

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 03/24/15

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC Room

SPECIAL MEETING

1 **Present:** Candy McCullough, Chair
2 David Hoffmann, Vice-Chair
3 Rex Stratton, Commissioner
4 Camille Staczek, Commissioner
5 Ron Turner, Commissioner
6 George Brown, Assistant Chief
7 Susan Wolf, Minute Taker

8 **Absent:** Hank Lipe, Fire Chief

9 **Guest:** Larry Jensen

10 **Amendments to Agenda**

11 None.

12 **Approval of 03/10/15 Minutes**

13 Motion by Commissioner Stratton:

14 "I move we accept the minutes of 3/10/15."

15 **APPROVED as amended, 5-0**

16 Correction: Camille was to be listed as Commissioner, not President.

17 **Approval of 03/19/15 Minutes**

18 Motion by Commissioner Stratton:

19 "I move we approve the minutes of 3/19/15."

20 **APPROVED, 5-0**

21 **Voucher Approval**

22 Motion by Commissioner Turner:

23 "I move we approve the referenced vouchers and transfers as detailed in

24 **Administrative Memorandum 03.24.15-1."**

25 **MOTION PASSES, 5-0**

26 **February Financial Report**
27 Motion by Commissioner Hoffmann:

28 **“I move to accept the February Financial Report.”**

29 **MOTION PASSES, 5-0**

30 **Chiefs’ Reports**

31 *Assistant Chief George Brown:*

32 Community Outreach

- 33 • Chief Brown is working with a landowner to ensure a fire engine can reach his house.
34 The Quartermaster Yacht club failed stand-pipe inspection and he is working with them.

35 Staff

- 36 • One of our firefighters has been on disability since September and is back to on duty.
37 Another firefighter on disability has started back on light duty.

38 L&I Investigation

- 39 • He had a final meeting with Labor and Industries (L&I) at the conclusion of their
40 investigation after a complaint was lodged. L&I reviewed the investigation which
41 resulted in a finding of two serious infractions, which are listed as one. The first is,
42 “Control zones shall be established at emergency incidents mode as offensive, defensive,
43 etc.” The scene in question was in defensive mode. During the mop up phase, a change
44 was made but not announced and people walked inside the door.
- 45 • The second item was, “All members operating in the hot zone shall have an assigned
46 task.” This will be addressed in training within the next 30 days from receipt of the
47 official letter. B/C Coll and A/C Brown will be working on these refresher training drills
48 for all personnel.
- 49 • Fines can run from \$100 - \$7,000; ours will be in the lower range but we will be levied a
50 fine. Chiefs Lipe and Brown looked into it and concluded it is not worth fighting it and
51 will serve as motivation for personnel to get the training done. Chief Lipe’s memo did
52 state we are going to work with Zone 3 training consortium. B/C Coll and he agreed that
53 this is worthwhile but won’t happen until 2016, however we can get materials. Chief
54 Lipe directed all personnel to be re-trained in these aspects of fire training. At some
55 point a few months ago, paramedics were exempted from fire training (due to their
56 impending transition) but this L&I finding will require the paramedics (who are also
57 firefighters) to engage in fire training. The number one focus is to assure L&I we are
58 engaged in training and safety. It was pointed out that the Board ordered all personnel
59 engaged in firefighting to undergo fire training. Officers have to be updated and trained
60 in ICS.
- 61 • We plan to do pre-fire plans rather than Engine Company inspections of commercial
62 buildings. We are in the process of creating electronic versions of the pre-fire maps.

63 Equipment

- 64 • The Port of Seattle gave us \$30,000-\$40,000 in face masks because they got new Self
65 Contained Breathing Apparatus (SCBAs).

66

67 Mediation

- 68 • Chief Lipe and he were in mediation with the union today. The mediator from PERC
69 said that in her five years, she had filed for arbitration only one time. Next Tuesday is
70 another mediation meeting.

71 Office Staff

- 72 • A Resident has been hired part-time to take over Jojo Weller's Recruitment and
73 Retention duties as it became impossible for her with her new duties taking over Payroll
74 and Accounts Payable. Commissioners are invited to check out the VIFR website which
75 has a new look with a separate page for volunteer applications. The new features also
76 allows both the public and prospective recruits to schedule a station tour.

77 Other Meetings

- 78 • Chief Brown met with the school district on developing the active shooter training with
79 the King County Sheriffs Office.
80 • He also attended a Zone 3 Ops meeting today.

81 **New Business**

82 None.

83 **Old Business**

84 Medic One Proposal Update

- 85 • The chiefs have asked an attorney to contact a labor relations attorney at King
86 County to figure out what the hold up on the transition is because the unions have
87 agreed to it as have the executives.

88 Strategic Plan Update

- 89 • There have been several meetings, especially with subcommittees and Chief
90 Brown has received requests for data and statistics. So things are moving along
91 and he's optimistic.
92 • Commissioner Stratton reported that at a Snapshot meeting, two volunteers were
93 pulling the data, but they need more depth and perspective. For instance, they
94 have an apparatus list but they don't know if some vehicles are junk or redundant.
95 Linda Hamilton and Barbara Cooper offered to help A/C Brown to pull the
96 information together and put it into a community presentation to make it
97 understandable. People don't "speak the language." For instance, someone asked
98 why can't nurses do the transports? There are regulations against it and that kind
99 of activity is highly regulated now.

100 **General Comments**

- 101 • Comment from Mr. Jensen, "Why don't people come to the meetings?" May be due to
102 one of two reasons, they don't care or they are satisfied with the way the District is run.
103 He felt it was probably due to the latter.
104 • Another comment from the Board: Because of the increased amounts of mandated
105 training and standards of safety there are fewer volunteers. And we need to educate the
106 public, so they can better understand the risk/benefit analysis.

107 **For the Good of the Order**

108 Larry Jensen was invited to sign the roster to receive emailed agendas.

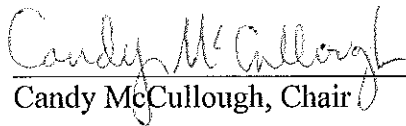
109 **Documents Signed**

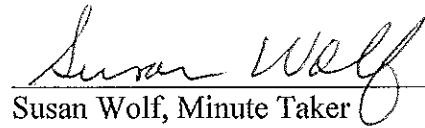
110 Having no further business to come before the Board, the Chair adjourned the meeting at 7:05
111 p.m.

112 *The Regular Meeting on 3/31/15 is CANCELLED.*

113 *The next Regular Meeting will be on 04/14/15 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 14 day of April, 2015.


Candy McCullough, Chair


Susan Wolf, Minute Taker