

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 04/14/15

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC Room

REGULAR MEETING

- 1 **Present:** Candy McCullough, Chair
2 David Hoffmann, Vice-Chair
3 Rex Stratton, Commissioner
4 Camille Staczek, Commissioner
5 Ron Turner, Commissioner
6 Hank Lipe, Fire Chief
7 George Brown, Assistant Chief
8 Susan Wolf, Minute Taker
9 **Guests:** Captain Chris Huffman, Lt. Billy Schwitters

10 **Amendments to Agenda**

11 Commissioner Stratton adds the PSERN Agreement to Old Business.

12 **Approval of 03/24/15 Minutes**

13 Motion by Commissioner Hoffmann:

14 **"I move we accept the minutes of 3/24/15."**

APPROVED, 5-0

16 **Voucher Approval**

17 Motion by Commissioner Turner:

18 **"I would move we approve the referenced vouchers and transfers as detailed in**
19 **Administrative Memorandum 04.14.15-1."**

MOTION PASSES, 5-0

21 **Chiefs' Reports**

22 *Assistant Chief Brown:*

- 23 • Since the first of the year, we have lost six volunteers. The latest, Cory Wallace, was
24 hired by Valley Regional Fire Authority. During that time we have gained the same
25 number of new volunteers. When volunteers we train are hired by other departments, it
26 reflects well on VIFR.

- 27 • He has spent most of the time meeting with investigators and pulling information
28 together for the Strategic Planning Oversight Committee (SPOT).
29 • Our new Recruitment and Retention Coordinator, Ross Copland, is preparing a
30 presentation for the Board. It should take about a half hour at the next meeting. He may
31 present to the long range planning group as well.

32 **New Business**

33 Dockton Station Roof Replacement

- 34 • Chief Lipe explained that the when Board approved the 2015 budget, they asked
35 that the Chief come to them for approval for capital expenses, so he is presenting
36 this project. The life of the Dockton station roof is at its end with numerous leaks
37 and needs to be replaced. The Facilities Manager got several quotes and the
38 lowest one is around \$13,000. The Chief would like to move forward and take
39 the funds out of the capital expense line for getting it done this year before the
40 fall. We do have available revenue, and with delay for the medic transition, there
41 will be another quarter's revenue available.

42 Motion by Commissioner Stratton:

43 **"I move that we go ahead with the replacement of the roof in the Dockton**
44 **Station."**

45 **MOTION PASSES, 5-0**

46 **Old Business**

47 Medic One Proposal Update

- 48 • There is no update at present, but the Chief has a meeting tomorrow and will send
49 an email to the Board.

50 Strategic Plan Update

- 51 • A/C Brown has been working on requests for information from the SPOT
52 committee. The long range planning is moving forward and Lt. Schwitters has
53 been a huge help. Even though there were suggestions of having two retired
54 employees help with records retrieval, Chief Brown has been able to gather
55 almost everything needed electronically. The facilitator, Eve, has asked for a
56 presentation and he's building the PowerPoint but it is not expected that the plan
57 will be completed until the fall.

58 PSERN Agreement

59 Motion by Commissioner Stratton:

60 **"I move we approve the PSERN agreement with King County."**

- 61 • It doesn't give us any advantages or disadvantages as the counsel for King County
62 has promised they will not discriminate against a fire district who hasn't signed it.
63 We did protest the funding mechanism, so now we can move forward with the
64 other districts to support the communication upgrade.

65 **MOTION PASSES, 5-0**

66

67 **General Comments**

68 None.

69 **For the Good of the Order**

- 70 • Chief Lipe wanted to recognize the King County Sheriff deputies. He attended a
71 community event where Deputy Hancock was the lead and said the deputies do
72 good work and work hard. He wanted to give praise where praise is due;
73 especially when they are working with us securing the zones.

74 **Documents Signed**

75 **EXECUTIVE SESSION**

76 *The session was held pursuant to: RCW 42.30.110(1)(g) To evaluate the qualifications of an*
77 *applicant for public employment or to review the performance of a public employee.*

- 78 • At 6:43 p.m., the Chair closed the public meeting and opened the Executive
79 Session after excusing the District Secretary and guests.
80 • At 6:58 p.m., the chair excused the chiefs and resumed the Executive Session,
81 extending the time publicly for 15 minutes.
82 • At 7:13 p.m., the Chair closed the Executive Session and opened the meeting to
83 the public.

84 Motion by Commissioner Stratton:

85 **“I move we approve the payment of attorney Joe Quinn’s invoice.”**

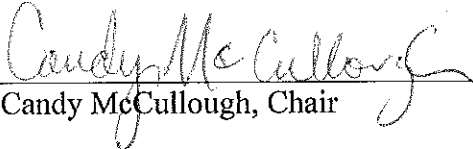
86 **MOTION PASSES, 5-0**

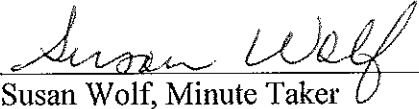
87 At 7:16 p.m. having no further business to conduct, the Chair adjourned the meeting.

88

89 *The next Regular Meeting will be on 04/28/15 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 28 day of April, 2015.


Candy McCullough, Chair


Susan Wolf, Minute Taker