

1 **Vashon Island Fire & Rescue**
2 **BOARD OF COMMISSIONERS**
3 **Penny Farcy Training Center**
4 **January 23, 2007**

5
6 Commissioner Turner called the meeting to order at 7:32 PM. Commissioners present
7 were Hoffmann, Turner, Nielsen, Jennings and Sommers.

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9 Welcoming Remarks

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11 All who wished stood and recited the Pledge of Allegiance.

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13 Minutes

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15 Commissioner Sommers moved to approve the minutes for January 2, 2007 as presented.
16 Commissioner Nielsen seconded the motion. Commissioners Sommers, Nielsen,
17 Hoffmann and Turner voted in favor and Commissioner Jennings abstained because he
18 was not at the meeting.

19
20 Voucher Approval

21 Commissioner Sommers moved to approve vouchers 120136 – 120223 listed below.
22 Commissioner Nielsen seconded the motion. All Commissioners voted in favor.

23 Vouchers audited and certified by the auditing officer required by RCW 42.24.080 and
24 those expenses reimbursement claims certified as required by RCW 42.24.090, have been
25 recorded on the listing which has been made available to the Board as of this date,
26 January 23, 2007.

27 Voucher 120136 – 120166 for the amount of \$22,977.80

28 Voucher 120167 for the amount of \$16,144.51

29 Voucher 120168 – 120207 for the amount of \$3,920.00

30 Voucher 120208 – 120223 for the amount of \$13,351.04

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33 Amendments to agenda

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35 Commissioner Sommers added excused absences.

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37 Correspondence

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39 Correspondence was included in the Commissioners meeting packets.

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41 Volunteer Representative Comments

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43 No comments

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Paid Staff Representative Comments

Assistant Chief Kirk announced that Jason Everett is one of ten finalists in the Tabasco Cook & Ladder Competition for the title of “America’s Hottest Firehouse Cook.

Chief’s Report

Chief Yamane handed out his weekly report. He announced that Firefighter Gina Ball had taken another position in Whatcom County. The planning committee had their first meeting and will be meeting Wednesday nights at 5:30 PM at Station 55. Dr. Warren notified the District that the Paramedics will not be able to ride along with Seattle and the ride along program with Redmond Fire will move forward.

Old Business

Board Assignments

Chief Yamane went over some options for Board assignments. The Board assignments approved this meeting were:

Commissioner Turner; the Dockton station, EMS, Operations and Disaster Preparedness.

Commissioner Nielsen; the Burton Station and Facilities

Commissioner Hoffmann; the Northend Station and voucher review.

Commissioner Jennings; the South End Station and Training.

Commissioner Sommers; Finance.

All Commissioners will work on Station 55.

Crowley Tugs Invoice

Matt Sullivan, the Finance Director, wrote a letter to Crowley Tugs. He reported that when the District hears back from Crowley he will revisit resolving the issues related to the Crowley invoice. Chief Kirk discussed this with King County Operations Chiefs and they recommended not paying the invoice.

Planning Committee

Chief Yamane covered the Planning Committee under his Chief’s report and handed out the minutes from the last Planning Committee meeting.

1 Vashon Island Emergency Management Area (VIEMA)

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3 Commissioner Turner asked the Board for some direction on the new proposed By-Laws
4 for VIEMA.

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6 Commissioner Nielsen had questions about VIEMA's self activating during a perceived
7 emergency. It was his understanding that the Fire Chief would be responsible from
8 beginning to end. The Chief's being in charge was important because the Fire District
9 would be responsible financially and legally for any actions.

10
11 Rick Wallace, President of the Vashon Disaster Preparedness Coalition (VDPC), said that
12 Chief Yamane has written a plan with four levels of activating the EOC.

13
14 Commissioner Sommers addressed the financial impact on the different levels of
15 activation. She asked if a reserve fund could be setup to fund activation of the EOC.

16
17 Commissioner Jennings stated that the one area that the Fire District would be
18 authorization and advised to do would be deal with funding issues that come out of a
19 disaster.

20
21 Commissioner Hoffmann wanted to look at what kind of emergency would allow FEMA
22 to reimburse the Fire District for activating the EOC.

23
24 Rick Wallace said that Matt Sullivan, the Finance Director for the Fire District, has a lot
25 of experience with FEMA reimbursements as a result of other positions he has held
26 elsewhere. Mr. Wallace said that in the Interlocal agreement that created VIEMA there
27 are just a few requirements and one is to create a Vashon Island Emergency Management
28 Plan (EMP). The EMP will tie into the Fire District's emergency plan. Mr. Wallace also
29 said that the Interlocal agreement specifically states that the Vashon Island Area
30 Operations Center Procedure Manual will include operational and cost reimbursement
31 procedures in detail. Mr. Wallace suggested that the financial structure and procedures
32 could be set up by Mr. Sullivan.

33
34 Commissioner Jennings said the VIEMA By-Laws state that self activation during a
35 catastrophic disaster may need to happen before they can contact the Fire Chief because
36 there may not be communication around the island. He would like to amend this to
37 include contacting the Fire Chief as soon as possible.

38
39 Commissioner Turner disagreed with the term "self activating."

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41 Mr. Ulatoski, another member of VDPC, will rewrite the by-law to define what self
42 activation means that VIEMA volunteers may go to the EOC to serve in an advisory
43 capacity to the Fire Chief or his/her designee. VIEMA will not be involved in operations,
44 which is left to VIFR and CERT volunteers under the direction of the Fire Chief or
45 his/her designee.

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1 Commissioner Turner wanted to see other organizations within the VIEMA organization
2 step up and take some of the responsibility.

3
4 Mr. Ulatoski said that VIEMA was set up because that was the only way that King
5 County would deal with Vashon because VIEMA includes representatives from the
6 various elected governmental entities on Vashon, and Vashon is part of unincorporated
7 King County and has no elected Mayor or City Council.

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9 This discussion gave Commissioner Turner sufficient direction to represent what the
10 Commissioners wanted in the District's role as a VIEMA member.

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15 **New Business**

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18 **Burn Permits**

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20 Commissioner Turner suggested that the District have volunteers who would go out and
21 check on burn complaints because after the recent storms a lot of people are going to be
22 burning.

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24 Commissioner Nielsen said that a lot of the burn complaints come from neighbors who
25 are unhappy with the neighbor who is burning.

26
27 Commissioner Jennings said that people could solve this problem by informing their
28 neighbors that they were going to be burn.

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30 No action taken.

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32 **Assistant Chief Position**

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34 Commissioner Jennings wanted to talk about the Assistant Chief position to look at the
35 possibility of reorganization before the District goes out to advertise for this position.

36
37 Commissioner Turner said that he would like the position filled as soon as possible.

38
39 Chief Yamane said that he would like to open the position to candidates in house first and
40 see what kind of response he gets and then open the position up to outside applicants., if
41 there is insufficient response from qualified candidates within the Fire District.

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43 Commissioner Nielsen said that he is not opposed to looking at the structure of the
44 organization.

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46 No action taken.

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Excused absences

Commissioner Sommers requested to be excused from the April 17, May 1 and May 15, 2007, Commissioner meetings. Commissioner Nielsen moved to excuse Commissioner Sommers as requested. Commissioner Jennings seconded the motion. All Commissioners voted in favor.

Commissioner Jennings announced that he would not be at the next meeting.

General Comments

Rick Wallace said that Vashon Disaster Preparedness Committee has been renamed “Vashon Be Prepared” and he handed out the organizational plan for the years ahead. Commissioner Sommers expressed her appreciation for the name change.

Commissioner Jennings moved to adjourn to executive session after a short recess pursuant to RCW 42.30.110 (b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. The executive session will last 30 minutes and a decision maybe made after the executive session concludes. Commissioner Sommers seconded the motion. All Commissioners voted in favor.

The executive session started at 8:45 PM.

The open session was called back to order at 9:15 PM. No decision was made.

Commissioner Nielsen moved to adjourn the meeting. Commissioner Sommers seconded the motion. All Commissioners voted in favor.

The meeting ended at 9:20 PM.

Maridee BonaDea
District Secretary