

1 **VASHON ISLAND FIRE & RESCUE**
2 **BOARD OF FIRE COMMISSIONERS**

3 Minutes

4 **Date:** 10/28/14

5 **Time:** 6:30 p.m.

6 **Place:** 10020 SW Bank Rd., Vashon, EOC Room

7 **REGULAR MEETING**

8 **Present:** Camille Staczek, Chair
9 David Hoffmann, Vice-Chair
10 Candy McCullough, Commissioner
11 Rex Stratton, Commissioner
12 Ron Turner, Commissioner
13 George Brown, Assistant Chief
14 Susan Wolf, Minute Taker

15 **Absent:** Hank Lipe, Fire Chief

16 **Guests:** Charlie Krimmert

17 **Amendments to Agenda**

18 None.

19 **Approval of 10/14/14 Minutes**

20 Motion by Commissioner Hoffmann:

21 **"I make a motion we approve the minutes of 10/14/14."**

22 **APPROVED, 5-0**

23 **Voucher Approval**

24 Motion by Commissioner Turner:

25 **"I would move that we approve the referenced vouchers and transfers as detailed in**
26 **Administrative Memorandum 10.28.14-1."**

27 Note: A Petty Cash Disbursement was added and the backup paperwork provided to the Board at
28 the meeting.

29 **MOTION PASSES, 5-0**

30 **September Financial Report**

31 Motion by Commissioner Hoffmann:

32 **"I move we accept the September Financial Report."**

33 **MOTION PASSES, 5-0**

34 **Assistant Chief Browns' Reports**

35 *Meetings*

- 36 • He attended a meeting with the Captains and one with the Volunteer Lieutenants.
- 37 • He met with Bias (an accounting and software firm) about professional services.
- 38 • He also attended a portion of the Washington Fire Commissioners Association conference.
- 39 He attended a class with one volunteer lieutenant, one captain and the B/C of Training to
- 40 look at crew resource management.
- 41 • Chief Brown also met with Catherine Cochrane, CERT manager. She submitted a plan to
- 42 modify the management of the CERT team. She and George will be working together on
- 43 this.

44 *Ebola Response*

- 45 • Today he attended a Zone 3 Ops meeting on the Ebola response and basically, if the District
- 46 responds to a known case, our people will stay out, not commit our resources but call for a
- 47 King County Medic One response. King County Medic One is the main driver on these
- 48 procedures with the Zone 3 HazMat team.
- 49 • The three scenarios they discussed: 1) A hospital transport via air; 2) A passenger on a
- 50 commercial airline and 3) the least likely, a call in the field. Medic One has converted one of
- 51 their aid cars into an isolation vehicle for transporting an Ebola patient.
- 52 • A captain with the Port of Seattle Fire Department is attending CDC briefing meetings daily.
- 53 During his presentation to the Zone 3 Ops meeting, the Captain is comfortable that it is
- 54 unlikely we will see it here. VIFR can use the Zone 3 Hazmat team to transport a patient if
- 55 one is located on Vashon. Plans with Harborview are being developed.
- 56 • Communication has already been sent out to our members on our established pandemic,
- 57 hazmat response with an emphasis on PPE, staying away from patient/location and directions
- 58 to call the Zone 3 Hazmat team.

59 *Mobile Data Computers (MDC)*

- 60 • Concerning the MDCs, there was a delay due to regulations surrounding law enforcement
- 61 passwords. If an agency is not a ValleyCom member, there is a \$15 fee assessed per
- 62 individual for a fob – a secure password device. Chief Brown is working with King County
- 63 Medic One and the Burien Fire Department and may develop a partnership or co-op as an
- 64 alternative. The group could purchase their own software and save money.
- 65 • Captain Tonkin has volunteered to head up that project.

66 *Fire Prevention Week*

- 67 • The Open House was its usual success.
- 68 • Although Fire Prevention Week is past, commissioners and others may have seen the ladder
- 69 truck driving around because they are giving the elementary school children, who were
- 70 contest winners, rides to school.

71 *Association Building*

- 72 • The commissioners approved a voucher this night for an extension of the building permit to
- 73 finish the parking lot. The county will reimburse the District for this expense. King County
- 74 found money in their ADA funds, obtained proposals to rebuild the parking lot and gave
- 75 approval to get it done.

76

77 *Miscellaneous*

- 78 • The State Auditor is coming tomorrow for a review of 2013 financial transactions and
79 processes. He will be here approximately two weeks.

80 **New Business**

81 Renewal of WFCM Medical Insurance for Employees

- 82 • District Secretary Wolf explained that the Washington Fire Commissioners
83 Association Health Care Plan is up for renewal. This insurance provides
84 medical/dental/vision coverage for employees of the District. While there were no
85 changes in benefits and no increase in premiums, she recommended the Board wait to
86 approve the insurance, which included a broker's fee, until Chief Lipe presents his
87 budget.

88 Motion by Commissioner Turner:

89 "I move we table it."

90

MOTION PASSES, 5-0

91 ACTION ITEM: Susan to clarify that the other insurance policies, not being renewed at this time,
92 will be renewed on schedule, including insurances for volunteers.

93 **Old Business**

94 Medic One Proposal

- 95 • Chief Brown reported that Director Fogarty advised the new target date is July 1,
96 2015. Medic One is in the midst of negotiations with the unions, which has to be
97 finished prior to entering into the contractual changes with us.

98 **New Business**

99 None.

100 **General Comments**

101 Wednesday night there will be a big show that VashonBePrepared is putting on at McMurray Middle
102 School, focused on landslides. It might be a good time to begin to seek community support for the
103 gator. It's rather out of the area that Granny's Attic likes to support. Chief Brown will be presenting
104 at that meeting. Brigitte Schran-Brown and Ben Davidson will be in attendance.

105 **For the Good of the Order**

106 None.


107 **Documents Signed**

108 Having no further business, the Chair adjourned the meeting at 6:55 p.m.

109 *The next Regular Meeting will be on 11/11/14 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

110 Approved this 11 day of Nov., 2014.

111 
112 Camille Staczek, Chair


Susan Wolf, Minute Taker