

**VASHON ISLAND FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Minutes

Date: 04/26/16

Time: 6:30 p.m.

Place: 10020 SW Bank Rd., Vashon, EOC

REGULAR MEETING

1 **Present:** Candy McCullough, Chair
2 Brigitte Schran-Brown, Vice-Chair
3 David Hoffmann, Commissioner
4 Camille Staczek, Commissioner
5 Ron Turner, Commissioner
6 Hank Lipe, Chief
7 Susan Wolf, Minute Taker

8 **Guests:** Susan Reimer (Beachcomber), James Cottrell (Praxis) and Andy Johnson.

9 **Amendments to Agenda**

10 The agenda was corrected to reflect future meeting dates.

11 **Approval of 04/12/16 Minutes**

12 Motion by Commissioner Hoffmann:

13 **“I make a motion to approve the 04/12/16 minutes as amended.”**

14 **MINUTES APPROVED as amended, 5-0**

15 Correction: Line 30, Chief 55’s vehicle is out of service.

16 **Voucher Approval**

17 Motion by Commissioner Turner:

18 **“I move that we approve the referenced vouchers as detailed in Administrative
19 Memorandum 04.26.16-1.”**

20 **MOTION PASSES, 5-0**

21 **March Financial Report**

22 Chief Lipe explained we have received 26% of revenues and expended 24% of our public safety
23 budget; capital and inter-fund transfers are at approximately 21% of budget.

24 Motion by Commissioner Turner:

25 **“I move we accept the March Financial Report as provided.”**

26 **MOTION PASSES, 5-0**

27 **Chiefs' Reports**

- 28 • Chief Lipe attended the CERT graduation a week ago, Friday.
- 29 • He met with Rick Wallace and a Lt. Colonel from the National Guard. The Lt. Col. talked
- 30 about the need to pre-notify the public in May of their large presence on the island in June for
- 31 humanitarian reasons to participate in the Cascadia Rising disaster drill.
- 32 • King County is developing a county-wide mutual aid plan.
- 33 • Chief Lipe went to Spokane and met with Bias Accounting personnel to introduce himself to
- 34 their personnel and discuss VIFR's accounting processes.
- 35 • SCBAs arrived today as well as the harnesses, but no bottles yet.
- 36 • PSE contractors are in the stations installing the new fluorescent lights.
- 37 • The Aerial Ladder truck was tested and passed.
- 38 • The newest aid car has an oil leak and the engine must be pulled and valve seals replaced.
- 39 • The Facilities Manager has received two quotes for the Burton station repair.

40 *Comment:* CERT volunteers need to be invited to use the back parking lot for their meetings and
41 trainings. The Land Trust, across the street, had a large event and their attendees had to park in the
42 grocery parking lot because there was no other parking available.

43 **New Business**

44 None.

45 **Old Business**

46 SOP Ride-Along

47 Motion by Commissioner Turner:

48 **"I move that we approve the SOP Ride-Along policy."**

49 **MOTION PASSES, 5-0**

50 Medic One Proposal Update

51 Chief Lipe is continuing to track calls for the month of April, (to evaluate transports for ferry
52 time gaps) and is seeing the same trends that he found earlier. King County will reconvene
53 with Chief Lipe to go over his results and re-evaluate their proposal in May

54 Q/A Committee

55 Nothing.

56 Strategic Plan Update

57 Chief Lipe asked that James Cottrell get in touch with Rick Wallace. The Board Retreat on
58 May 22 should provide good info for strategic planning. Once the Public Information
59 Strategic Team gets information, they will bring it to the Board in late June or July and then
60 we will move forward with our strategic planning.

61 **General Comments**

62 None.

63 **For the Good of the Order**

64 The retreat is set and the facility reserved.

65 **Documents Signed**

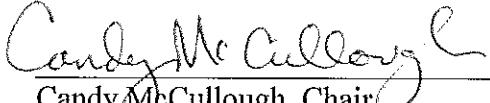
66 The Chair adjourned the meeting at 6:42 p.m.

67 *The next Regular Meeting will be on 05/10/16 at 6:30 p.m. at 10020 SW Bank Rd, Vashon, EOC Room*

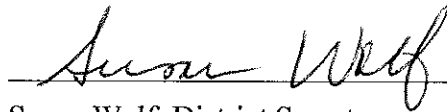
68 *There will be a Special Meeting Board retreat on Sunday, May 22nd from 8:00 a.m. to 2:00 p.m. at Camp*

69 *Burton Lodge. While the public is invited, the courtesy of an RSVP to either Susan Wolf (swolf@vifr.org) or*
70 *463-2405, ext. 311 is appreciated.*

Approved this 10 day of May, 2016.



Candy McCullough, Chair



Susan Wolf, District Secretary

71

72