

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**
Minutes

Date: 07/12/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC

REGULAR MEETING

- 1 **Present:** Candy McCullough, Chair
 2 Brigitte Schran-Brown, Vice-Chair
 3 David Hoffmann, Commissioner
 4 Camille Staczek, Commissioner
 5 Ron Turner, Commissioner
 6 Robert Larsen, Assistant Chief
 7 Susan Wolf, Minute Taker

- 8 **Guests:** Michelle Plorde of King County EMS, Mark Brownell, Wes Paulsen, Ken Jackson,
 9 Charlie Krimmert, Andy Johnson, Joey Mayorkinos, Ben Davidson and Susan Reimer.

- 10 **Amendments to Agenda**
 11 Secretary Wolf adds: “Letter of Commendation” to New Business. The Chair moves Michelle
 12 Plorde’s remarks to before Chief’s Report.

- 13 **Approval of 06/28/16 Minutes**
 14 Motion by Commissioner Hoffmann:

15 **“I make a motion to approve the minutes of June 28, 2016.”**

16 **MINUTES APPROVED, 5-0**

- 17 **Voucher Approval**
 18 Motion by Commissioner Staczek:

19 **“I move that we approve the referenced vouchers as detailed in Administrative**
 20 **Memorandum 07.12.2016-1.”**

21 **MOTION PASSES, 5-0**

22 ***Michelle Plorde:***

- 23 • She is the new EMS Division Director, but not new to EMS as she just celebrated her 20th
 24 anniversary in May. Her background is public health from the University of Washington so
 25 she is a local person. In her previous position she oversaw data collection and was
 26 instrumental in the conversion to electronic records. She also does data analysis. She is here
 27 to introduce herself to the Board and get to know them.

- 28 • She has reinitiated King County Medic One regarding service. While she is not at liberty to
29 share information now, she is hopeful in the future and will brief the Board when she has
30 information.
- 31 • She helped develop a backup plan with Chief Lipe, now Chief Larsen, to have something in
32 place for EMS services in any capacity with the clinic closure. Eastside Fire & Rescue and
33 District 44 are offering to provide support. She is working out details of an MOU and will
34 review with our Chief and Board before becoming final.
- 35 • If the Board has concerns, let her know. She is working to establish relationships. Although
36 we may have different approaches or opinions she remains hopeful we can have a good
37 relationship to work through any issues.

38 **General Comment**

39 *Susan Reimer:*

- 40 • She talked with Dr. Koch and in tomorrow's paper there will be news about the clinic.
41 Dr. Koch has a verbal agreement to proceed with a formal agreement with one of the two
42 federally qualified groups to run the clinic. They are trying for as short a gap in service as
43 possible – possibly by the first part of August. While there is a possible agreement, details
44 still have to be worked out. Most providers are planning on staying.

45 **Chief's Report**

- 46 • Chief Larsen publicly thanked the administration staff for guiding him the last three weeks.
47 • As the Board knows, he received several quotes for the Station 56 repair. He will be hiring
48 Mitchel Construction, who will be starting working in a couple of weeks.
- 49 • The EOC group announced that VashonBePrepared received a grant of \$10,000 from Puget
50 Sound Energy to renovate the Training Center. With the District match of \$10,000 and the
51 \$5,000 that VashonBePrepared will be contributing, the work will allow the Training Center
52 to become the new EOC, but still be used as a Training Center. He'll be meeting with Rick
53 Wallace to plan the renovation.
- 54 • Chief Larsen met with Chief Tomlinson with the Training Consortium to pick up the
55 remaining schedule for the year. The block training didn't work with our schedule this year
56 because all the vacations, shifts and debit days were set last December. He will work to
57 bring the 2017 shift schedule in line for next year's training with the consortium. For this
58 upcoming block, their trainers will train our captains who will train here.
- 59 • There was question from the Board asking if the consortium works for us. The contract is
60 coming up for renewal at the end of the year. Chief Larsen advised that this year it was a
61 struggle to get the backfill personnel here in order to send a crew over there with apparatus.
62 Debits and work schedule were already in place, but he believes we can make it work next
63 year.

64 **New Business**

65 Secretary Wolf presented the Letter of Commendation for former Chief, Hank Lipe.

66 Motion by Chair McCullough:

67 **"I make a motion we write a letter of commendation and send it to him and put it in his**
68 **file."**

69 **MOTION PASSES, 5-0**

70

71 **Old Business**

72 Closure of the Franciscan Clinic Update

- 73 • Already discussed above.

74 Medic One Proposal Update

- 75 • Already discussed above.

76 Q/A Committee

- 77 • Commissioners Schran-Brown and Staczek are working on this project and will soon
78 have a final draft.

79 Strategic Plan Update (tabled)

- 80 • We are waiting for clinic outcome before proceeding with the Strategic Plan.

81 **General Comments**

- 82 • The SCBA grant amendment to replace compressor was due to expire the 22nd of
83 July, but we received an extension until the 22nd of November.
84 • The Chair provided an update for the search for the new chief. They are in the
85 process of gathering candidates and have hired the Prothman firm. Twenty-four
86 applicants have submitted applications so far, so the Board should be hearing
87 something soon. Screening is being done by Prothman. A couple of the applicants
88 are local. The application period is open until July 26.

89 **For the Good of the Order**

90 None.

91 **Documents Signed**

92 **EXECUTIVE SESSION**

93 The public meeting closed at 6:48 p.m. and went into Executive Session, which was held pursuant to
94 a provision of RCW 42.30.110(1)(g)

95 At 7:03 p.m., the Executive Session was extended by Chair McCullough for 20 more minutes. At
96 7:17 p.m. the Executive Session closed and the meeting was opened back up into open public
97 meeting.

98 Motion by Chair McCullough:

99 **“I move we authorize Assistant Chief Larsen to approach King County EMS Medic
100 One for assistance with overtime for medic coverage. If not, he may approach Seattle Fire and
101 request their support.”**

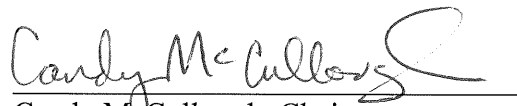
102 **MOTION PASSES, 5-0**

103 The Chair then adjourned the meeting at 7:22 p.m.

104

105 *The next **Regular Meeting** will be on 07/26/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

Approved this 28 day of July, 2016.



Candy McCullough, Chair



Susan Wolf, District Secretary