunteer Recruitment and Retention; over all it was a good experience,
77 though the volunteer recruitment and retention class was less helpful than she had expected.
78 VIFR is already doing most of what was recommended in the class.

79

80 New IMS Command boards arrived today training. The next two Monday night drills will be
81 training with the new Command Boards.

82

83 Chief's Report

84 Chief's report included a detailed weekly report from March 28th to April 11th.

85

86 Also included in the report: Thank You Grams, proposal for replacing two Lennox furnaces from
87 Vashon Heating & Cooling, a letter stating the oxygen generating system was placed and in
88 service on April 9th, a copy of the media advertisement for Support Volunteers, an update on the
89 inventory control system from Bob Larsen, WSF's Southworth Ferry Terminal Fire Protection
90 Agreement with So. Kitsap Fire & Rescue, samples agreements of what VIFR would receive for
91 Tahlequah and Heights Ferry terminals from WSF, and a Fire Chief Timeline from Prothman.

92

93 Commissioner Sommers talked with Greg and Shane at Prothman about moving up the timeline
94 for hiring a Fire Chief. Their response to changing the timeline was that this would cause the

95 timing to be off, such as, publications, etc. and with less than a 5 week deadline, some potential
96 candidates would not have time to apply.

97
98 Chief Kirk mentioned the meetings at outlying stations; Chief Kranjceovich handed out a letter
99 confirming tentative dates for off-site Commissioner Meetings, pending the Board's approval
100 and, in the case of the meeting at the Tahlequah station, the South End Community Club's
101 approval.

102
103 Discussion between Commissioners on locations and rental fees, sound system; Commissioner
104 Sommers suggested deferring the Burton and Tahlequah meeting until after Labor Day.
105 Commissioner Philip would like to hear from the Tahlequah community before the July 7th Final
106 Interviews for Fire Chief. Commissioner Nielsen mentioned VIFR could probably use the
107 Burton Yacht Club as an option for the Burton meeting. Commissioner Nielsen said he would
108 make arrangements, and the board was amenable to the idea.

109
110 Old Business

111
112 (A) BLS Transport Resolution

113 Various discussions about BLS transport and Drafts of Resolution No. 08-291 between
114 Commissioners, Paramedic Palmer and Volunteer Krimmert; it was decided to table until the
115 May 6th meeting. Commissioner Philip will contact District Secretary Maridee BonaDea and
116 discuss cleaning-up the original Resolution No. 08-291 to remove all the "whereases" except for
117 the first paragraph.

118
119 Commissioner Philip moved to postpone all billing until further information is obtained or an
120 implementation date is set. Three in Commissioners in favor (Nielsen, Philip and Sommers);
121 Commissioner Turner opposed, and Commissioner Hoffman abstained.

122
123 (B) SOG 2029.1 - Facilities Manager II

124 Commissioner Turner feels this is information to take home and read and bring back to the next
125 meeting.

126
127 Commissioner Sommers would like District Secretary, Maridee BonaDea or whoever is doing
128 SOGs to add Commissioner Turner's notes into the standard form.

129
130 (C) SOG 2030 - Maintenance Supervisor – Mechanic

131
132 Commissioner Turner suggested handling this SOG in the same fashion as SOG 2029.1, and to
133 take it up for first reading at the May 6th meeting.

134
135 Paramedic Palmer would like a clarification, confused about the addition, "Must be qualified as a
136 General Contractor and maintain said qualifications." Commissioner Nielsen says it is a non-
137 existent deal; he would have to be a General Contractor a person must be licensed and bonded in
138 the state. We are not going to hire licensed and bonded contractor, throw it out.

139
140
141

142 New Business

143

144 (A) Reserve Transfer

145 Commissioner Nielsen moved that to transfer the balance \$188,221 from the reserve apparatus to
146 the expense account. All Commissioners voted to make the transfer.

147

148 General Comments

149

150 Point of information - Gayle talked with Greg Prothman about the Business Manager position.
151 He suggested we continue moving ahead toward hiring, but the final interview date should be
152 after the new Chief is aboard, so he can be involved in process.

153

154 Commissioner Philip wrote to the Beachcomber, as a citizen and not a Commissioner, about the
155 department and volunteering.

156

157 For the Good of the Order

158

159 Executive Session

160 Commissioner Nielsen moved to adjourn to Executive session pursuant to RCW 42.30.140 to
161 discuss strategies or position to be taken by the governing body during the course of collective
162 bargaining, the executive session will last thirty minutes. A decision may be made at the
163 conclusion of the executive session.

164

165 All Commissioners voted in favor

166

167 The Executive Session started at 8:50 pm.

168

169 Commissioners announced the Executive Session would be extended by 15 minutes.

170

171 Commissioner Nielsen called to open the open public session back to order at 9:38 pm.

172

173 No decisions were made.

174

175 Commissioner Turner moved to adjourn. All Commissioners voted in favor. The meeting ended
176 at 9:45 pm

177

178

179 Next Meeting: May 6, 2008 at Station 58 Dockton.