

1 **VASHON ISLAND FIRE & RESCUE**
2 **BOARD OF FIRE COMMISSIONERS**

3 Minutes

4 **Date:** 6/24/14

5 **Time:** 6:30 p.m.

6 **Place:** 10020 SW Bank Rd., Vashon, EOC Room

7 **REGULAR MEETING**

8
9 **Present:** Camille Staczek, Chair

10 David Hoffmann, Vice-Chair

11 Candy McCullough, Commissioner

12 Rex Stratton, Commissioner

13 Ron Turner, Commissioner

14 George Brown, Assistant Chief

15 Susan Wolf, Minute Taker

16 **Absent:** Hank Lipe, Fire Chief

17 **Guests:** JoJo Weller, Ross Copland, Volunteer Lieutenants Billy Schwitters and Charlie
18 Krimmert.

19 **Amendments to Agenda**

20 Commissioner McCullough adds, "NAEFO Conference."

21 **Approval of 6/10/14 Minutes**

22 Motion by Commissioner McCullough:

23 "I move we approve the minutes of 6/10/14."

24 **APPROVED, 5-0**

25 **Voucher Approval**

26 Motion by Commissioner Turner:

27 "I would like to make a motion we approve the referenced vouchers and transfers as
28 detailed in Administrative Memorandum 06.24.14-1."

29 **MOTION PASSES, 5-0**

30 **May Financial Report**

31 Motion by Commissioner Turner:

32 "I move we accept the Financial Report."

33 **MOTION PASSES, 5-0**

34 **Chiefs' Reports**

35 *A/C Brown:*

- 36 • 4th of July: He has been working on an Incident Action Plan (IAP) for Fourth of July after
37 input by volunteers and will be fully staffed on that day. Commissioner Stratton asked that
38 all VIFR members working that day be advised that they can get a free strawberry or
39 raspberry shortcake at the Rotary booth. Just ask that it be put on Commissioner Stratton's
40 tab.
- 41 • Grants: The District sent Brigitte Schran-Brown and Ben Davidson to a grant writing
42 seminar, which was very useful. The instructor of the class has a business on the side to
43 review grant applications and give advice. He has an 85% success rate. Some of the items
44 we have applied for is funding to procure new SCBAs; we have not heard but have not been
45 declined. Meanwhile, Brigitte and Ben are establishing a step-by-step procedure for writing
46 grant applications.
- 47 • Staffing: One paramedic is out on surgery and because of vacation season, more overtime
48 will be generated by the paramedics. A/C Brown has some thoughts about talking with the
49 union through an MOU concerning the possibility of bringing in someone from South King
50 Medic One, being that's who we may be partnering with.
- 51 • Association Building/Vashon Community Services Center: The District is caught up for
52 billing and Chief Brown is meeting with the new county real estate representative tomorrow.
53 An invoicing issue has been addressed. The new sidewalk has been replaced to meet
54 *Americans with Disabilities Act* (ADA) requirements. The building contractor has now met
55 all requirements by VIFR. Now bringing the parking lot compliant with ADA codes needs to
56 be addressed. The District has received a temporary occupancy permit, in spite of the
57 noncompliant parking lot (too steep a grade). Although King County is by contract to make
58 all the renovations at its expense when they received estimates, the county found the cost was
59 too high. The District will receive a small credit from contractor for paint striping the
60 parking lot since that won't be done until the pavement is repaired or renovated. Public use
61 of meeting space in that building is in abeyance until we update our policy. Also the county
62 may want to use the courtroom more – another topic of discussion with the county rep.
- 63 • Meetings: He met with officers regarding evaluations, met with the new manager for O
64 Space, Ms. Stone regarding a rafting event during which they expect about 800 campers.
- 65 • Academy Graduation: Saturday is the graduation for our new VIFR Fire Academy class.
66 Chief Brown invited the Commissioners to attend at 10:00 a.m. at the Vashon Theater.
- 67 • King County Medic One: Chief Brown has engaged with career officers looking at
68 operational ideas for BLS and Fire response. He will be meeting with the other officers as
69 well.
- 70 ○ Commissioner Stratton reported that at the EMS advisory meeting it was announced
71 no new proposals or follow up have been received.
- 72 ○ Chief Brown met with BLS officials; the medics have met with their operational
73 people. Jim Fogarty hopes to meet with the VIFR Board the second meeting in July.
- 74 ○ Commissioner McCullough noted in the memo Chief Lipe sent out, it appeared the
75 Board of Commissioners approved moving the medics back into the Medic One
76 system, however, nothing has yet been decided and she has some serious reservations.
77 What she believed she supported was providing the best ALS care to the community
78 for the best price and endorsed looking into the issue, but certainly not what Jim
79 Fogarty had proposed. It's only feasible if there were no degradation of service –

- 80 only if service is maintained and improved. There seemed to be consensus that Mr.
81 Fogarty's proposal was to initiate more discussion.
- 82 ○ Commissioner McCullough stated that the community members fear we'll start
83 charging for transports for the community. Commissioner Stratton noted that Medic
84 One ALS transports are free to the community. We pay the 33 cents levied for Medic
85 One service, but King County EMS subsidizes Vashon beyond what we pay in taxes.

86 **Old Business**

87 SOP 9002 Digital Imagery

88 Motion by Commissioner Stratton:

89 **"I move we approve both Policy 9001 and 9002.**

- 90 • One change has been made on Policy 9001 since the Commissioner packet went out.
91 Paragraph 5.3.1 "if available" was added in reference to District-owned equipment.

92 **MOTION PASSES, 5-0**

93 **New Business**

94 Resident Program

- 95 • JoJo Weller and Ross Copland presented an overview of the Resident Program and
96 proposed changes to help to recruit more residents in order to provide more coverage for
97 island incidents. Before a change of policy, Chief Brown wanted the Board to see the
98 reasoning behind the change. A copy of their presentation is attached to these minutes.
99 The Board complimented Ross and Jojo on their presentation and development of the
100 proposed changes to the resident program.

101 Strike Team Mutual Aid

- 102 • Chief Brown advised this is the end product of meeting with Zone 3 participants. We had
103 a big fire recently and he asked himself, "If we needed mutual aid, what could we get?"
104 Protocols outline a Task Force versus a Strike Team and Zone 3 proposed a reduced
105 response (from a typical NIMS strike team). If requested, they would send the closest
106 team and move up from the other equipment and personnel throughout Zone 3. This new
107 protocol will go into effect July 1. Our trade to Zone 3 would be providing wildland fire
108 personnel and brush trucks. We've responded two or three times to incidents in Zone 3.
109 The Board praised Chief Brown's efforts to work on this mutual aid resource.
- 110 • In conducting research for contemplated changes in our operations and to reduce our out
111 of service time, Chief Brown will be meeting with the private ambulance companies.

112 **General Comments**

113 The people mover or "Gator" will again be loaned to us for Strawberry Festival. It proved useful
114 last year.

115 **For the Good of the Order**

- 116 • On Saturday, Sept. 13, the King County Fire Commissioners arranged for Chuck Duffy to
117 provide tours of the Washington State Fire Training Academy in North Bend.
118 Commissioners often hear about it but at that meeting, they will see it.
- 119 • Commissioner McCullough would like to attend the National Association for Elected Fire
120 Officials. Usually she bypasses these conferences, but this year's agenda looked particularly

121 good and centered on Risk Management. It's a two day conference and the registration is
122 \$175.

123 Motion by Commissioner Stratton:

124 "I move we approve."

125 It will take place in Las Vegas, September 22-23.

126 **MOTION APPROVED, 4-0**

127 **Documents Signed**

128 The Chair adjourned the meeting at 7:37 p.m.

129 *The next Regular Meeting will be on 7/8/14 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

130 Approved this 8 day of July, 2014.

131

132

133 *Camille Staczek*
134 Camille Staczek, Chair

Susan Wolf
Susan Wolf, Minute Taker



Overview

- History of Residency
 - 1990s
 - 2011
 - 2012
 - 2013-SOG 2044- Volunteer Resident FF/EMT Program
 - 2014- Volunteer Resident Expansion Program

History of Residency

- Late 1990s thru 2001
- Start of Resident Program
- Prior to VIFR becoming a Combination Department

History of Residency

- 2011
- Start of a new Resident Program
- No formal policy
- Cody Planchet and Ross Copland
- 10-12 hour shifts per month
- Chain of command- Chief Brown
- Volunteer staff
- Stipend based on points

History of Residency

- 2012
- No formal policy
- Ross Copland
- 10-12 hour shifts per month
- Chain of command- Chief Brown
- Volunteer staff
- Stipend based on points

History of Residency

- 2013- SOG 2044 Volunteer FF/EMT Resident Program
- Ross Copland, Wes Paulsen and Jack Thomson
- 48 hours on with 6 days off
- Chain of command- Captain
- Resident staff
- Monthly stipend
 - o Level 1- \$350 per month Resident in training (1 year to complete Red Card & Pump Driver Operator)
 - o Level 2- \$500/mo Fully Operational Resident

History of Residency

<ul style="list-style-type: none"> • A Shift – Captain – FF/EMT – 2 Paramedics – Ross Copland 	<ul style="list-style-type: none"> • B Shift – Captain – FF/EMT – 2 Paramedics – Jack Thomson
<ul style="list-style-type: none"> • C Shift – Captain/Paramedic – 2 FF/EMT – Paramedics – Wes Paulsen 	<ul style="list-style-type: none"> • D Shift – Captain – 2 FF/EMT – 2 Paramedics

2014 Volunteer Resident Expansion Program

- Non-Live In Residents
- Two additional positions/levels

Non-Live In Residents

1. EMT only
 - Level 1
2. FF/EMT
 - Level 2

2014 Volunteer Resident Expansion Program

- Non Live In Residents

EMT only Level 1	FF/EMT Level 2
---------------------	-------------------
- Live In Residents

Resident in training Level 3	Fully Operational Level 4
---------------------------------	------------------------------

2014 Volunteer Resident Expansion Program Requirements

Level 1

- Non-Live In
- EMT only
- 24 hr. shift per week
- \$350 monthly stipend

2014 Volunteer Resident Expansion Program

<p>Level 1</p> <ul style="list-style-type: none"> • Non-Live In • EMT only • 24 hr. shift per week • \$350 monthly stipend 	<p>Level 2</p> <ul style="list-style-type: none"> • Non-Live In • FF/EMT • 24 hr. shift per week • \$500 monthly stipend
---	---

2014 Volunteer Resident Expansion Program

<p>Level 1</p> <ul style="list-style-type: none"> • Non-Live In • EMT only • 24 hr. shift per week • \$350 monthly stipend 	<p>Level 2</p> <ul style="list-style-type: none"> • Non-Live In • FF/EMT • 24 hr. shift per week • \$500 monthly stipend
<p>Level 3</p> <ul style="list-style-type: none"> • Live In • Resident in training – 1 year to complete Red Card & Pump Driver Operator • 48 hr. shift per week • \$550 monthly stipend 	

2014 Volunteer Resident Expansion Program

<p>Level 1</p> <ul style="list-style-type: none"> • Non-Live In • EMT only • 24 hr. shift per week • \$350 monthly stipend 	<p>Level 2</p> <ul style="list-style-type: none"> • Non-Live In • FF/EMT • 24 hr. shift per week • \$500 monthly stipend
<p>Level 3</p> <ul style="list-style-type: none"> • Live In • Resident In training • 1 year to complete Red Card & Pump Driver Operator • 48 hr. shift per week • \$550 monthly stipend 	<p>Level 4</p> <ul style="list-style-type: none"> • Live In • Fully Operational • 48 hr. shift per Week • \$900 monthly stipend

2014 Volunteer Resident Expansion Program Goal

<p>Level 1</p> <ul style="list-style-type: none"> • Non-Live In • EMT only • New position/level • Goal-2 EMT only 	<p>Level 2</p> <ul style="list-style-type: none"> • Non-Live In • FF/EMT • New position/level • Goal-4 FF/EMT
<p>Level 3</p> <ul style="list-style-type: none"> • Live In • Resident In training • 1 year to complete Red Card & Pump Driver Operator • Wes Paulsen & Jack Thomson 	<p>Level 4</p> <ul style="list-style-type: none"> • Live In • Fully Operational • Ross Copland

- Live In Resident Goal-4

2014 Volunteer Resident Expansion Program

In addition to the new positions/levels and fixed monthly stipend

Added incentive

Hiring Preference Points

VIFR shall award additional preference points to Volunteer Residents based on their current residency level at the time of testing.

- Percentage is to be determined.

2014 Volunteer Resident Expansion Program

- Our current Volunteer Program is still in service
- The Volunteer Resident Expansion Program is in addition to our existing Volunteer Program
- The goal is to enhance our current Career and Volunteer response team

