

**VASHON ISLAND FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**  
Minutes

**Date:** 9/8/15  
**Time:** 6:30 p.m.  
**Place:** 10020 SW Bank Rd., Vashon, EOC

**REGULAR MEETING**

- 1 **Present:** Candy McCullough, Chair  
2 Rex Stratton, Commissioner  
3 Camille Staczek, Commissioner  
4 Ron Turner, Commissioner  
5 George Brown, Assistant Chief  
6 Susan Wolf, Minute Taker  
7 **Absent:** David Hoffmann, Vice-Chair and Hank Lipe, Chief

8

9 **Amendments to Agenda**

10 The Chair adds PSERN to New Business.

11 **Approval of 8/11/15 Minutes**

12 Motion by Commissioner Stratton:

13 **“I move that we approve the minutes of 8/11/15.”**

14 Corrections were made to Line 228 as noted in the last meeting. On Page 4, the amounts of the  
15 conference and lodging were corrected. On Page 6, under “Strategic Plan” the first bullet point was  
16 re-worded to correctly identify members of the PIST and SPOT teams and to clarify their objectives  
17 and process.

18

**APPROVED AS AMENDED, 4-0**

19 **Approval of 8/25/15 Minutes**

20 Motion by Commissioner Stratton:

21 **“I move we approve the minutes of 8/25/15.”**

22

**MOTION PASSES, 4-0**

23 **Voucher Approval**

24 Motion by Commissioner Turner:

25 **“I move that we approve the referenced vouchers and transfers as detailed in**  
26 **Administrative Memorandum 09.08.15-01.”**

27

**MOTION PASSES, 4-0**

28 **Chiefs' Reports**

29 *A/C Brown:*

- 30 • Labor Day weekend was extremely busy with 20 calls in two days. The crews performed  
31 spectacularly with an all-night structure fire and lots of medical calls.
- 32 • He talked with a local resident who owns a horse arena about pre-incident planning. He  
33 clarified fire district priorities with those structures having a high-occupancy first, then  
34 individual residences.
- 35 • As far as the state MOBE goes, all our crews are back. We had a tender assigned to the  
36 Carpenter Road fire, which had a U-joint fail. It got fixed and then a seal failed and it had to  
37 be towed to General Fire Equipment in Spokane. Our firefighter was treated like royalty  
38 there, put up at a hotel and, since that's the factory where the tender was manufactured, they  
39 ordered the part and fixed the tender. Our firefighter was given a tour of the factory, then he  
40 drove the tender back to the island.
- 41 • We have three employees out on injuries and a fourth that will shortly be out. One just  
42 underwent surgery and will be recovering for 2-4 months. Another has surgery scheduled  
43 and two are working with Labor & Industries for approval for their treatments.
- 44 • Jan Milligan stepped up and offered CERT volunteers to help put together new mapbooks,  
45 which is a huge effort.
- 46 • Bob Larsen is out on leave due to family concerns.
- 47 • The Mobile Data Terminals (MDTs) will be installed next week. Randy Tonkin is working  
48 with the MDTs and Bob Johnson is helping with some enhancements to the maps. Bob  
49 Johnson is also working with Tom Bruskotter on the hydrant project.
- 50 • The ESO reporting software project has been headed up by Brodie Smith. This Thursday  
51 there will be training. The purpose of this software is to reduce the handwritten Medical  
52 Incident Report Forms (MIRFs) and eliminate the manual entries now required by the Zoll  
53 FireRMS program we have.
- 54 • Chief Lipe will be here for the next meeting.

55 **New Business**

- 56 • PSERN is moving forward, but of more concern is the new children's initiative that the  
57 county is adding which will take another \$0.14 per dollar away from the fire districts through  
58 pro-rationing.

59 ACTION ITEM: Secretary Wolf to add "Financing of Fire Districts" to the next meeting agenda.

60 **Old Business**

61 QA Committee

62 Nothing to report.

63 Chief Evaluations – TABLED

- 64 • At the Washington Fire Commissioners conference, Candy will talk to firms who  
65 evaluate fire chiefs and report back to the Board.

66 Security System

- 67 • Bob received a new quote for \$14,000 – the lowest so far. The other firms figured 80  
68 man hours to install a security system and it would take twice as long for one of our

69 employees to do it. Also Bob is one of the ones being scheduled for surgery. This  
70 expense was not budgeted for this year, but the chiefs are working on the budget for  
71 2016 now. Next meeting the Board could review the financing for this expenditure.

72 Medic One Proposal Update

- 73 • King County Fire Commissioners E-Board heard from Matt Cowan that it is not  
74 looking good for the county-wide Medic One levy for the next "go around." Several  
75 cities are considering pulling out. When more is known, it will create a lot of  
76 discussion and the need for planning on how to support ALS services for our district.

77 Strategic Plan Update

78 Nothing to report.

79 **General Comments**

80 Our people did a good job on the fire and saved it, although it sustained some damage. There were  
81 also a large number of medical calls.

82 **For the Good of the Order**

83 Candy will not be present at the next meeting.

84 **Documents Signed**

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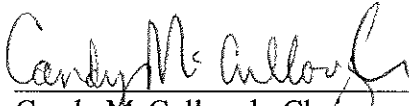
86 **EXECUTIVE SESSION**

87 The Executive Session is being held pursuant to a provision of RCW 42.30.110(1)(g).

88 The public meeting was moved into Executive Session at 6:55 p.m. At 7:15 p.m., the meeting  
89 was moved into Open Public Meeting and simultaneously adjourned. No decision was made.

90 *The next Regular Meeting will be on 9/29/15 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 29 day of Sept, 2015.

  
Candy McCullough, Chair

  
Susan Wolf, Minute Taker