

**Vashon Island Fire & Rescue**  
**BOARD OF COMMISSIONERS**  
Barn Works – 12122 SW Cove Rd  
January 21, 2006

## **BOARD RETREAT**

### **STUDY SESSION**

Call Meeting to Order - Commissioner Sommers (about 8:35)

#### Board Program Planning

Routine Decisions  
Other Staff Considerations

Dates were discussed for following meetings:

February 7, 2006 - Mission Statement/Scope of Committees and Membership  
March 7, 2006 - Dockton (meeting at Dockton station or nearby location)  
March 21, 2006 - Reserve Fund Discussion  
June 6, 2006 - Heights (meeting at Heights station or at the Grange Hall)  
July 11, 2006 - Budget Information six month review.  
September 5, 2006 - Tahlequah/ Begin Budget Discussion  
November 7, 2006 - Budget Adoption

(all board members were present for above; Dave Hoffmann and David Jennings left shortly before 11 am, during the discussion about committees, but before committees were finalized)

#### **Board and Public Discussion - Committees**

After discussion about potential committees, the board and community members recommended following committees for the next year, as first step in Strategic Planning process:

#### 1. Community Standards

- Training
- Standard Operating Guidelines
- Disaster Preparedness
- Dispatch – including formalizing complaint process to better track
- Response Time
- Risk Level (cost-benefit analysis)
- Team Building (Organization)

## 2. Communications

- A. Web Site
- B. Fireline News
- C. Board Meetings
- D. Paid Ads
- E. Conflict Resolution Training

Volunteer Retention/Recognition (separate issue to be handled by board and administration)

Financial Planning (separate issue to be discussed later)

(meeting adjourned about 12:30)